



OPFA

The Ontario Professional Foresters Association

Annual Report

2008

Ontario Professional Foresters Association
5 Wesleyan Street, #201
Georgetown, ON L7G 2E2
(905)877-3679
opfa@opfa
www.opfa.ca

Table of Contents

	Page
Association Information.....	1
Committee Members.....	2
President's Report.....	3
Registrar and Executive Director's Report.....	5
Recognition & Awards Committee Report.....	8
Registration Committee Report.....	9
Membership Statistics.....	10
Canadian Forestry Accreditation Board Report.....	11
Continuing Education Committee Report.....	13
Editorial Board Report.....	14
Competency Maintenance Working Group Report.....	15
Website Committee Report.....	17
Finance Committee Report.....	19
Annual General Meeting 2008 Minutes.....	20
Financial Statements.....	29
Acknowledgements.....	39

Ontario Professional Foresters Association

5 Wesleyan Street, #201

Georgetown, ON

L7G 2E2

www.opfa.ca

Email: opfa@opfa.ca

Ph. (905) 877-3679

Fax: (905) 877-6766

REGISTRAR & EXECUTIVE DIRECTOR

Tony Jennings, R.P.F.

ADMINISTRATION

Priscilla Doyle, B.B.A., Registration/Office Coordinator

Mike H. Clarke, R.P.F., Administrative Projects Coordinator

Judy Biggar, Competency & Practices Coordinator

Janice Sukhiani, Bookkeeper & Office Assistant

The OPFA Annual Report 2008 is published under

The Professional Foresters Act, 2000

Printed in Ontario, Canada

REPRINT PERMISSION

Requests to use material published in *The OPFA Annual Report 2008* should be directed to the Executive Director
Georgetown, ON L7G 2E2 (905) 877-3679

COUNCIL

PRESIDENT

David Milton, R.P.F.

PAST PRESIDENT

Craig Howard, R.P.F.

VICE PRESIDENT

Carl Corbett, R.P.F.

COUNCILOR-NORTHWEST

Frank Miklas, R.P.F.

COUNCILOR-NORTHEAST

Allan Foley, R.P.F.

COUNCILOR-CENTRALWEST

Greg Pawson, R.P.F.

COUNCILOR-CENTRALEAST

James McCready, R.P.F.

COUNCILOR-SOUTHWEST

Caroline Mach, R.P.F.

COUNCILOR-SOUTHEAST

Debra MacEwen, R.P.F.

COUNCILOR-AT LARGE

Mona Wiltshire, R.P.F.

PUBLIC MEMBERS

*Michael Barker

Bob Duncanson

Anne Koven

*Brian Kurikka

Henry Lickers

*Ray Riley

*Margaret Wanlin

PARTICIPATING GUEST

Laird Nelson, Associate

REGISTRAR/EXECUTIVE DIRECTOR

Tony Jennings, R.P.F.

This report covers the fiscal year December 1, 2007 to November 30, 2008

Highlighted names under Council are members of the Executive

Executive Committee**

Carl Corbett, R.P.F.
Craig Howard, R.P.F.
Frank Miklas, R.P.F.
David Milton, R.P.F.
Ray Riley

Complaints Committee****CHAIR**

*Rod Carrow, R.P.F.
Dave Puttock, R.P.F.

MEMBERS

Brian Barkley, R.P.F.
Bill Brown, R.P.F.
*Shannon Teskey, R.P.F.

COUNCIL MEMBER

Allan Foley, R.P.F.

PUBLIC MEMBER

Bob Duncanson
*Anne Koven

Discipline Committee ****CHAIR**

Alex Denys, R.P.F.

MEMBERS

Ken Elliot, R.P.F.
Ed Tear, R.P.F.
Rob Tomchick, R.P.F.

COUNCIL MEMBER

Greg Pawson, R.P.F.

PUBLIC MEMBER

*Margaret Wanlin
*Anne Koven

Provincial Forest Policy Committee (MNR)

Tony Jennings, R.P.F.

Website Committee**CHAIR**

Greg Pawson R.P.F.

WEBMASTER

Dave Legg, R.P.F.

CONTENT ADVISOR

Lorne Riley, R.P.F.

MEMBERS

Mike H. Clarke, R.P.F.
Fred Dewsberry, R.P.F.
Bob Elliott, R.P.F.
Norma Griffin, R.P.F.
Susan Jarvis, R.P.F.
Tony Jennings, R.P.F.

Registration Committee****CO-CHAIRS**

Paul Poschmann, R.P.F.
Susan Jarvis, R.P.F.

MEMBERS

Deborah MacEwen, R.P.F.
Astrid Nielsen, R.P.F.
Reino Pulkki, R.P.F.
Ulf Runesson, R.P.F.
Jim Turner, R.P.F.

COUNCIL MEMBER

Mona Wiltshire, R.P.F.

PUBLIC MEMBER

Henry Lickers

Finance Committee**CHAIR**

Bob Bugar, R.P.F.

MEMBERS

Lloyd Eckel, R.P.F.
Bohdan Kowalyk, R.P.F.
Judy Sewell, R.P.F.
Martin Streit, R.P.F.
Dave Winston, R.P.F.

Blue Ribbon Panel**CHAIR**

Ken Armson, R.P.F.

MEMBERS

Bob Carman
Dick Hunter
Rick Monzon, R.P.F.
Bill Thornton, R.P.F.
Mac Squires, R.P.F.

Awards/ Recognition Committee**CHAIR**

John Cary, R.P.F.

MEMBERS

Ken Armson, R.P.F.
James Harrison, R.P.F.
Caroline Mach, R.P.F.
Kevin Reese, R.P.F.
Jenny Tallman, R.P.F.

Nominations Committee**CHAIR**

Craig Howard, R.P.F.

MEMBERS

Susan Jarvis, R.P.F.
Tony Jennings, R.P.F.
Terry Schwan, R.P.F.

C.E. Committee**CHAIR**

*Richard Macnaughton, R.P.F.

MEMBERS

Ken Brown
Mike H. Clarke, R.P.F.
Norma Griffin, R.P.F.
Nancy Houle, R.P.F.
Melanie Mathieson, R.P.F.
Dave Winston, R.P.F.

Editorial Board**CHAIR**

Matt Benson, R.P.F.

EDITOR

Caroline Mach, R.P.F.

MEMBERS

Ken Armson, R.P.F.
Tony Jennings, R.P.F.
Jim McCready, R.P.F.
Craig Robinson R.P.F.
Mike Rosen, R.P.F.
Eric Thompson, R.P.F.

2008 Annual Conference**CO-CHAIRS**

Paul Poschmann, R.P.F.
Michael Young R.P.F.

MEMBERS

Erin Banton, R.P.F.
Brad Chaulk, R.P.F.
Dave Deugo, R.P.F.
Fred Dewsberry, R.P.F.
Craig Howard, R.P.F.
Nancy Luckai R.P.F.
Bill Murphy, R.P.F.
Michelle Nowak
Kevin Ride, R.P.F.
Ken Van Every R.P.F.
Yves Vivier, R.P.F.
Mona Wiltshire, R.P.F.

Regional Advisory Committees (MNR)

James Harrison (R.P.F.)
(Northwest)
Matt Hollands, R.P.F.
(Northeast)
Jon Orpana, R.P.F.
(Southern)

Urban Forestry Committee**CHAIR**

Lloyd Burridge, R.P.F.

VICE CHAIR

Michael Rosen, R.P.F.

MEMBERS

John Cary, R.P.F.
Nancy Houle, R.P.F.
*Craig Huff, R.P.F.
Tony Jennings, R.P.F.
Andy Kenney, R.P.F.
Anne Koven
Jim McCready, R.P.F.
Bruce McGauley, R.P.F.
John McNeil, R.P.F.
Richard Ubbens, R.P.F.
Shelley Vescio, R.P.F.

CFAB Representative

Faye Johnson, R.P.F.

David Winston, R.P.F. (alt)

Competency Maintenance Working Group**FACILITATOR**

Jim Parker, R.P.F.(Hon)

MEMBERS

David Balsillie, R.P.F.(Hon)
Rod Carrow, R.P.F.
John Cary, R.P.F.
Phil Davies, Associate
Bob Elliott, R.P.F.
Craig Howard, R.P.F.
Tony Jennings, R.P.F.
Caroline Mach, R.P.F.

CORRESPONDING

Herb Bax, R.P.F.
Herman Ebbers, Associate
John Goodman, R.P.F.
Susan Jarvis, R.P.F.
Mona Wiltshire, R.P.F.

PRESIDENT'S REPORT

By David G. Milton, R.P.F.

Communications, Education and Advocacy

Beyond the obvious regulatory responsibilities, a modern professional association has three main reasons for being: communications, education and advocacy. In a past report of the President to the Members, I spent some time outlining and discussing the OPFA's role in communication and in advocacy. The latter has not yet been fully conceded among the members and will take some leadership among my successors to arrive at a position of comfort on advocacy. As I said then though, the one thing that we all agree upon is that foresters are going to be sought for their professional views on forests and forestry ... and we owe it to the public to respond.

We have marked the first half century of the OPFA, the association responsible for the regulation of the practice of professional forestry in Ontario. Our association is populated with remarkable men and women that have demonstrated leadership in the renewal of the natural forests – the private, the public and the urban – contributing in all to the sustainability of our forests. Our fundamental purpose as an organization is in serving and protecting the public interest, ensuring that high standards of practice are typified by those that are our members.

Throughout the OPFA's fifty years, forestry, foresters and the practice of professional forestry have undergone considerable and constant change. One of the attributes of any successful organization is its ability to not only respond to change but to anticipate future developments. In starting our second half century of service, the OPFA Council has taken the time to plan, to prepare and to initiate changes on several fronts that have characterized our activities in 2009 ... and set the basis of our coming years' efforts.

Among the Council's initiatives:

Led by retiring Public Members of Council Ray Riley and Margaret Wanlin, a group of foresters reviewed the potential direction which we should consider in terms of membership in the OPFA. Their report, titled "Looking to Grow Professionalism in the Forest" captures the wide view of the integration of professions that contribute to renewing and sustaining our natural forests. In its first stages of action by Council, more detail will follow on this in the coming year.

Council made special emphasis on supporting one particular thrust in priority this year – initiating efforts to see that our house was in order. As the body responsible to the public for the professional conduct of those that practice in our scope of activities in the forests, Council has directed a more focused and timely attention to matters described as unauthorized practice ...and the timeliness in dealing with complaints tendered to the Registrar.

As part of this effort Council initiated a review of our Strategic Plan to reflect priorities identified by Members and Public/Government expectations. The work of refining the written "plan" was ongoing at year-end, but is clearly leading to a re-statement and some redeployment of resources. Members' support for the Working Group's proposals to meet our Quality Assurance and Continuing Education obligations led to striking a new Standing Committee with authority to reach out and involve other members on specific tasks to advance this program.

By year end the previous Urban Forestry Committee was being joined by a Private Lands Forestry Committee and a Crown Lands Forestry Committee. These three Forestry Practice committees will improve our capacity in offering advice, guidance and useful information to members and in advocating for government policies and requirements that support effective practice in "development, management, conservation and sustainability of forests and urban forests".

PRESIDENT'S REPORT CONTINUED

The website was further updated. Members may now indicate interest in each of the three practice areas, providing networks which the Committees may draw upon. The website now allows a review of the database records we have, though some of the information in the office on paper needs to be transferred to the database during the coming year.

A significant amount of staff time was diverted to deal with Ontario's Premier's commitment to mobility in all trades and professions and new requirements under the Fair Access to Regulated Professions Act. While the time demands in future should subside, getting new processes determined and in place can be onerous.

In closing, let me say again how very much I continue to be impressed with and proud of the commitment that members of the OPFA have to the organization and its objectives. Notwithstanding the economic travails of the forest industry over the past three years, with the effects that has on forest management and the delivery of the whole suite of forest protection and planning activities, the engagement of

foresters from all sectors continues to be remarkable. In particular, I want to commend those that serve the standing committees of the OPFA, for the time and talent they bring; to the RPF's that serve on Council, representing the balance of interests in and geography of Ontario; and, especially to the provincially-appointed public members of Council that participate with levels of engagement that truly make it a pleasure to be a member of the OPFA.

With best regards to all in the practice of professional forestry ...



Ildiko Apavaloae receives the Forester of the Year award from President David Milton

REGISTRAR AND EXECUTIVE DIRECTOR'S REPORT

By Tony Jennings, R.P.F.

2008 went by too fast, and we ended the year with a number of tasks still underway, instead of finished as (optimistically) planned.

Most of our activity is covered elsewhere in terms of the outcomes, but there are a few matters left for me to report:

The **Office Team**, I work with, serving you remained almost unchanged: Priscilla Doyle, Janice Sukhiani, Judy Biggar and Mike Clarke. I trust you find them as I do, to be a dedicated, creative group focused on being as helpful to members as our mandate will allow. At year end we were being joined temporarily by Haley Besworth, Student Assistant who has fitted us in among her sports, tutoring and other activities after high school some days and/or occasional weekends. Haley's presence will help us keep our filing and database records up to date, despite the volume of information at renewal time.

In that connection, work was done throughout the year to adjust the member records in the database as previously announced. Although interconnected with the Website Committee work on the public and member information, the database effort has been largely a staff driven effort, working with B-Creative, our website consultants.

(Some of you will have experienced the, hopefully temporary, difficulties encountered when changes went live after the 2008 year which this report covers. Despite what was felt to be thorough testing, we found for a while that some entered information was not being retained.)

Regional Seminars were arranged for 20 locations, the Kenora seminar was cancelled at local request as virtually all were involved in a suddenly called planning meeting. Despite the condition of the Forest Industry, total attendance was down only about 7% (216 attendees in 2008 versus 232 in 2007).

While many Members clearly find the seminars of value, attendance at locations where field trips were organized by hosts or other members reflected the appeal of "outdoor education": Rosemont, Turkey Point, and Oakville.

As always, we collectively owe a sincere thanks to the local sponsors who provided meeting space and/or paid for the coffee and in many cases lunch for attendees. (See page 40.) While the individual local cost may not be large, multiplying it by 19 or 20 makes it a substantial financial benefit for your Association. It is perhaps indicative of the times to note that in some locations, sponsorship was in some locations shared by two (including OPFA twice), or in one case five, sponsors.

In fiscal 2008, the Competency Maintenance Group adjusted its vision to encompass many Members' suggestions collected in the 2007 Fall Seminars, reported out at the 2008 Annual Meeting to resounding support. Their proposal was the reviewed again at the 2008 Fall Seminars and, again, a number of Member comments were brought forward to Council and to the new Standing Committee (**Competency Support**) tasked with implementation. At year-end, the new Committee was scheduled to meet in January 2009.

The Good (Private Land) Forestry Practices were on the agenda at all Seminar locations. The MNR Southern Region paper was finalized in the fall, compiling a large number of recommendations collected through broad local consultation. While the paper was initiated in the south, the topic of private land forestry was energetically discussed at northern locations as well, though some of the perspectives differed. At our fiscal year end, Terry Schwan, coordinating the MNR project was scheduling 2

REGISTRAR AND EXECUTIVE DIRECTOR'S REPORT CONTINUED

workshops (SE & SW) to evaluate the collected ideas and begin formulation of a plan. OPFA Council reviewed drafts of the report at various stages, but took no official positions. However, several suggestions relate directly to OPFA and others affect our Members. The new **Private Lands Forestry** Committee will undoubtedly see some of these recommendations on their early agenda in 2009.

At year-end plans were being finalized to initiate the **Crown Lands Forestry** Committee and increase the activity of the **Urban Forestry** Committee. These three Forestry Practices Committees should support Council's efforts to expand support to members and to represent members on matters affecting their quality of practice.

The 2008 **Annual Conference** in the Lakehead was another success. The climate change theme (Forestry: A Changing Climate) was timely and was well supported by our sponsors. (See page 40.) Particular credit goes to MNR for extra support in aid of bringing an excellent set of speakers. While deserving credit for content alone, the organizing Committee also introduced several innovations of note:

- They took full advantage of our electronic world to reach out for its membership, E.g. Co-Chairs in Thunder Bay & Manitouwadge, Secretary in Englehart;
- They moved the Annual General Meeting (Business Meeting) from the end of the conference to Thursday afternoon, significantly increasing attendance;
- They introduced a Wednesday evening keynote speaker (Stephen Lewis) in a locally-marketed public forum attended by over 700, an important contribution to public awareness of our profession;
- The conference was not just carbon neutral but "green" was the touchstone from menus to gifts.

- With the aid of the local and national CIF, most of the conference speakers were videotaped and after a delay for editing, production and such, their presentations can be viewed by Members via the website.

The work for the Committee doesn't end when the conference is over, but in the summer, thank you notes had been sent, supporting funds were collected, bills all paid and the standing bank account was ready for new signing officers for the Committee under full steam for the 2009 Annual Conference in Sudbury (Whose Forest is it Anyway? The Role of Tenure, Pricing and Ownership in the Future of Ontario's Forests).

During 2008 we had occasional queries about member practices, but only 2 situations where complaint files were opened and neither situation resulted in a formal **complaint** (in neither case was the complaint form with details required under the Act actually filed). We were carrying forward complaints from the previous year and a combination of competing priorities, extensions to process timing, changes in committee membership and lack of suitable quorum caused significant delays, resulting in no complaint files being closed in 2008. At year-end, there were 6 complaint files still open; none had proceeded to **Discipline** Hearings.

Coupled with previous discussions with Members about Advocacy, and the work of the Task Force that created the Report President David Milton referenced above (Looking to Grow Professionalism in the Forest) and concerns about growing program requirements, Council initiated a review of our **strategic planning** statements. Early drafts were shared at the Regional Seminars and in the Professional Forester newsletter. While this work was ongoing at year-end, some action was underway as reflected in David's reference to initiating efforts to "ensure our house is in order". A brief report is expected at the 2009 AGM and the new statement should be posted by the summer.

REGISTRAR AND EXECUTIVE DIRECTOR'S REPORT CONTINUED

Government actions are resulting in OPFA learning new alphabet soup (Acronyms, a situation not unfamiliar to Crown Land Foresters):

- **CFPFA** (Canadian Federation of Professional Forestry Associations) had seen adoption of the new criteria for RPF status at the end of fiscal 2007. We had hoped to make progress on common processes for considering candidates who have not graduated from accredited programs (See CFAB report), but our focus was diverted.
- Plans to update our effective **MRA** (Mutual Recognition Agreement) which allows RPFs ease of transfer between provinces became a major undertaking when the provincial premiers and federal government announced plans to change chapter 7 of the **AIT** (Agreement on Internal Trade) to facilitate mobility of trades and professions. Despite having no record of any complaints across the country, we were advised that our MRA was not adequate. National and local meetings followed: with CFPFA members, with government representatives and with OIFQ (Ordre des Ingenieurs Forestiers du Quebec), since the Ontario and Quebec premiers announced that they would be signing bilateral agreements as well.
- At fiscal year-end, we were still wondering whether our Forest Policy and Administration Exam would be acceptable (Informally, we understand at the time of writing that it is, but have received no formal confirmation). Since our Associate Membership category has no parallel in other Provinces and the MRA does not apply to Associate Members, there was also a question about whether changes would be required. Again, a final answer was unclear at year end (but it now appears that no changes will be needed).
- At the beginning of the year we filed our first annual report with the **OFC** (Office of the Fairness Commissioner). These reports are one of the requirements of **FARPA** (Fairness in Regulated Professions Act, 2006). We were a beta-test site for the on-line version for filing in early 2009 (having ducked earlier opportunities to volunteer on other projects). We were still involved in a series of consultation meetings resulting in:

- Guidelines for Fair Registration Practices Reports (the annual report)
 - Framework for Audits of Registration Practices: Guidance for Regulatory Bodies (We will need to pay for an independent compliance audit later in 2009)
 - A Starter Kit for Conducting Reviews of Registration Practices (Timelines for such required reviews have not yet been established)
- These publications and reports on regulated professions generally and on each profession, including Professional Forestry, are available from the OFC website.
- Government activity such as these and the increasing expectation regarding Continuing Education and Quality Assurance programs (our Competency Support efforts) are increasing the importance of linking with other Ontario profession regulators through **ORAC** (Ontario Regulators for Access) and **OPRPN** (Ontario Profession Regulators' Policy Forum) each of which now meets quarterly.

Let me close by acknowledging again the extensive work of **volunteers** in this organization. First, let me offer a personal thanks to David G. Milton, R.P.F. for making the last two years, under his presidency, enjoyable, interesting and sometimes entertaining. As with Craig Howard, R.P.F., his predecessor, I've learned a lot..

We have similar responsibilities to professional colleges that draw upon the dues of thousands of members, often with much higher dues than ours. From Councillors to Committee members (statutory, standing or temporary) to representatives on various other bodies, volunteers are the people who make your Association able to meet our responsibilities, and the growing expectations, for protecting the public interest in "the development, management, conservation and sustainability of forests and urban forests". Without volunteer efforts, we could not do what is required on your behalf. I encourage each person seeing this Annual report to take only a few moments to look at the list on page 2 of this report and then thank at least one person appearing there.

RECOGNITION & AWARDS COMMITTEE REPORT

By John Cary, R.P.F., Chair

This committee acts on your behalf to recognize excellence in our professional practice and volunteer contributions to our Association.

Unfortunately, I was unable to attend the 2008 Annual Conference. I want to thank Jack Harrison for standing in for me, I understand he did an excellent job of recognizing our winners.

The Recognition and Awards Committee selected two members for our leading honours:

Ildiko Apavaloae received a plaque as the Forester of the Year. This award is presented to a recent member who has made an exemplary and significant contribution to the OPFA and/or forestry in Ontario.

Due to his absence, the third annual **John H. Sellers Award(2007)** was not actually presented to **Dave Legg** in recognition of his outstanding achievement in the promotion and awareness of professional forestry in Ontario. The committee was not proposing a recipient for 2008, and chose the opportunity to recognize Dave before his peers.

Certificates of Appreciation were presented to members who have stepped down after serving as members of Council and Committees:

Shannon Teskey- Complaints Committee

Jim Parker- Complaints Committee

Deborah McGregor- Registration Committee

Martin Streit-Finance Committee and OPFA Representative on the MNR Regional; Directors' Advisory Committee.

Robert Booth- OPFA Representative on the MNR Regional; Directors' Advisory Committee.

Rob Tomchick & Allan Foley(shared role)- OPFA Representative on the MNR Regional; Directors' Advisory Committee

Martin Streit-Finance Committee and OPFA Representative on the MNR Regional; Directors' Advisory Committee.

Robert Booth- OPFA Representative on the MNR Regional; Directors' Advisory Committee.

Rob Tomchick & Allan Foley(shared role)- OPFA Representative on the MNR Regional; Directors' Advisory Committee.

The members of the **2007 Annual Conference Committee** were presented with certificates of appreciation:

Carl Corbett (Chair), Bill Brown, Keith Fletcher, Jim Parker, Gord Cumming, Craig Howard, Margaret Penner, Dave Deugo, Bill Hubbert, Mike Rosen, Sandra Corbett, Nancy LeBlanc and King Wright (Master of Ceremonies).

25 Year Silver Pins are awarded to those who have maintained their membership over a notably long period. This year, pins were presented to:

C. Rodney Smith, Stephen E. Badger, William F. Mann, John C. Copeland, Alan G. Brailsford, Anthony L.J. Ritchie, William N. Moryto, Bruce Nichols, Carl Corbett, Daniel Marinigh, Dean F. Johnson, Derrick N. Tirschmann, David A. Cheyne, Andre Mallette, Peter C. Spruce, Timothy J. Lehman, Timothy J. Leitch, Denis M. McGee, David K. Stringer, Brian Cavanagh, William B. Wachsmuth, Eric C. Scheffers, Brian Barkley, John P. Wilson, Alex M. Clark.

ONTARIO PROFESSIONAL FORESTERS ASSOCIATION

REGISTRATION COMMITTEE REPORT

By Paul Poschmann, R.P.F., and Susan Jarvis, R.P.F., Co-Chairs

The Registration Committee met 7 times in 2008, one of which was a face-to-face meeting held in conjunction with the 2008 AGM in Thunder Bay. The primary business of the Registration Committee is to consider applications for membership to the OPFA. Over the last year, the Committee recommended 19 candidates for Full membership (including 2 transfers from other provinces), and 8 for Associate membership.

The Committee also reviewed the reinstatement policy, considered conditions with regards to maternity leave and the requirements for continuing education, the national mutual recognition and inclusivity projects, and the Fairness Commissioner's Report. The Committee, in conjunction with Peggy Smith, R.P.F., reviewed the Forest Policy and Administration exam reading list and related exam procedure.

The 2008 Registration Committee members: Astrid Nielson, R.P.F., Mona Wiltshire, R.P.F., Deb MacEwan, R.P.F., Jim Turner, R.P.F., Ulf Runesson, R.P.F., Reino Pulkki, R.P.F., and Co-Chairs Susan Jarvis, R.P.F., and Paul Poschmann, R.P.F., along with Public Member Henry Lickers, have all agreed to continue in 2009.

MEMBERSHIP TRANSACTIONS 2008

New Members	Number
Full-New	17
Transferred in from another Canadian province	2
Total Full	19
Associate	8
Provisional	6
Student	2
Total New Members	35
Changes in Category	
Reinstatement from Inactive to Full	2
Reinstatement from Non Resident to Full	3
Full to Inactive	7
Full to Non Resident	4
Full to Life	1
Total Changes in Category	17
Loss in Membership	
Transferred to another Canadian province	2
Resigned	8
Deceased*	6
Total Loss in Membership	16
Net Change in Membership	+ 19

*We may not have been informed of all deceased members.

MEMBERSHIP STATISTICS

<u>Category</u>	Corrected 2008 Year end	2007 Year end	2006 Year end
Full	628	644	637
Associate	47	44	42
<i>Sub-total: Practicing in Ontario</i>	<i>675</i>		
Non-Resident	51	56	57
<i>Sub-total: Practicing</i>	<i>726</i>		
Inactive	76	76	78
Life	111	121	116
Provisional	26	32	33
Student	26	22	22
Honourary	2	2	1
Total	967	997	986

Previous errors found on the website in regard to membership, have been corrected, however, these numbers may not reconcile to previous years.

CANADIAN FORESTRY ACCREDITATION BOARD REPORT

By Faye Johnson, R.P.F., OPFA Representative

The Canadian Forestry Accreditation Board (CFAB) is responsible for the assessment of Canadian university forestry degree programs for the purpose of meeting academic requirements for professional certification (registration/licensure). Its role is to implement a national accreditation process mandated under a detailed Policy Statement agreed to by its member agencies, the eight professional forester/forest engineer associations of Canada, and the Canadian Institute of Forestry. The Board is comprised of members appointed by the member agencies.

The Board was established in 1989 and has been conducting site visitations since 1990. Assessment of academic program is undertaken in accordance with comprehensive subject area standards but includes, also, consideration of facilities and services offered; faculty experience, qualifications and tenure; and the ability of the program to imbue professional qualifications and qualities in students. The regular accreditation cycle for a program is six years, although circumstances may dictate a shorter period for a given program or an interim review to confirm that a program continues to meet accreditation requirements. At present, ten baccalaureate forestry programs in Canada enjoy accredited status. The Board does not accredit programs outside Canada.

The third round of accreditation reviews was completed in 2006 with the assessment of baccalaureate programs at two Canadian forestry schools (Lakehead and UNBC). No reviews were scheduled for 2007 or 2008, however, two reviews are scheduled for 2009.

Thanks to the commitment of many people including representatives from the professional associations, affected universities and the CFAB, the Inclusivity Project is coming to a successful completion. The CFAB Policy Statement, the Accreditation Standards and Certification Standards have all been revised and approved. The last piece of work that needs to be completed is the development of a new questionnaire and an audit protocol that the site visit teams will use as a guide to determine if a program meets the requirements for accreditation.

The work of the Accreditation Standards Development Working Group (ASDWG) continued into 2008. The group was involved in two joint AUFSC/Board workshops to collaborate on the reworking of the questionnaire and site visit manual. The purpose of these meetings was to determine what practical and

reasonable forms of evidence the schools would be required to provide to satisfy the new academic standards for accreditation and certification. This new direction is needed as the new standards are based on student competencies rather than knowledge alone. CFAB participants on the ASDWG included Steve Hoyt, R.P.F., Peter Marshall, R.P.F., Faye Johnson, R.P.F., and Lorne Riley, R.P.F.

The Board met twice during the report year - in teleconference on March 25 and in Fredericton, New Brunswick on September 10. Of primary importance on the teleconference call was finalization by the Board of the wording of the new Policy Statement and acceptance of the new Academic Standards for accreditation prior to their submission to the member agencies. A number of changes in wording to the Policy Statement resulted from the deliberations. The Academic Standards as prepared by the Accreditation Standards Development Working Group were accepted.

The two documents were conveyed to the CFAB member agencies in May for approval. The Board considered also arrangements being made for the combined CFAB/AUFSC meeting to be held in Toronto on April 30, 2008.

At the Fredericton meeting, the Board spent the majority of its time on the reworking of the Questionnaire that is responded to by schools in preparation for a program accreditation review as well as on early preparations for program reviews at UNBC and Laval scheduled for 2009. The Board considered also announced program changes at Université de Moncton and UNBC as well as structural changes in the Faculty at the University of Alberta.

Some changes in Board makeup occurred during the year. René Doucet, ing.f. stepped down as the member representing the Ordre des ingénieurs forestiers du Québec. Mr. Doucet was replaced by Germain Paré. Jeff Vlasman, R.P.F. stepped down as alternate member for the Association of Saskatchewan Forestry Professionals and was replaced with John Doucette, R.P.F. Lastly, two vacancies were filled in 2008: Rebecca Aggas, R.P.F. graciously accepted the position of alternate for the Canadian Institute of Forestry and Mike Larock, R.P.F. stepped in as the alternate for the Association of British Columbia Forest Professionals. Welcome all!

CANADIAN FORESTRY ACCREDITATION BOARD REPORT CONTINUED

Board members and alternates at the end of 2008 were:

Steve Hoyt, R.P.F. (Chairman) and Rod O'Connell, R.P.F. (alt.), Association of Registered Professional Foresters of New Brunswick; Bill Buggie, R.P.F. and Glen Knee, R.P.F. (alt.), Association of Newfoundland Labrador Registered Professional Foresters;
 Ian Millar, R.P.F. and Brendan Hemens, R.P.F. (alt.), Registered Professional Foresters Association of Nova Scotia;
 Germain Paré ing.f. and Jean-Louis Brown, ing.f. (alt.), Ordre des ingénieurs forestiers du Québec;
 Faye Johnson, R.P.F. and David Winston, R.P.F. (alt.), Ontario Professional Foresters Association;
 John Daisley, R.P.F. and John Doucette, R.P.F. (alt.), Association of Saskatchewan Forestry Professionals;
 Janet Schilf, R.P.F. and Charles Backman, R.P.F. (alt.), College of Alberta Professional Foresters;
 Peter Marshall, R.P.F. and Mike Larock, R.P.F. (alt.) Association of British Columbia Forest Professionals;
 Bruce Dancik, R.P.F. and Rebecca Aggas, R.P.F. (alt.) Canadian Institute of Forestry.

The member agencies are currently naming their representatives for 2009. Most of those serving in 2008 are expected to continue their participation in the coming year.

The CFAB Annual Report for 2007, including the then current record of accredited programs, was published in the spring, 2008 issue of *The Forestry Chronicle*. The CFAB website continues on-line at "www.cfab.ca" in both official languages. The site is updated on a regular basis and contains, among others, information on currently accredited programs, the full Academic Standards of the CFAB and news items on the activities of the Board as well as links to the member agencies and the forestry schools having CFAB-accredited programs.

The Board is a regular participant at the meetings of the Canadian Federation of Professional Foresters Associations and was heavily involved in the deliberations of the Federation's Inclusivity Project (see above). The Board maintained its dialogue with the Association of University Forestry Schools of Canada (AUFSC) through

correspondence, the provision of an annual update report to the schools and the receipt of periodic reports from AUFSC members. Membership in, and participation in the meetings of, the thirty-four member-strong Association of Accrediting Agencies of Canada were continued.

STATUS OF CFAB PROGRAM ACCREDITATIONS AT CANADIAN SCHOOLS OF FORESTRY DECEMBER 2008

March 2004

Laval University, Faculty of Forestry and Geomatics, Forest Environment and Forest Resources Management Program

Accredited for six years to June 30, 2009

August 2004

University of Moncton, Faculty of Forestry, Forestry Sciences Program

Accredited for six years to June 30, 2010

April 2005

University of British Columbia, Faculty of Forestry, Forest Resources Management Program and Forest Operations Program

Accredited for six years to June 30, 2011

July 2005

University of New Brunswick, Faculty of Forestry and Environmental Management, Forest Ecosystem Management Program and Forest Engineering Program

Accredited for six years to June 30, 2011

July 2005

University of Alberta, Faculty of Agriculture, Forestry and Home Economics, Forestry Program and Forest Business Management Program

Accredited for six years to June 30, 2011

August 2006

Lakehead University, Faculty of Forestry and the Forest Environment, Forestry Program (H.B.Sc.F.)

Accredited for six years to June 30, 2012

August 2006

University of Northern British Columbia, College of Science and Management, Ecosystem Science and Management Program (Forestry Major)

Accredited for three years to June 30, 2009

CONTINUING EDUCATION COMMITTEE REPORT

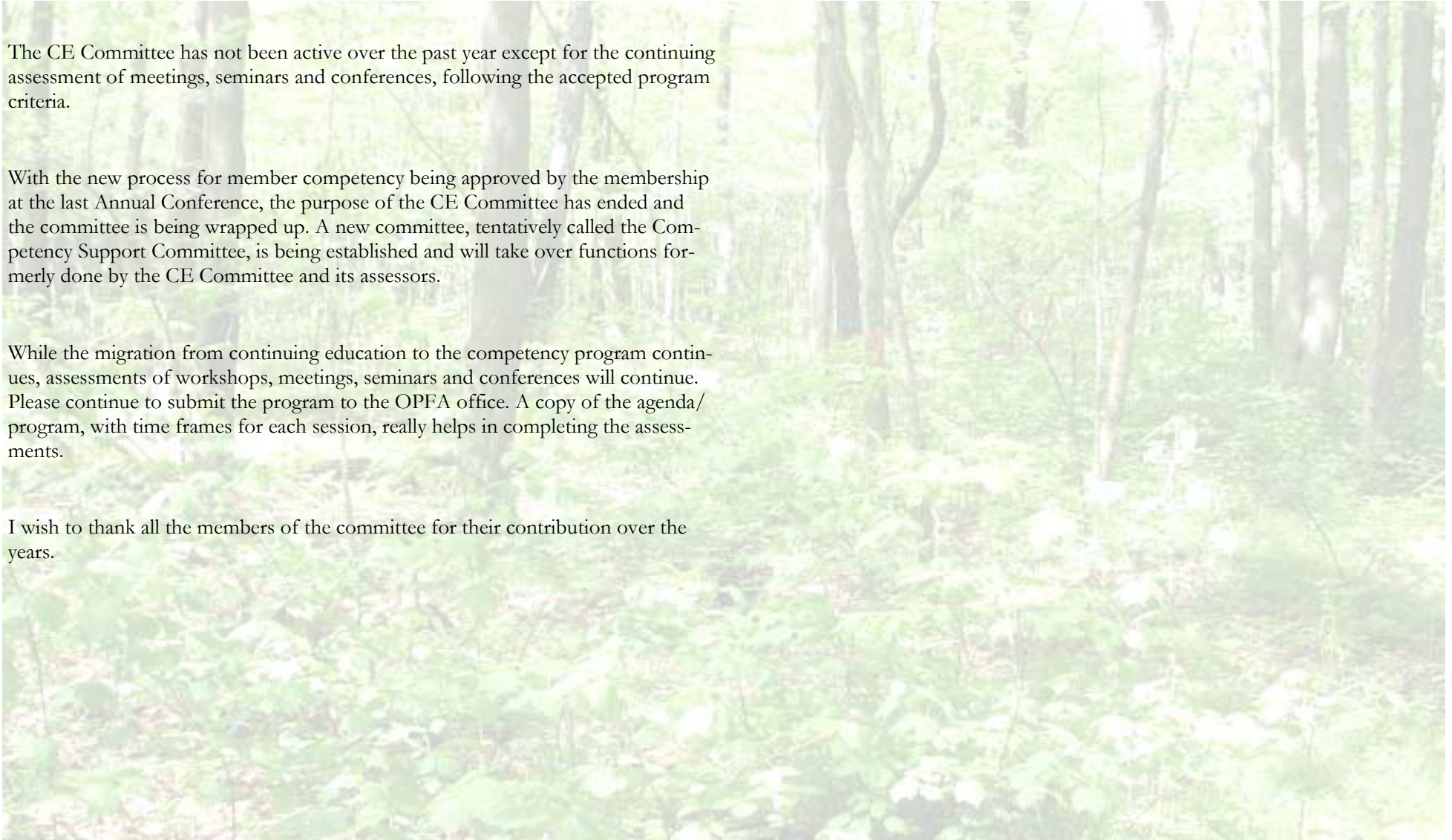
By Richard Macnaughton, R.P.F., Chair

The CE Committee has not been active over the past year except for the continuing assessment of meetings, seminars and conferences, following the accepted program criteria.

With the new process for member competency being approved by the membership at the last Annual Conference, the purpose of the CE Committee has ended and the committee is being wrapped up. A new committee, tentatively called the Competency Support Committee, is being established and will take over functions formerly done by the CE Committee and its assessors.

While the migration from continuing education to the competency program continues, assessments of workshops, meetings, seminars and conferences will continue. Please continue to submit the program to the OPFA office. A copy of the agenda/program, with time frames for each session, really helps in completing the assessments.

I wish to thank all the members of the committee for their contribution over the years.



EDITORIAL BOARD REPORT

By Matthew Benson, R.P.F., Chair

Membership on Editorial Board of the *Professional Forester* remained static in 2008 and included: Craig Robinson, R.P.F. (Thunder Bay), Eric Thompson, R.P.F. (Hearst), Jim McCready, R.P.F. (Carleton Place), Mike Rosen, R.P.F. (Ottawa), Ken Armson, R.P.F. (Toronto), Tony Jennings, R.P.F. (Georgetown); Matthew Benson, R.P.F. (Dryden) and Caroline Mach, R.P.F., the Editor (Rosemont).

The Editorial Board normally meets twice a year by conference call, usually in June and December. The purpose of these meetings is to confirm the themes for future issues and for each theme, to identify the types of subjects and authors that might be solicited to write articles. It is then the responsibility of the members of the Editorial Board to solicit authors or write the articles for each issue.

In addition to theme-based articles, issues of the *Professional Forester* also include these reoccurring features: 'What a Forester Does', Council/Councilor news, Coming Events and OPFA Member News. In 2008, we added a feature (in the June and December issues) that was a summary review of recently published, forest-related scientific literature pertaining to the Great Lakes - St. Lawrence Forest. At the time of writing, the Editorial Board was still looking for a volunteer to prepare a similar summary-type article for the Boreal Forest in the March and September issues.

Articles are provided to Caroline Mach, the editor, who edits and assembles the products into an electronic layout. Caroline then forwards the issue layout to the OPFA office. The *Professional Forester* went online in December 2007 and since then the OPFA office places the *Professional Forester* on the OPFA website and advises members by e-mail when the issue is available. The OPFA office also continues to produce a limited number of paper copies of the *Professional Forester* for members without access to e-mail, for distribution to MPP's offices and as required.

In 2008, the Editorial Board met by conference call on the mornings of June 25th and December 4th for about 2 hours each. The *Professional Forester* publishes four issues per year. In 2008, the themes for those four issues were:

March 2008 – “Forestry: A Changing Climate”
 June 2008 – “Forestry Associations”
 September 2008 – “Changes in Forestry”
 December 2008 – “Forest Certification”

The themes being developed for the 2009 issues of the *Professional Forester* are:

March 2009 – “Tenure, Pricing and Ownership in the Future”
 June 2009 – “Forestry as a Resource Management Tool”
 September 2009 – “Forests to Manage Carbon”
 December 2009 – “First Nations Forestry”

The Editorial Board encourages and greatly appreciates member input to the discussion of future themes. If you wish to identify possible future themes or contribute to the *Professional Forester*, please contact the Editor, Caroline Mach at forestmanager@dufferinmuseum.com.

COMPETENCY MAINTENANCE WORKING GROUP REPORT

By Judith A. Biggar, Competency and Practices Coordinator

BACKGROUND:

After the Annual General Meeting (AGM) of 2006, in response to a resolution of the Continuing Education (CE) Committee, Council established the Competency Maintenance Working Group to recommend a full program of Competence Maintenance.

The committee developed a discussion paper entitled “Embracing Our Future: Ensuring Professional Competence of Members of the Ontario Professional Forestry Association” that considered the law and Council’s due diligence requirements; they drew on the actions of other regulators of professions to identify possible elements and recommended a strategy of member consultation. Part of working group’s recommended strategy was heavy involvement of the membership in the development of a program. The discussion paper was posted on the OPFA website and was periodically updated. Its content was described in newsletter articles, presented at the 2007 AGM and discussed at all the Fall Seminars. The final update of this discussion paper of August 2008 is still available on the OPFA website.

PROGRESS:

Subsequent to the discussion paper, the Working Group produced its final report, entitled “Sustaining Professional Competence and Growth” for the OPFA membership and presented it to the membership at the AGM 2008 where it was unanimously supported. Council has initiated implementation.

This final report of April 2008 meets the initial mandate of the Working Group. It recommends a realistic program. In doing so the Working Group has suggested an approach built upon suggestions from the membership.

The Working Group recommends a program that will:

- Focus on supporting Members in meeting their individual obligations;
- Combine Quality Assurance and Continuing Education authorities of Council;
- Offer a program that members can choose to implement early;

- Implement as a formal required program in steps;
- Continue to consult and inform Members at each step;
- Review and adjust the overall program based on learning at each step;
- Seek volunteers to “pilot” steps before marking elements mandatory;
- Assess availability of suitable resources before making elements mandatory;
- Increase information for Members about such resources.

The elements are clearly laid out in the report, entitled “Sustaining Professional Competency and Growth” which is available on the OPFA website.

The final report was reviewed at each Fall Seminar; members continue to add suggestions.

The Working Group has now disbanded. A new Competency Support Committee has been struck to be responsible for implementation.

1. Rather than moving next to CE audit, the next step would involve:
 - a. Documenting one’s Personal Practice Focus, which would be recommended but voluntary in 2008 and mandatory by the end of 2009.
 - b. The optional document format, guide and examples would be available as soon as practical, but no later than the start of 2009.
 - c. Provisional membership and early identification of sponsors for new candidates would be recommended immediately and mandatory for new graduates after the 2009 AGM.
2. Action to improve member information about CE opportunities would be given early attention.

Note: recording of planned and actual CE activity in the proposed four categories is implied.

COMPETENCY MAINTENANCE WORKING GROUP REPORT CONTINUED

The Group recommended that the Program should become the responsibility of a new Standing Committee combining the responsibilities of the Working Group and the current CE Committee. Working sub committees may prove useful. Council would retain authority to decide on each step and of making any elements mandatory. Implementation at each stage would involve a resolution for consideration by Members.

The report (presented to the highest attendance ever at an AGM) received unanimous support from the membership.

A resolution asking Council to give consideration to implementing the Next Step recommended by the Working Group was passed.

The above report has been discussed in the recent fall seminars.

NEXT STEPS:

A former member of the Competence Maintenance Working Group, Mr. Bob Elliott, R.P.F. has agreed to co-chair the new standing committee along with Mr. Kevin Ride, R.P.F. They are now in the process of putting their committee together. This new committee will have membership from all parts of the province and members with various skills i.e. writing skills, will be targeted. It will consist of approximately 12 members. One member from the CE Committee has agreed to serve and others from that committee, who have volunteered to help, will be asked to work on sub committees. All Members will be made aware that this committee is a working group charged with the task of writing a Practice Plan as well as strengthening the CE activities of the OPFA.

The Standing Committee was scheduled to meet face to face in late January to review the Terms of Reference and to discuss their approach to the task at hand.



WEBSITE COMMITTEE REPORT

By Greg Pawson, R.P.F. Chair

The OPFA website committee has spent much of 2008 continuing its efforts in upgrading the website and in improving information that is provided on the OPFA website to the OPFA membership.

The website committee membership for 2008 included:

Mike Clarke, R.P.F.	Fred Dewsberry, R.P.F.
Bob Elliott, R.P.F.	Susan Jarvis, R.P.F.
Tony Jennings, R.P.F.	Dave Legg, R.P.F.
Greg Pawson (Chair), R.P.F.	Lorne Riley, R.P.F.

During the year a core group of the committee, consisting of Greg Pawson, Dave Legg, Lorne Riley and Tony Jennings convened roughly monthly in teleconference to deal with matters of immediate concern and need.

As with most website designs, an effort is required in maintaining and upgrading the system to make the website more efficient in its utility and to make improvements to the content of the website.

Efforts to upgrade the website continue to include such items as:

- Ability for members to update personal information (the utility of this item is being upgraded currently).
- Enhancements to the career postings utility to allow applicants to submit and edit postings until suitable to the administrator (an upgraded application has been developed and is just starting to be used as of late 2008).
- Providing an export / import application to provide the opportunity to transfer information for administrative purposes, to and from the OPFA website.
- Access for members to track continuing education.
- Enhancing access to the administrator's area for assigned / authorized users, e.g., representatives of the OPFA Annual General Meeting Committee to manage meeting registration from their home location.
- Enhancing the administrative utility of the website to better manage notifications and reports.
-

- Upgrading the consultant listing to update the list directly from the member database.

Efforts to improve the utility of the website include:

- Reconfiguring the menu page to organize subject matter in a more efficient manner.
- Much of 2008 focused on determining the scope and approach to refreshing the OPFA website.
- In late 2008, members of the committee and 2 OPFA councilors met to discuss and finalize some direction that will provide the opportunity to refresh the look and utility of the OPFA website; 2009 will look to focus on the implementation of that direction.

Bruce Weild, the site designer, continued to assist the committee on an as-needed basis.

The OPFA website continues to be used for managing the OPFA AGM registration. This was successfully undertaken by the 2008 AGM committee and the 2009 AGM committee will also make use of this function.

The site continues to be accessed regularly with more than 40,000 visits just since August 2008 and a total of 500,000 annual hits to the OPFA web server. Some of the more popular website subject matter includes:

Career ads – 5,977 hits

Consultants list – 5,457 hits

The Professional Forester publication – 2,212 hits

Forester resumes – 1,550 hits

OPFA policies – 1,255 hits

Continued education – 1,227 hits

Current AGM – 1,082 hits

Member notices – 1,054 hits

OPF Foundation – 1,014 hits

WEBSITE COMMITTEE REPORT CONTINUED

Interestingly enough, there were also 1,924 visits to the “forgot password” web page (this is a decrease from 2007). Of the approximately 1,000 OPFA members (of the various categories of members), there remains about 340 members that still have the same default password that was originally issued for accessing the members side of the OPFA website; this could suggest that at least 600 OPFA members have accessed the member’s side of the OPFA website (to one degree or another).

The website committee will see some change to its membership this year. Lorne Riley and Bob Elliott have decided to step down from serving on this committee. Lorne and Bob have served the committee well over the years; Lorne since the OPFA website’s inception. I would like to extend my sincere thanks and appreciation for the work that Lorne and Bob have done over the years.

For 2009 the committee will begin as a 6 member committee, but we’ll be looking to add members as the year progresses. Fred Dewsberry has also agreed to assist Dave Legg on the technical side of the website. This year the committee is also going to review the structure of the committee to determine if there are new responsibilities needed in keeping the website up-to-date.

The Committee will continue to seek the involvement of Association committees and encourage them to submit news of activities, meeting report synopses, updates of terms-of-reference, annual reports, committee member lists and any other information that a committee may feel is of interest to the general membership.

It is the Committee’s aim to see the website continue to grow and improve and be of significant value to the members of the Association. It is also a goal to have the website present a readily accessible source of information to the general public.

Member input and comments are always welcome. Contact any of the Committee members through the dedicated e-mail address “webmaster@opfa.ca”.

FINANCE AND AUDIT COMMITTEE REPORT

By Bob Bugar, R.P.F., Chair

The Finance and Audit Committee held 3 meetings in 2008 to make recommendations to Council concerning the Association's financial affairs. The Committee's time was devoted to 5 items this year:

1. Review of Auditors letter for 2007

The Committee noted and was pleased with the thoroughness of the Auditors letter. The Committee was satisfied that all the improvements recommended by the Auditor have been, or were being implemented. The Committee unanimously accepted the Auditors letter and forwarded it to Council.

2. Association's Account Structure

The Council had asked for a simpler format for financial information being presented to them.

The Committee reviewed a new 3 page format focusing on "lines of business" or output areas while keeping staff costs as a budget line. Page 1 showed the old structure based on expenditure type (committees, travel etc.) Page 2 showed costs by output areas. Both showed year to date (YTD) for current and previous years. The 3rd Page showed the same information with YTD compared to budget. The Committee also reviewed a 4 page detailed report that will be reviewed monthly by the Executive Director.

The Committee recommended that Page 2 and Page 3 reports be tabled at each Council meeting. The Committee will review the detailed report in connection with both budget and year end information.

3. OPFA Insurance and Insurance offered to Members

The Committee met with the representative of LMS ProLink (the OPFA's insurance carrier) for a detailed review of the Association's insurance matters. The Committee was satisfied that the present insurance coverage for Directors and Officers Insurance and for Commercial General Liability (Association and Members coverage) is in place and is adequate.

Most of the meeting was devoted to the matter of Foresters Professional Liability Insurance. The Insurance carrier has told the Association that the total premiums from OPFA members is too small, in comparison to potential outlays, to allow them to continue to offer Errors & Omissions or Professional Service Insurance without an increase in total premiums. The Company has agreed to offer the E&O insurance for 1 more year while the Association explores ways of addressing this issue.

The F&A Committee, with the Executive Director, will explore in 2009 ways to increase the total premium amount (not the individual premium) so this insurance can continue to be offered to members. The Committee will look at: getting a larger percentage of the members to use the insurance; combining with other Professional Foresters Associations across the country to have a larger base of potential purchasers (preliminary discussions have indicated an interest in this all across Canada); combining with other insurance types, home, auto, life, health.

The Committee will also explore the possibility, or legislated need, to require members to obtain this type of insurance coverage.

4. OPFA Fees Review

The Council has asked that the F&A Committee conduct a full review of all OPFA fees and develop recommendations to Council. The review will be undertaken in 2009.

5. Fraud Issue

The F&A Committee noted that \$31,598 has been recovered in 2008. The Council has approved writing off the remainder. The fraud matter is now concluded.

Finance and Audit Committee

Bob Bugar, R.P.F. - Chair

Judy Sewell, R.P.F.

Lloyd Eckel, R.P.F.

Dave Winston, R.P.F.

Bohdan Kowalyk, R.P.F.

Wayne Young, R.P.F.

**MINUTES
ONTARIO PROFESSIONAL FORESTERS ASSOCIATION
ANNUAL GENERAL MEETING**

Thursday, April 24th 2008

(Subject to approval at 2009 AGM)

(Page numbers refer to the 2007 Annual Report)

1. Call To Order

- The Meeting, scheduled to start at 3:30 was delayed to allow the conference presentations and discussion. President David Milton called the meeting to order at approximately 4:00 p.m.

2. Members and Proxies

- The President called upon the Registrar who noted that there were 92 members in attendance and that 35 proxies have been received. As 40 members form a quorum and the Notice had been duly sent to Members, the meeting was duly constituted.

3. President's Remarks

- The President welcomed the Members, noting the exceptional turnout. He noted that guests were welcome, however, only members might vote during the meeting.
- Calling on members to join him, he thanked the Conference Presenters and congratulated the Committee that has organized such an exceptional event.
- The Annual Report for the previous fiscal year with all reports and the audited financial statements was posted on the website for Members and referenced in the notice. Printed Annual Reports were distributed to those attending. OPFA office will send one to any Member requesting it.
- The President noted that the last time there were by-law changes, we

voted by mail with more members thus involved. We propose to take the same approach if needed this year.

4. In Memoriam

- The President noted the members who passed away since the last Annual Meeting: "May our memories of their time with us be long and happy." A moment of silence was offered in their memory:
 - George A. Ashenden
 - Craig E. Huff
 - Frederick Janser
 - James S. Miller

5. Recognition of New Members:

- In response to a question from the President, the one Member in attendance who had joined OPFA since the 2007 AGM, stood, introduced himself and received a round of welcoming applause.
- The President noted that membership includes acceptance of professional responsibility, noting there were many ways for each of us to advance the profession, the Association and its efforts for the public good.

6) Approval of Minutes of 2007 Annual Meeting

- The President noted that the minutes had been posted on the website since the last meeting and were in the printed annual report: pages 19 – 26

MINUTES ANNUAL GENERAL MEETING 2008 CONTINUED

Motion:

Moved: Paul Poschmann; Seconded: Mike Willick - That the minutes of the 2007 Annual Meeting be approved as presented.

Carried

*-the situation in Northern Ontario,
-supporting the government's new initiatives on forestry in Southern Ontario,
-supporting the values of urban forests.*

Carried

8) 2007 Resolutions Update:

- Five resolutions were passed at the 2007 AGM and subsequently considered by Council. President David Milton referred to their full wording being in the minutes, then noted the resolved clauses and what has been done on the matters raised:

Council did not act immediately on either resolution, but discussed Advocacy extensively at each of its subsequent meetings.

Resolution 2007-1

Moved: John Cary, R.P.F.

Seconded: Rick Monzon, R.P.F.

Whereas the Act includes the public interest as part of its principal object, &

Whereas the Association must act on this as a matter of law, &

Whereas currently the public views environmental values as paramount, the Association must capture the opportunity to act and advocate publicly for improved practice and planning,

Be it resolved that Council give consideration to immediately increasing its role in advocating for good forestry practices by identifying public issues and developing statements which represent positions of Ontario Professional Foresters.

Carried

Resolution 2007-5

Moved: John Cary, R.P.F.

Seconded: Bob Elliott, R.P.F.

Whereas advocating in the public interest is inherently part of our legislation

-increasing the Association's public profile

-capturing the public's current belief that environmental values are paramount

Be it resolved that Council give consideration to making public statements immediately on the following matters:

-climate change,

Council arranged for this topic to be discussed during the Fall Seminars. Members discussed:

- the relevant and limiting parts of the OPFA legislation,
- the resources which members understood would be needed for an effective program, and options and strategies we might pursue.

With regard to **Government Relations**, Members supported an increased effort in this lower visibility provision of information to government(s) at both bureaucratic and political levels. Council has initiated plans to increase monitoring and acting on Matters such as EBR postings.

However, regarding **Public Advocacy** which clearly was contemplated in the two resolutions, no consensus was achieved among those at the Seminars.

There was general acceptance:

- That any such advocacy needs to be well done and otherwise is best not done.
- That significant resources are needed to do it well.
- That effective public advocacy involves attracting media attention.

MINUTES ANNUAL GENERAL MEETING 2008 CONTINUED

While there is a strong feeling that there is a vacuum that needs filling: “Someone needs to speak authoritatively to correct information being put into the public domain”, Member views about OPFA’s appropriate role still ranged broadly:

- Some members felt strongly that OPFA should stick to its “knitting”, its core business of being a regulator.
- Others felt equally strongly that OPFA needs to fill the gap “or it will become irrelevant”.

Council is continuing to keep this issue on its Strategic Planning agenda.

Public Awareness became a focus for the majority of Members, perhaps a middle ground, where we have clear authority under sub-object 1 set out in our Act, i.e. increasing awareness by focusing on providing information, by identifying knowledgeable members (ideally with media experience) and developing capacity to provide “backgrounders”.

Supplying Members support material for their interaction with local media was seen as a good idea, particularly as local media were seen as more receptive to input, though there was no evident commitment of individuals to act in this regard or offers to work on developing such materials. This too remains on Council’s Strategic Agenda.

Lastly, Council noted the significant work of other organizations, noting particularly OFA and CIF.

Resolution 2007-2

Moved: Lloyd Burridge, R.P.F.

Seconded: John Cary, R.P.F.

Whereas the OPFA has included an urban forestry component as part of the 50th annual conference “Value the Past; Embrace the Future” and;

Whereas the Canadian Forestry Association declares each year a Forest Capital of Canada and;

Whereas the CFA this year has recognized the importance of urban forestry and;

Whereas the CFA has for the first time designated a major urban city in southern Ontario, Oakville, as the 2007 Forest Capital of Canada for Oakville’s “shining example of a municipality that pays attention to the planning & management of urban forests & natural resources”;

Therefore be it resolved that Council give consideration to the President of the OPFA, David Milton sending congratulatory letters on behalf of OPFA to:

1 – The Mayor of Oakville, Ontario: Rob Burton,

2 – The Chair (Mr. Barry Waito) & General Manager (Mr. David Lemkay) of the Canadian Forestry Association,

3 – Mr. John McNeil R.P.F., Manager of Forestry & Cemeteries, Oakville, & Communicate this congratulations to the widest possible audience.

Carried

This Resolution called for a specific letter, which was sent to all the parties in Forestry Week.

Resolution 2007-3

Moved: John Cary, R.P.F.

Seconded: Lorne Riley, R.P.F.

Whereas the association needs to improve the frequency of communication to members, save -costs of mailing,

-continually update & improve the member knowledge of the activity that council engages in,

-request member support & role in initiatives promptly,

-get immediate feedback by members electronically,

MINUTES ANNUAL GENERAL MEETING 2008 CONTINUED

Be it resolved that Council give consideration to starting the transition of the Newsletter from hard copy into an electronic medium by November 30th, 2007.

Carried

The December issue was distributed electronically and by traditional mail. The March issue was sent only by Email except that we had over 250 members (a quarter of our membership) for whom we had no Email address or for whom Email delivery failed. All of these received a special notice, asking them to rectify this situation and noting that they could be on the list to continue to receive paper copies.

So far, about 30 Members have requested receiving paper copies. Some are on poor or low speed telephone connections, some are “computer averse” and a couple have noted that they do not have or use a computer.

Implicit in the whereas part of this Resolution, was an interest in more Member communication. Work has been initiated to further improve our website and other actions are being explored. CIF’s efforts to reach its Members more frequently was mentioned as an example.

Resolution 2007-4

Moved: Doris Krabn, R.P.F.

Seconded: Kevin Reese, R.P.F.

Whereas

- there are growing pressures on the forest in the settled landscape of southern Ontario;*
- there is an expectation that RPFs will conduct good forestry practices;*
- the OPFA is interested in maintaining and growing public confidence in professional forestry by RPFs and RPF credibility;*
- there is limited opportunity for continued education and training for forest professionals about good forestry practices specific to the forests of southern Ontario;*
- there is an increase in formal and anecdotal complaints over the past several years about*

RPFs complying with good forestry practices in southern Ontario forests;
-there is a growing need for a common professional understanding of good forestry practices in southern Ontario;

Be it resolved that Council give consideration to

- 1. embarking on a process to further clarify and communicate the definition of “good forestry practices” for southern Ontario; and*
- 2. establish & maintain a committee (similar to the model of the recently established Urban Forestry Committee) focused on issues related to the practices of forestry in the rural settled landscape of southern Ontario.*

Carried

While it is unclear how much Council’s interaction with the Minister and Ministry contributed, the Southern Regional Director has asked staff for ways to increase Forestry as a priority.

While Council has not formally approved or indicated agreement with the efforts, they have supported these efforts. The Registrar has provided input on an MNR draft of a “Good Forestry Practices” paper, which was added to the agenda for southern seminars and made available via the website.

At its last meeting, Council approved a new standing committee: the Private Lands Forestry Committee, which no doubt, will pursue this matter further.

Resolution 2007-6

Moved: Bob Elliott, R.P.F.

Seconded: Herb Bax, R.P.F.

Whereas *the Honourable David Ramsay was unable to attend this Annual conference and hear directly the view of OPFA members*

Be it resolved that Council give consideration to *expressing the thanks of OPFA members for his efforts on behalf of forests and forest users; and our encouragement for further effort.*

Carried

MINUTES ANNUAL GENERAL MEETING 2008 CONTINUED

The appreciation of OPFA's Membership was communicated to the Hon. Mr. Ramsay's Office.

In view of the time, the President asked those in attendance to allow a single motion to accept the first group of reports.

Motion:

Moved: Bob Burgar; Seconded: Michael Young - That the Presidents, Registrar's, Auditor's and Financial Reports be accepted as presented.

Carried

- | | |
|--|-------------------|
| a)President's Report | page 3 |
| b)Report of Registrar & Executive Director | page 5 |
| c)Report of the Finance Committee | page 14 |
| d)Auditors Report & Financial Statements | following page 26 |

8) Appointment of Association Auditor For The Year Ending November 30th, 2008

Motion:

Moved: Bob Burgar; Seconded: Paul McAlister- That Ed Girardi C.A. be appointed as Auditor for the Association for the year ending November 30th, 2008".

Carried

9)Ratification of Actions of Council

1)The President explained the background of the next motion, an annual expression of support for the Council and for our indemnification of Council members and Officers of the OPFA.

Motion:

Moved: Rick Monzon; Seconded: Mike Willick - That all acts, contracts, By-laws, proceedings, appointments, elections and payments enacted, made, done and taken by the Council and Officers of the Association since the last Annual meeting of the Association to the date hereof, as the same are set out or referred to in the minutes of the Council, or in the financial statements submitted to this meeting, be and the same are hereby ratified, approved, sanctioned and confirmed.

Carried

10)Fee Schedule 2008/2009

Motion:

Moved: Paul Poschmann; Seconded: Pierre Corbeil - the Current Fee Schedule as fixed by Council and approved at the Annual Meeting in 2004, be ratified for the next year."

Carried

Following the vote on this item, The President noted, "for the record", that this would be the fifth year without an increase. While offsets are being found and inflation is low, costs still escalate as programs are developed.

In this connection, Wayne Young observed that, despite holding the line on fees and the excellent turnout for the 2008 Annual Conference, we should be concerned about maintaining our numbers and there was only one new member present. Perhaps we should look at our Fees for new Members in their first year or two. The President undertook to pursue the matter, but thought it might be time to review the whole Fee structure.

MINUTES ANNUAL GENERAL MEETING 2008 CONTINUED

11) Presentation from the Competency Maintenance Working Group.

- a) In preparation for a Resolution, the President called upon Honourary Member Jim Parker to present the conclusions and recommendations of the Competency Maintenance Working Group.

Mr. Parker presented the draft final report of the Working Group using a PowerPoint presentation (which is on the website along with the earlier report). Copies of the report were distributed at the meeting.

Mr. Parker reviewed briefly the origins of the project following the 2006 AGM, the consultations at the 2007 AGM, via the website and *Professional Forester* newsletter and at the 2007 Fall Seminars. He noted that the Member input had supported the Working Group's approach of trying to make the program as useful as practically possible in assisting each practicing Member in carrying out her or his responsibility to maintain, apply and ideally grow their competence. That input however had significantly altered the details the Working Group had originally envisaged.

- The report was in draft because the full Working Group had not yet seen the final editing, but a final version would soon be posted on the website. Substantial changes were not expected.
- The Report was being made to the Members for their consideration prior to Council's decisions and a resolution was being proposed by members of the Working Group.
- While the Report outlined a full program, the Working Group recognized that the program needed the flexibility to have details adjusted as steps are introduced and we learn from that experience. Only the first step was recommended for adoption at this time.
- Members were encouraged to volunteer to work on, and to try out elements of, the proposed program.

12) 2008 Resolutions

- a) President David Milton noted that we had asked for Resolutions to be submitted in advance of the Annual Conference so we can do any relevant research. Currently, this is not required, but arose after last year's AGM because resolutions that were unanimously supported at the AGM were not supported by most members once they saw the relevant sections of the Act and were able to include such considerations in their discussions.

While, in keeping with our Act, OPFA resolutions only call upon Council to consider matters covered, Council continues to prefer involving the Membership when possible. Subsequently, we have also received a Member's suggestion that matters to be voted upon should be circulated.

- b) Bob Burgar, Chair of the Finance and Audit committee and Bob Duncanson, one of our newest Public members of Council had been identified during the Conference to accept Resolutions in the appropriate form during the conference. They reported that only one Resolution had been received, the one from the Working group. The President called for any further resolutions from the floor; there were none.

- c) Bob Duncanson read the resolution,

Resolution 2008-01

Moved: Bob Elliott, R.P.F.

Seconded: Susan Jarvis, R.P.F.

"Whereas Council created a working group to develop a realistic program of Quality Assurance to support the maintenance of professional competence, and

Whereas the considerations of the group have led to significant consultation with the membership over the past year, and

MINUTES ANNUAL GENERAL MEETING 2008 CONTINUED

Whereas the Group have now proposed such a program, but recommends only approval of the "Next Step",

Be it resolved that Council give consideration to implementing the Next Step recommended by the Group:

1) Rather than moving next to CE audit, the next step would involve:

- a) Documenting one's Personal Practice Focus, which will be recommended but voluntary in 2008, and mandatory by the end of 2009.*
- b) The optional document format, guide and examples will be available as soon as practical, but no later than the start of 2009.*
- c) Provisional membership and early identification of sponsors for new candidates is recommended immediately and mandatory for new graduates after the 2009 AGM.*

2) Action to improve Member information about CE opportunities will be given early attention.

In discussion, a member questioned the need to require reporting different areas of continuing education. It was noted that no mandatory amount were being proposed, at least in step 1 and the categories were expected to increase individual member awareness of the different focuses of their CE efforts.

Another member questioned whether the candidate for membership would be obliged to find their own sponsors, if this is needed at the beginning of their work experience time. This is the current requirement, though maybe more difficult before one is in the field. As we currently do, the Association Office and the Registration Committee try to assist if

a member has difficulty.

Following further discussion, President David Milton noted that the Council would consider points raised and that the program would continue to evolve.

After there was no response to a call for further comments, the President called the vote. After asking three times for any objections, he declared the Resolution to be passed, unopposed.

Carried

13) Committee Reports:

Motion:

Moved: Rod Smith; Seconded: Dave Legg-That the Committee Reports be accepted en masse as presented.

Carried

- a) Recognition and Awards** page 6
- b) Registration Committee** page 9
- c) Canadian Forestry Accreditation Board CFAB)** page 11
- d) Continuing Education** page 13
- e) Website** page 15
- f) Editorial Board** page 17
- g) Urban Forestry Committee** page 18
- h) Competency Maintenance Working Group** page 14

MINUTES ANNUAL GENERAL MEETING 2008 CONTINUED**14)Ontario Professional Forestry Foundation**

- Paul McAllister the current Chair reported briefly that the Foundation was still active, having supported the Lakehead Forestry Student Symposium again this year and provided funding so that student registration for the OPFA Annual Conference was only \$50.
- Though its charitable status had lapsed due to lack of reporting, accounts from 2000 to current have been documented, audited and were being printed, so we are now in a position to re-establish charitable status. The Foundation held close to \$40,000.

This was an information matter. Technically, the Foundation is a separate body. No motion was required by the OPFA.

15) Other Business

- The President inquired if there was any other business for discussion.
 - ◊ Mike Clarke had his laptop with him and volunteered to assist any Members having difficulty with the OPFA website.

16)2009 Annual Conference

- The President reported that Councilor Allan Foley had applied his considerable networking skills and we had a Committee forming under the leadership of Co-Chairs Ed Tear and Peter Street.

The Conference, tentatively planned for Sudbury, has a working title of: **The Roles of Tenure, Pricing and Ownership Issues in the Future Forests of Ontario.**

The President encouraged Members to volunteer, noting that geography is no bar to contributing.

17)Acknowledgements

- i) The President acknowledges the excellent organization and innovative design of the 2008 Annual Conference and asks the membership to show their appreciation in the usual way, noting that there were tokens of thanks for each from the Association:

MINUTES ANNUAL GENERAL MEETING 2008 CONTINUED

2008 Annual Conference Committee

Michael Young	Chair
Paul Poschmann	Co-Chair
Erin Banton	Field Tour/Exhibitors/Transportation Local Contact Person(s)/Trade Show
Brad Chaulk	Fundraiser/Field Tour Exhibitors Local Contact Person(s)/Trade Show
Fred Dewsberry	Registrar/Treasurer
Craig Howard	Fundraiser
Nancy Luckai	CIF/Carbon Neutral CIF Rep Transportation/Parking
Bill Murphy	Hospitality/Logistics(Hotel/Meals)
Michelle Nowak	Communications & Speaker Advice
Kevin Ride	Speaker Management CIF Rep Crowd Control & Speaker/Audio Person(s)
Ken Van Every	Publicity/Programs
Yves Vivier	Recording Secretary
Mona Wiltshire	Council Liaison and Press

Support Provided by:

Carl Corbett	Fundraising
Scott Wiebe	Photography
Kristy Durst	Videographer, provided by CIF

18) Adjournment

Motion:

Moved: Paul McAlister– That the 2008 Annual General Meeting of the OPFA stand adjourned.

The President, noting that the motion required no second and was not debatable, called the vote at 5:15 p.m.

Carried

Ontario Professional Foresters Association

Audited Financial Statements

November 30, 2008

Ed Girardi
Chartered Accountant

Ontario Professional Foresters Association

Index

- Auditor's Report
- Balance Sheet
- Statement of Operations
- Statement of Changes in Net Assets
- Statement of Cash Flows
- Notes to Audited Financial Statements

Ed Ghavdi
Chartered Accountant

ED GIRARDI PROFESSIONAL CORPORATION

(Authorized to practise public accounting by The Institute of Chartered Accountants of Ontario)

10211 Yonge Street, Suite 206
Richmond Hill, ON L4C 3B3

ED GIRARDI, B.B.A., C.A.
Chartered Accountant

Telephone: 905-884-8644
Fax: 905-884-6992
E-mail: e.girardi@rogers.com

AUDITOR'S REPORT

TO: The Members of the Ontario Professional Foresters Association

I have audited the balance sheet of Ontario Professional Foresters Association as at November 30, 2008 and the statements of operations, changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the Association's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Association as at November 30, 2008 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Richmond Hill, Ontario
January 14, 2009



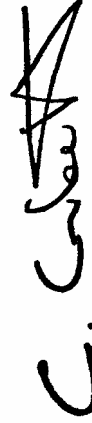
Chartered Accountant
Licensed Public Accountant

Ontario Professional Foresters Association

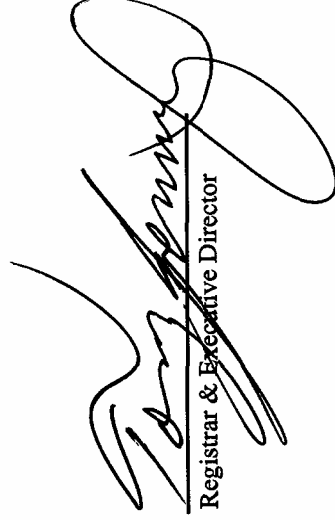
Balance Sheet
As at November 30

	2008	2007
Assets		
Current		
Cash	\$ 58,451	\$ 16,528
Accounts receivable	4,072	5,698
Due from Ontario Professional Forestry Foundation	248	182
Prepaid expenses and deposits	<u>7,601</u>	<u>5,700</u>
	<u>70,372</u>	<u>28,108</u>
Litigious amount recoverable (Note 5)	<u>-</u>	<u>56,220</u>
Investments (Note 3)		
Investments reserved for future use	296,662	253,825
Investments available for current use	<u>45,245</u>	<u>-</u>
	<u>341,907</u>	<u>253,825</u>
	<u>\$ 412,279</u>	<u>\$ 338,153</u>
Liabilities		
Current		
Accounts payable and accrued liabilities	\$ 26,849	\$ 25,627
Prepaid membership fees	<u>12,935</u>	<u>15,220</u>
	<u>39,784</u>	<u>40,847</u>
Net Assets		
Net assets reserved for future use (Note 6)	296,662	280,000
Unrestricted net assets	<u>75,833</u>	<u>17,306</u>
	<u>372,495</u>	<u>297,306</u>
	<u>\$ 412,279</u>	<u>\$ 338,153</u>

On behalf of the Board:



President



Registrar & Executive Director

The accompanying notes are an integral part of these financial statements.

Ed Givardi
Chartered Accountant

Ontario Professional Foresters Association

Statement of Operations For the Year Ended November 30

	2008	2007
Revenues		
Memberships	\$ 293,229	\$ 290,667
Application and examination	9,355	5,545
Annual general meeting	(3,119)	637
Miscellaneous	160	28
Interest on investments and deposits	16,662	10,295
	<u>316,287</u>	<u>307,172</u>
Expenses		
Advertising and promotion	14,380	19,725
Bank charges	4,894	4,824
Committee expenses and projects	21,748	27,472
Council travel and meetings	15,124	26,882
Director's liability insurance	9,774	9,774
Equipment purchases, rentals and service	2,578	3,709
Litigious amount not recovered	23,891	-
Management compensation and benefits	101,080	101,721
National and regulatory affairs	851	4,772
Newsletter costs	10,080	11,557
Office rent, maintenance and repairs	10,130	15,823
Office supplies and printing	6,778	15,813
Postage	2,140	2,897
Professional fees	6,641	8,614
Telecommunications	2,653	3,753
Website development	8,356	12,597
	<u>241,098</u>	<u>269,933</u>
Excess of revenues over expenses	<u>\$ 75,189</u>	<u>\$ 37,239</u>

The accompanying notes are an integral part of these financial statements.

Ed Grandi
Chartered Accountant

Ontario Professional Foresters Association

Statement of Changes in Net Assets
For the Year Ended November 30

	Reserve funds	Unrestricted	2008	2007
Balance, beginning of year	\$ 280,000	\$ 17,306	\$ 297,306	\$ 260,067
Excess of revenues over expenses	-	75,189	75,189	37,239
Funds reserved for future use (Note 6)	16,662	(16,662)	-	-
Balance, end of year	\$ 296,662	\$ 75,833	\$ 372,495	\$ 297,306

The accompanying notes are an integral part of these financial statements.

Ed Girardi
Chartered Accountant

Ontario Professional Foresters Association

Statement of Cash Flows

For the Year Ended November 30

	2008	2007
Cash provided by (used for):		
Operations		
Excess of revenues over expenses for the year	\$ 75,189	\$ 37,239
Changes in non-cash working capital components:		
Prepaid expenses and deposits	(1,901)	439
Accounts receivable	1,626	25,141
Accounts payable and accrued liabilities	1,222	11,499
Due from Ontario Professional Forestry Foundation	(66)	1,516
Litigious amount recoverable	56,220	-
Prepaid membership fees	(2,285)	(5,187)
	<u>54,816</u>	<u>33,408</u>
Investing		
Increase in investments	(88,082)	(36,342)
Increase in cash during the year	41,923	34,305
Cash balance (overdraft), beginning of year	<u>16,528</u>	<u>(17,777)</u>
Cash balance, end of year	<u>\$ 58,451</u>	<u>\$ 16,528</u>

The accompanying notes are an integral part of these financial statements.

Ed Girardi
Chartered Accountant

Ontario Professional Foresters Association

Notes to Audited Financial Statements For the Year Ended November 30, 2008

1. General

The Ontario Professional Foresters Association ("the Association"), established in 1957, serves as a governing body for professional foresters, ensuring professionalism and accountability. The Association is incorporated under the laws of Ontario and has no share capital.

2. Summary of Significant Accounting Policies

Revenue recognition

Membership fees of the Association are recognized as revenue in the year to which the fees apply.

Investments

Investments consist of Guaranteed Investment Certificates and are recorded at the lower of cost and market value.

Capital assets

Council approved charging to expense purchases of office equipment for 1990 and subsequent years. In 2008 capital assets in the amount of \$843 (2007: \$1,404) were expensed.

Prepaid membership fees

Required fees received in the current year which pertain to the subsequent year are shown as a liability in the financial statements.

Contributed services

Volunteers contribute their time each year to assist the Association in carrying out its various activities. Because of the difficulty in determining their fair value, contributed services are not recognized in the financial statements.

Ed Pinardi
Chartered Accountant

Ontario Professional Foresters Association

Notes to Audited Financial Statements For the Year Ended November 30, 2008

3. Investments

The market value of investments at November 30, 2008 was \$341,907 (2007: \$253,825) and they consist of the following:

Guaranteed Investment Certificate	Investment	Interest Rate	Due Date	Cost and Market Value	Accrued Interest	Total
TD Canada Trust		2.80%	December 29, 2008	\$ 50,000	\$ 361	\$ 50,361
TD Canada Trust		2.85%	January 28, 2009	25,000	119	25,119
TD Canada Trust		2.20%	February 3, 2009	25,000	39	25,039
Pacific & Western Bank		4.15%	March 23, 2009	46,114	3,245	49,359
B2B Trust		4.30%	April 20, 2009	35,253	2,455	37,708
B2B Trust		4.65%	October 13, 2009	19,707	974	20,681
B2B Trust		4.90%	July 16, 2010	25,000	1,692	26,692
TD Mortgage Corporation			March 28, 2011	34,000	955	34,955
Ontario Hydro CPN			April 1, 2011	33,190	760	33,950
				<u>293,264</u>	<u>10,600</u>	<u>303,864</u>
Cash on deposit with Scotia McLeod				<u>38,043</u>	<u>-</u>	<u>38,043</u>
				<u>\$ 331,307</u>	<u>\$ 10,600</u>	<u>\$ 341,907</u>

4. Lease Commitment

The Association leases office premises at 5 Wesleyan Street, Georgetown, Ontario. Monthly lease payments are \$742 and the two year lease term expires on June 30, 2009.

5. Litigious Amount Recoverable

The Association has obtained judgement from the Ontario Superior Court of Justice against a former administrative assistant to recover funds embezzled by the assistant. In addition to the \$56,220 of misappropriated funds shown on the balance sheet, judgement also included damages for increased professional fees and general damages for business interruption as well as interest from the date the claim was issued. The total judgement award amounted to \$73,226. Action regarding the collection of these amounts commenced during the current fiscal year and the Association was able to make a partial recovery of the funds as shown below:

Ed Ghavdi
Chartered Accountant

Ontario Professional Foresters Association

**Notes to Audited Financial Statements
For the Year Ended November 30, 2008**

5. Litigious Amount Recoverable... continued

Amount recorded as recoverable as at November 30, 2007	\$ 56,220
Amount recovered in 2008	<u>(32,329)</u>
Amount expensed in 2008	<u>\$ 23,891</u>

While Council approved writing off the balance of the funds, the Association will continue to be entitled to realize against the former administrative assistant's assets until August 13, 2013 when the execution expires and would have to be renewed.

Any future collections received will be treated as income in the year of receipt.

6. Funds Reserved For Future Use

In 2007 the Association formalized a policy of reserving funds for potential future liabilities including project over-runs, litigation or other contingencies.

A target level of funds has been established by the Council, upon advice from the Finance and Audit Committees and is to be achieved by contributions of at least \$5,000 annually in addition to the interest earned on these invested funds. These funds may only be used with the express approval of Council.

The current reserve target was calculated as follows:

Dissolution	\$ 45,000
Project over-runs	35,000
Allowance for two concurrent major disciplinary matters	<u>200,000</u>
	<u>280,000</u>
Interest earned on invested funds	<u>16,662</u>
	<u>\$ 296,662</u>

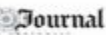
Ed Grundt
Chartered Accountant

ACKNOWLEDGEMENTS:

OPFA Fall Seminars 2008 Sponsors
Abitibi Bowater
Algonquin College, Pembroke Campus
Algonquin Forestry Authority
Canadian Forest Service
Domtar
Dufferin County
Eagle Logging
Eastern Ontario Model Forest
Faculty of Forestry & the Forest Environment, Lakehead U.
Faculty of Forestry, University of Toronto
Ferguson Forestry Centre
Hearst Forest Management
MNR Districts
MNR Regions
Model Forests Network
<u>Norfolk County</u>
Oakville, City of
Terrace Bay Pulp
Timiskaming Forest Alliance
Tree Canada Foundation
Weyerhaeuser iLevel Mill

Annual Conference 2008 Major Sponsors



The Chronicle  Journal



**Ontario Professional
Forestry Foundation**

Photos on Front Cover
and on Pages 3 and 13

Courtesy of the
Ontario Ministry of Natural Resources

Photo on Page 16
Courtesy of the City of Toronto,
Forestry and Recreation Division

Origin of other photos unknown