



OPFA

The Ontario Professional Foresters Association

Annual Report

2010

Ontario Professional Foresters Association
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REGISTRAR & EXECUTIVE DIRECTOR

Tony Jennings, R.P.F.

ADMINISTRATION

Priscilla Doyle, B.B.A., Registration/Office Coordinator

Mike H. Clarke, R.P.F., Administrative Projects Officer

Tracey Perozzo, Administrative Projects Officer

Judy Biggar, Competency & Practices Coordinator

Janice Sukhiani, Bookkeeper & Office Assistant

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COUNCIL

2009-2010

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VICE PRESIDENT

Allan Foley, R.P.F.

PAST PRESIDENT

David G. Milton, R.P.F.

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COUNCILOR-CENTRALEAST

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COUNCILOR-SOUTHEAST

Deb MacEwen, R.P.F.

COUNCILOR-AT-LARGE

Laird Nelson, Associate

PUBLIC MEMBERS

Michael Barker

Bob Duncanson

Anne Koven

Brian Kurikka

Henry Lickers

REGISTRAR/EXECUTIVE DIRECTOR

Tony Jennings, R.P.F.

Highlighted names under Council are members of the Executive Committee

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This report covers the fiscal year December 1, 2009 to November 30, 2010

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COMMITTEES

Executive Committee

Carl Corbett, R.P.F.
Allan Foley, R.P.F.
Frank Miklas, R.P.F.
David Milton, R.P.F.
Mike Barker

Complaints Committee

CHAIR
Dave Puttock, R.P.F.

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Denis Gagnon, R.P.F.
Bill Hubbert, R.P.F.
Laird Nelson, Associate

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Allan Foley, R.P.F.

PUBLIC MEMBER
Bob Duncanson
Brian Kurikka

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CHAIR
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MEMBERS
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Ed Tear, R.P.F.
Rob Tomchick, R.P.F.

COUNCIL MEMBER
Greg Pawson, R.P.F.

PUBLIC MEMBER
Anne Koven

Website Committee

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Greg Pawson, R.P.F.

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Dave Legg, R.P.F.

CONTENT ADVISOR
Fred Dewsberry, R.P.F.

MEMBERS
Mike H. Clarke, R.P.F.
Susan Jarvis, R.P.F.

Registration Committee

CO-CHAIRS
Paul Poschmann, R.P.F.
Susan Jarvis, R.P.F.

MEMBERS
Astrid Nielsen, R.P.F.
Reino Pulkki, R.P.F.
Ulf Runesson, R.P.F.
Jim McCready R.P.F.
Mona Wiltshire, R.P.F.

COUNCIL MEMBER
Deborah MacEwen, R.P.F.

PUBLIC MEMBER
Henry Lickers

Finance & Audit Committee

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MEMBERS
Lloyd Eckel, R.P.F.
Bohdan Kowalyk, R.P.F.
Judy Sewell, R.P.F.
Dave Winston, R.P.F.
Bob Boyce, R.P.F.

Blue Ribbon Panel

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Ken Armson, R.P.F.

MEMBERS
Bob Carman, R.P.F. (Hon.)
Dick Hunter
Rick Monzon, R.P.F.
Mac Squires, R.P.F.
Bill Thornton, R.P.F.

Awards & Recognition Committee

CHAIR
David Milton, R.P.F.

MEMBERS
Ken Armson, R.P.F.
John Cary, R.P.F.
Kevin Reese, R.P.F.
Jenny Tallman, R.P.F.

Nominations Committee

CHAIR
David Milton, R.P.F.

MEMBERS
Susan Jarvis, R.P.F.
Tony Jennings, R.P.F.
Terry Schwan, R.P.F.

Editorial Board

CHAIR
Matt Benson, R.P.F.

EDITOR
Caroline Mach, R.P.F.

MEMBERS
Ken Armson, R.P.F.
Jim McCready, R.P.F.
Craig Robinson R.P.F.
Mike Rosen, R.P.F.
Eric Thompson, R.P.F.

Denotes Statutory Committee

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COMMITTEES

2010 Annual Conference Committee

CHAIR
Jeff Muzzi, Associate

VICE-CHAIR
Frank Knaapen, R.P.F.

MEMBERS
Bob Craftchick, R.P.F.
Steve D'Eon, R.P.F.
Ted Dupuis (late), R.P.F.
Danny Janke, Associate
Dean Johnson, R.P.F.
Jeff Leavey, Associate
Dave Lemkay
Jim McCready, R.P.F.
Peter Nitschke, R.P.F.
Nancy Young

Competency Support Committee

CHAIR
Bob Elliott, R.P.F.

MEMBERS
Jeff Barton, R.P.F.
Herb Bax, R.P.F.
Tom Crowell, R.P.F.
Steve D'Eon, R.P.F.
Dean Johnson, R.P.F.
Ivan Listar, R.P.F.
Trevor Longpre, R.P.F.
Nancy Luckai, R.P.F.
Richard Macnaughton, R.P.F.
Lauren Quist, R.P.F.

Private Lands Committee

CHAIR
Bob Bugar, R.P.F.

MEMBERS
Sarah Bros, R.P.F.
Graeme Davis, R.P.F.
Ken Elliott, R.P.F.
Greg Greer, R.P.F.
Garth Kayes, R.P.F.
Wade Knight*
Doris Krahn, R.P.F.
Caroline Mach, R.P.F.
Will Martin**
Michael O'Neill, R.P.F.
Dave Pridham, Associate
Terry Schwan, R.P.F.
Martin Streit, R.P.F.
Peter Williams, R.P.F.

Urban Forestry Committee

CHAIR
Anne Koven

MEMBERS
John Cary, R.P.F.
Nancy Houle, R.P.F.
Andy Kenney, R.P.F.
Jim McCready, R.P.F.
Bruce McGauley, R.P.F.
John McNeil, R.P.F.
Michael Rosen, R.P.F.
Richard Ubbens, R.P.F.
Shelley Vescio, R.P.F.

Crown Lands Committee

CHAIR
Michael Barker

VICE CHAIR
Craig Howard, R.P.F.

MEMBERS
Sarah Bros, R.P.F.
Norm Cottam, R.P.F.
David Gordon, R.P.F.
George Graham, R.P.F.
Susan Jarvis, R.P.F.
Frank Miklas, R.P.F.
Bill Murphy, R.P.F.
Tom Ratz, R.P.F.
Kevin Ride, R.P.F.
Laird Van Damme, R.P.F.

Provincial Forest Policy Committee (MNR/MNDMF)

Tony Jennings, R.P.F.

CFAB Representatives

Faye Johnson, R.P.F.
David Winston, R.P.F. (alt)

Regional Advisory Committees (MNR) Representatives

James Harrison (R.P.F.)
(Northwest)
Matt Hollands, R.P.F.
(Northeast)
Jon Orpana, R.P.F.
(Southern)

Ontario Trails Council Representative

Caroline Mach, R.P.F.

* *Ontario Woodlot Association*

***Ontario Forestry Association*

PRESIDENT'S MESSAGE

By Carl Corbett, R.P.F., President

There is always discussion of what the OPFA does for its members. The Association is responsible for the regulation of the practice of professional forestry in Ontario and to govern its members in order that the public interest may be served and protected. OPFA activities are carried out within a budget of \$315,000. Following is a sample of some of the things your Association has been working on in 2010.

Advocacy has been a topic of much discussion within the association for many years. It can take different forms and the associated costs can vary greatly. Council advocates on behalf of the profession where it is in the public interest and also, to correct inaccurate information when we become aware of it. Much of the work associated with this advocacy is carried out by the Crown Land, Public Land and Urban Forest Committees along with members of Council. In the last year, the Association advocated on behalf of its members with respect to:

- Maintaining a forestry graduate program at the University of Toronto
- Maintaining the Crown Lands Tax Incentive Program and the Managed Forest Tax Incentive Program
- Tenure and pricing reform
- Growing professionalism in the forest
- Involvement in the Provincial Policy Statement and species at risk discussions

- Other topics were reviewed, but no submissions made. One example is the Far North Act, where we see OPFA involvement is best at the next stage – regulations and implementation.

Council conducted a governance review in 2010 which included a Council evaluation and a review of roles and responsibilities. Some areas were identified for improvement and OPFA's roles and responsibilities for Councilors, President, Vice President and Executive Director were updated.

As was mentioned last year, a review of OPFA By-Laws was undertaken. The proposed changes were presented to members at the 2010 annual general meeting and time was allowed for member review. The final result was the confirmation of said By-Laws by the members in the summer of 2010. This review was more involved than Council anticipated and I would like to thank everyone involved on this initiative.

Work continued on the Inclusivity project in 2010 and will continue into 2011. While OPFA receives only a few applications each year, it is a requirement as a regulator, to have a process for the assessment of foreign trained professionals and Canadian candidates who have not graduated from an accredited university program. The objective is not just the assessment, but also to clearly identify to those individuals who are interested in becoming Association members, what

is needed in terms of work load and time commitment.

OPFA has a relatively small membership compared with most regulated bodies. I am constantly impressed by the commitment of OPFA staff, my colleagues on Council and OPFA members who volunteer on the many committees. I extend my thanks to each of you for the many contributions you bring to your Association. For those who aren't, but would like to get actively involved in the Association, please contact the Executive Director.

Lastly, I would like to remind all practicing members of the new competency program requirements. It is necessary for you to have a current Personal Practice Focus and related learning plan in place. If you have any questions regarding this program you should contact Tony Jennings, R.P.F. at the Association's office in Georgetown.

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REGISTRAR & EXECUTIVE DIRECTOR'S REPORT

by Tony Jennings, R.P.F., Registrar and Executive Director

2009/10 was a difficult year. The Forest economy continued to suffer and OPFA Members felt the pain. While not prepared to waive fees when others in dire financial straits were meeting their commitments, Council did agree to allow deferral or scheduling of payments where warranted, and we saw an increase in such cases. As we start 2011, we continue to see Members who feel it is necessary to go inactive or in some cases resign and change careers.

Tenure and wood supply competitive process were top of mind for many Members involved with Crown Land. These and other Crown Land matters kept our Crown Land Forestry Committee active.

Reviews of MFTIP (Managed Forest Tax Incentive Program) and CLTIP (Conservation Lands Tax Incentive Program) were on the minds of other Members and the Private Lands Forestry Committee.

Pembroke and Members in the Ottawa Valley hosted a very successful Annual Conference.

Members in "The Valley" pulled off a very successful Annual Conference building on the area's mixed Crown and Private Lands Forests. Proximity to Quebec added an interesting dimension to one of the two field trips.

President Carl Corbett has noted the increase in our advocacy activities, led largely by our three Forestry Practices Committees.

This year again, the Fall Seminars were attended by over 230, up

from 215 last year. While our policy submissions noted in the President's report were also covered, much of the discussion was focused on the revised by-laws and the changes or clarifications involved, particularly regarding:

- Membership categories, their criteria and terms, including the creation of a new Temporary Member to replace Temporary Permits for RPFs from other jurisdictions;
- The Competency Support Program and current requirements, as discussed at previous Seminars and AGMs and outlined in the Professional Forester; some Members were surprised that Council had decided to make the first new step due immediately - preparing a written Personal Practice Focus and Learning Plan.

Member input was also sought on the current Standards of Practice and on a draft set of changes to the Associate Member category. Members suggested both changes to the former and the need for revisions to the latter, work that will carry on in 2011.

Starting last year, the Financial Statement shows expenditures by the objectives in the OPFA Strategic Plan plus "Governance" and "General Administration" to focus on why money was spent rather than what was "bought". This year's report you will see an expanded note 7 and a new note 8, both providing more information to members at the

request of both the Finance and Audit Committee and Council.

Also adding to the information for Members, is a report from the Ontario Forestry Association in respect of the funds OPFA provides to support their Forestry Careers Awareness program.

CFPFA (Canadian Federation of Professional Forestry Associations) continued to work on the Inclusivity project, this year developing a consistent process for assessing the credentials, experience and competencies of candidates from abroad or from Canadian education programs that are not accredited. The outcome, to go live in 2011, is a joint program. New applicants for RPF status after April 1, 2011 will be considered using the new process.

In addition to filing an annual report with the OFC (Office of the Fairness Commissioner) on our registration activities, OPFA underwent a "Fairness Audit". A summary of the auditors' 110 page report (OFC format) is on the website in the public domain: among their findings:

- "All principle elements were rated as "Good", the highest rating among the OFC's specified terms."
- &
- "The requirements for Membership are

REGISTRAR & EXECUTIVE DIRECTOR'S REPORT CONTINUED

transparent, objective, impartial, and fair.

- ◇ The College is welcoming so long as it does not necessitate lowering the requirements. The Profession is small and people working in the field, including students and other potential members often know each other. The Registration Committee uses and expects staff and other members to use such knowledge to assist candidates in meeting the requirements.
- ◇ The willingness to help is communicated to all candidates encountering difficulty - transparent.
- ◇ The requirements to be met and the alternatives accepted are objective - none are waived.
- ◇ This assistance could be seen as practices that are not impartial as the support for all candidates is not equal and as the ability to assist will vary.
- ◇ So will the amount of effort expended; usually far greater for foreign trained candidates as they require more assistance, so candidates from accredited programs might see the process as unfair.
- Nonetheless, the practices are clearly to the advantage of each candidate."

2009/10 saw one more complaint file opened, and the Executive Committee considered

referring to the Discipline Committee three matters not arising from complaints. One file was closed with no action needed after investigation; the others remain open at year end.

The other members of your office team, all of us part-time, are Priscilla Doyle, Janice Sukhiani, Judy Biggar, Mike Clarke and Tracey Perozzo. They each approach their responsibilities with a commitment to serving both Members and the public which is truly noteworthy and produces results far beyond what some might expect. Please help them when you can.

Let me close as usual by acknowledging again the extensive work of volunteers in this organization. Councillors, both Member and Public, led the organization effectively and I'm sure you would join me in acknowledging the thoughtfulness, thoroughness and caring that Carl Corbett brought to his second year as President. All told, 68 people served on at least one OPFA committees or as representatives or nominees, almost 11% of the total Membership including students and provisional Members. Once again, as I will each year, I encourage each person seeing this Annual Report to take only a few moments to look at the list on pages 2, 4 and 5 of this report and thank at least one person appearing there. Without this effort we would not meet our legislated requirements.



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REGISTRATION COMMITTEE REPORT

By Susan Jarvis, R.P.F. and Paul Poschmann, R.P.F., Co-Chairs

The Registration Committee met 7 times in 2010, two of which were face-to-face meetings. The first was held in conjunction with the 2010 AGM in Pembroke to discuss registration practices and policy, and the second in Toronto, dealing specifically with Associate membership category. The primary business of the Registration Committee is to consider applications for membership to the OPFA. Over the last year, the Committee accepted 9 candidates for Full membership and 2 for Associate membership. We also accepted 2 transfers (R.P.F.) from other provinces, 10 membership changes to Inactive and 1 to Life membership.

The Committee spent a considerable amount of time discussing our Associate membership class. Upon review, the Registration Committee has recommended to Council that the intake of entrants of Associate members be discontinued within three years. The Committee also worked on Associate member scopes of practice, Bylaw review, provisional candidate policy, the national mutual recognition and inclusivity projects and the Fairness Commissioner's Report. Committee members participated in Fairness in Registration Practices training in November and the OPFA exam status review.

The 2009-2010 Registration Committee members were: Astrid Nielson, Mona Wiltshire, Deb MacEwan, Jim McCready, Ulf Runesson, Reino Pulkki and Co-Chairs Susan Jarvis and Paul

Poschmann along with Public Member, Bob Duncanson. With the exception of Deb MacEwan, whose second term as a Councilor was ending, all current Registration Committee members have agreed to continue their participation on the Committee for 2010-2011. The

Committee wishes to thank Deb MacEwan for her support and contributions to our discussions. Bob Duncanson replaced Henry Lickers as our Public Member representative during 2010 and we wish to thank Henry for his contributions.

New Members	Number
Full	11 (2 transferred *)
Associate	2
Provisional	7
Student	1
Reinstatement to Full membership	0
Honourary	1
Total New Members	22
Loss in Membership	
Transferred to another province	2
Resigned	33
Deceased	8
Cancelled*	2
Total Loss in Membership	45
Net Difference in Membership	-23
Changes in Membership	
Inactive from Full Membership	10
Non-Resident from Full Membership	0
Life from Full Membership	1
Suspensions at year end **	7

* Transferred from another province

**For administrative reasons

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Table 1 Employment of Members in practicing Categories ¹

Employment category	subcategory	ASSOCIATE	FULL	Non Resident	Grand Total
Consultant		16	117	6	139
Education	College	1	8	1	10
	University		8		8
Education Total		1	16	1	18
Government	Conservation Authority	14	10		24
	Federal		17	4	21
	Municipal	2	28		30
	Provincial	10	193	1	204
	utilities		5		5
Government Total		26	253	5	284
Industry	utilities		3		3
		9	150	10	169
Industry Total		9	153	10	172
NGO			4	1	5
Other (includes work for aboriginal bodies)		1	10		11
Retired			10	2	12
Unemployed – self declared			2		2
No data		2	16	4	22
Grand Total		55	581	29	665

Table 2 Provincial Employment by practicing category¹

Employment category		ASSO	FULL	NR	(blank)	Grand Total
Provincial	Agency	1	4			5
	Other Province		2	1		3
	MNDMF		13			13
	OMNR	9	172			181
	other Ministry		2			2
Provincial Total		10	193	1		204

¹ According to members' current reported information.

AWARDS & RECOGNITION COMMITTEE REPORT

by David G. Milton, R.P.F., Chair

At the 2010 Annual General Meeting evening banquet on April 15 in Pembroke, an audience of 200 saw a series of presentations to some of the exceptional people associated with the practice of professional forestry.

President Carl Corbett was on hand to make the presentations and to congratulate the recipients.

The OPFA Awards and Recognition Committee for 2010 included Ken Armson, John Cary, Kevin Reese and Jennifer Tallman and our Registrar, Tony Jennings.

The presentations included:

1. Honoured Professional

Like many of our illustrious Members, this year's recipient started life in Toronto and then saw many parts of the province: the Sault, Thunder Bay, Maple and Aurora to name a few. Mc Fadden Lumber gave him some appreciation for the private sector.

With Lands and Forests and then MNR, he held a variety of responsibilities: Timber Forester; Zone Forester; Nursery Superintendent, Land Use Co-ordinator, Conservation Authorities Branch Director, Regional Director and Assistant Deputy Minister to name a few.

Bob Burgar, R.P.F. just starts there. On the side, he was seconded to the Resources

Development Secretariat to help with Grassy Narrows the last time its issue was in the news, undertook research projects (when only research staff were supposed to) and acted as a mentor to many who went on to serve this profession well. Just talk to the Folks at U of T about his efforts on behalf of their Alumni organization or on the current Faculty Advisory Committee.

And then there is OPFA. He was one of those who received a 50 year membership gold pin last year as a member of the first "class" of Members and a Member ever since. A brief six years later, he served on our Council. He has chaired our Finance Committee, now the Finance and Audit Committee for about a decade and last year agreed to also chair the new Private Lands Forestry Committee.

2. Forester of the Year

Kevin Ride, R.P.F. got both his BScF and his MScF from Lakehead University following his CEGEP diploma from Lennoxville Quebec. His experience includes research, quality control, in the private sector and lecturing at university. Checking INFO_GO, the Ontario Government on-line Directory shows Kevin with a quite unique situation: Forest Industry Liaison Officer with

MNDMF - AND – Acting Regional Forest Resources Supervisor.

With OPFA, Kevin has been a regular and active participant in Fall Seminars, one of our Examiners for new applicant challenge exams, a significant member of the 2008 Annual Conference Committee; briefly Co-Chair of the Competency Support Committee and currently a very active member of the Crown Lands Forestry Committee.

Kevin was not able to attend and receive the Forester of the Year Award – he was in Saskatchewan, not on vacation, but making a presentation to the Annual conference of the Saskatchewan Professional Foresters. The Award was later presented before some of his peers at a Lakehead University meeting.

3. John H. Sellers Award

Caroline Mach, R.P.F.

stepped down December first, after four years on the OPFA Council, and she was an active and valued member working on behalf of the profession. She also serves on the Private Lands Forestry Committee. However, this Award relates to her communication activities on behalf of OPFA and forestry. In Dufferin County, her duties as County Forester include a significant amount of extension

AWARDS & RECOGNITION COMMITTEE REPORT CONTINUED

work with school groups, interest groups and landowners. She has also served CIF significantly at both national and local levels, most recently as Secretary of the Southern Section. Caroline appears quarterly in the lives of OPFA Members, carrying on as the editor of the Professional forester, our newsletter. Her commitment to sharing information and raising awareness of forests and forestry are always evident.

4. Honourary Member:

OPFA had three Honourary Members: David Balsillie, Jim Parker and Bob Carman. Now there are four.

Council has unanimously agreed to the Committee's recommendation to ask **Margaret Wanlin** to join us as an Honourary Member. Margaret has a background providing facilitation, co-ordination, multi-stakeholder mediation and leadership to a variety of organizations or social and economic development projects in Northern Ontario and Ontario more broadly. She has served on the Forestry Futures Committee, the Provincial Forest Policy Committee and the Provincial Parks Council.

Perhaps of most importance to our request to join us on an ongoing basis is the contribution Margaret made as a Public Councillor for the first seven years of our new role as a

"licensing" body. Some of us had the privilege of watching her as a very active participant in most of our deliberations and a leader on others. What I remember most is Margaret saying "but have we thought about - - -" or "have we looked at this from the standpoint of - - -".

OPFA Certificates of Appreciation

A small profession like ours must depend on the efforts of volunteers. These certificates of appreciation are awarded to Volunteer Committee Members who have stepped down from one of our Committees during or at the end of the previous fiscal year.

For those who left Committees at the end of 2008/2009, we want to recognize the efforts of:

Eric Doidge - Complaints
Bob Elliott - Website
Norma Griffin - Website
Jack Harrison - Awards & Recognition
Caroline Mach - Awards & Recognition
Caroline Mach - Council
Jim McCready - Council
Jim Turner - Registration
Wayne Young - Finance & Audit

As is always the case, one group "steps down en masse". For last year, these folks - **the 2009 Annual Conference Organizing Committee Members** - arranged a record setting Annual Conference in Sudbury:

Co-Chairs - Ed Tear & Peter Street

Registration - Sarah Bros
Treasurer/Finances - Judy Sewell

Technical Program - Paul Fantin

Keynote Speaker - Gordon King

Social Events - Martin Litchfield

Trade Show - Matt Hollands
Media - Don Mark

Sponsorships - Marc Nellis & Marc Hebert

Our third area of recognition is Longevity - recognizing loyalty of those who have maintained their membership over many years.

25 Year Silver Pins

Starting in 1983, just over 25 years ago we began to provide Silver pins for 25 years of membership. This year we recognize current members who joined the OPFA in late 1984 & early 1985, and have maintained their membership for 25 years, up to today - there are 33 names:

Matthew Benson

Cathy Bentley

Robert Booth

Steve Bowers

David Carson

Catherine Cavalier

Michael H. Clarke

Pierre Corbeil

AWARDS & RECOGNITION COMMITTEE REPORT CONTINUED

Brian Fox

Mary Gordon

Richard Greet

Edward Haggith

Faye Johnson

Gordon King

Paul Krabbe

Paul Kutz

Chris Leale

Wendy LeClair

John Long

Ian McCormack

James McPherson

Thomas Moore

Michael O'Neill

Daniel Pyke

Chris Schaefer

Dwayne Schulz

Roy Sidders

John Sills

Robert Spence

Norman Stephenson

Mark Stevens

William Wiltshire

Jack Winkler

50 Year Golden Pins.

Last year, our Committee received Council agreement to initiate recognition for half a century of Membership, inviting those who reached 50 years of Membership the previous year to attend the Conference and particularly this Recognition Dinner, as our guests, so we could recognize their commitment and loyalty. Unfortunately, none were able to accept our invitation to attend – there were 9 new 50 year members, all were currently Life Members:

George Blight

Murray Bowen

Brian Cross

David Fayle

Verdun Fisk

Peter Harvie

John Somerville

Donald Wilson

Ross Wilson

At its September Meeting, Council approved recommendations from the Recognition and Awards Committee, updating the Awards and confirming recognition practices.

Awards

Members are encouraged to nominate candidates by January 31. Nominations should be in writing (Email will do) and contain relevant information, e.g.

- Name, address, age, title, current position;
- Education, honours, awards or other recognition;
- Association membership and involvement;
- Membership in other societies and organizations;
- A concise statement to include the relevant achievements of the nominee and indicating the significance of the accomplishments to the Award.
- Two or more supporting letters/Emails endorsing the nomination.

There are two Awards to be presented annually:

- The **Honoured Professional Award** is continued unchanged. Nominees should be current or past Members of the Association whose careers are noteworthy, having performed outstanding, long-term service to the Association and/or having made significant contribution to the practice of forestry, the management or administration of forests, the education of foresters or forest

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AWARDS & RECOGNITION COMMITTEE REPORT CONTINUED

research in Ontario.

- **The Fernow Awards** replace the previous Forester of the Year Award. One or two Awards will be given annually to Nominees with less than 10 years Membership to recognize either or each of:
 - Excellence in the practice;or
 - Contribution(s) to the OPFA & its programs.

A broadened series of Awards will be presented as warranted:

- The **John Sellers Award** will be given to a Member of the Association to acknowledge substantial and/or continuing contribution to the promotion and awareness of professional forestry in Ontario and/or communication among OPFA Members.
- The **Herridge Award** will be given to a Member to acknowledge one or more specific achievements in any aspect of the practice of Professional Forestry in mid-career
- The **Zavitz Award** will be given to a Member to acknowledge contribution(s) to Forest Conservation

contribution(s) to Urban Forestry.

- The **Bayly Award** will be given to acknowledge contribution to the profession &/or practice of Professional Forestry by a non-member.

Recognition

The elements of the recognition program were confirmed:

- A non-member who has made an outstanding contribution to the advancement of forestry in Ontario may be awarded **Honourary Membership** in the Association by unanimous consent of Council. Honourary Membership may be proposed by nomination, in writing, by at least six Association Members in good standing. Honourary Membership is approved by the Recognition and Awards Committee prior to consideration by Council. No more than one Honourary Member may be elected in any given year. Honourary Members may comprise no more than one percent of the Association membership at any given time. Honourary Members are exempt from payment of dues and may attend meetings but do not have the right to vote.
- **Loyalty recognition** takes the form of Pins announced and when possible presented at the Annual conference:

-A silver 25 Year Pin,

-A 50 Year Gold Pin.

Gold Pin recipients are invited to attend the Award Banquet or the whole Annual Conference as guests of the Association. comp. to Ann Conf &/or Banquet

- **Service Certificates** are announced and when possible presented at the Annual Conference to acknowledge service on OPFA Committees or as our representative on or to other bodies.

When it is not practical to present an Award or a 50 year gold pin at the Annual Conference, an effort is made to make the presentation at another gathering of the recipient's peers.

Past Award Winners are to be found on the website, currently the fastest route is to use the search option to find Awards; this will change.

During the year, the Committee drafted and Council approved a revised program of Awards currently to be found on the website on page 13 of the December issue of the "Professional Forester".

EDITORIAL BOARD REPORT

by Matthew Benson, R.P.F., Chair

Membership on the Editorial Board of The Professional Forester dropped by one in 2010, as Ken Armson, R.P.F. 'retired' from the Board. The rest of the Board Members continued on, including: Craig Robinson, R.P.F. (Thunder Bay), Eric Thompson, R.P.F. (Hearst), Jim McCready, R.P.F. (Carleton Place), Mike Rosen, R.P.F. (Ottawa), Tony Jennings, R.P.F. (Georgetown); Matthew Benson, R.P.F. (Dryden) the Chairman and Caroline Mach, R.P.F. (Rosemont) the Editor. The Board would be pleased to receive new members.

The Editorial Board met by conference call on June 16th and December 16th. The purpose of the meetings was to confirm the themes for future issues and for each theme, to identify the types of subjects and authors that might be solicited to write articles. It was then the responsibility of the members of the Editorial Board to solicit authors or write the articles for each issue.

In addition to theme-based articles, each issue of The Professional Forester also includes these reoccurring features: 'What a Forester Does', Council/Councilor news, Coming Events and OPFA Member News. Two years ago, we added a feature (in the June and December issues) that was a summary review of

recently published, forest-related scientific literature pertaining to the Great Lakes - St. Lawrence Forest. The Editorial Board is still looking for a volunteer to prepare a similar summary-type article for the Boreal Forest in the March and September issues.

Articles are provided to Caroline Mach, the editor, who edits and assembles the products into an electronic layout. Caroline then forwards the issue layout to the OPFA office. The OPFA office places The Professional Forester on the OPFA website and advises members by e-mail when the issue is available. The OPFA office also continues to produce a limited number of paper copies of the Professional Forester for members without access to e-mail, for distribution to MPP's offices and as required.

The Professional Forester publishes four issues per year. This year, the themes for those four issues were:

March 2010 – “Community Forests”

June 2010 – “Public Perception of Forests, Forestry and Foresters”

September 2010 – “Species at Risk Legislation”

December 2010 – “The Model Forest Network”

The themes being developed for the 2011 issues of the Professional Forester include:

“Tenure Reform & the State of the Forest Industry”
“Who takes care of the Forest?”
“Invasive Species”
“Urban Forestry”

The Editorial Board encourages and greatly appreciates member input to the discussion of future themes. If you wish to identify possible future themes or contribute to the Professional Forester, please contact the Editor, Caroline Mach at: newsletter@opfa.ca.



Ontario Professional Foresters Association 2010 Annual Report

WEBSITE COMMITTEE REPORT

By Greg Pawson, R.P.F. Chair

The OPFA website committee continued spending much of 2010 working towards a new approach to refresh / redesign the OPFA website to better serve the membership. In the latter part of 2010 OPFA has contracted with Bruce Weild (website designer) to redesign the OPFA website. Stay tuned in 2011 for the new website launch.

The website committee membership for 2010 included:

Fred Dewsberry
Dave Legg
Mike Clarke
Tony Jennings
Priscilla Doyle
Greg Pawson (Chair)

The website committee membership now includes Priscilla Doyle from the OPFA office. Fred Dewsberry and Dave Legg will continue to bring strength to the technical side of the website.

During the year a core group of the committee, consisting of Greg Pawson, Dave Legg, Fred Dewsberry and Tony Jennings convened roughly monthly in teleconference to deal with matters of immediate concern and need.

Efforts to upgrade and maintain the website included such items as:

- The Continuing Education (CE) section has been upgraded to meet the needs of the competency program.

- Work continued in making changes to several administrative reports that are used to track the 3 year totals for CE credits.
- Member listing functionality has been updated to reflect instances of special status where relevant.

Bruce Weild, the site designer, continued to assist the committee on an as-needed basis.

Website usage has decreased this past year. In an 11 month period in 2009, the website had more than 400,000 visits. In a similar 11 month period in 2010, the website had a little more than 200,000 visits, with some of the more popular website subject matter including:

Consultants list
The Professional Forester publication
Continued education
Current AGM

As the new OPFA website is implemented in 2011 the website committee will be looking for members to join the OPFA website committee or at least take on new responsibilities for the OPFA website to ensure that the website stays up-to-date.

The Committee will continue to seek the involvement of Association committees and encourage them to submit news of activities, meeting report synopses, updates of terms-of-

reference, annual reports, committee member lists and any other information that a committee may feel is of interest to the general membership.

It is the Committee's aim to see the website continue to grow and improve and be of significant value to the members of the Association. It is also a goal to have the website present as a readily accessible source of information to the general public.

Member input and comments are always welcome. Contact any of the Committee members through the dedicated e-mail address: webmaster@opfa.ca

COMPETENCY SUPPORT COMMITTEE REPORT

By: Bob Elliott, R.P.F., Chair

1. Introduction

In 2008, following the work of the Competency Maintenance Working Group, Council decided to form a Standing Committee to develop and maintain a competency support system for OPFA members. The Professional Foresters Act, 2000 requires that we have a quality assurance program. Although the OPFA has implemented a system based on self-directed continuing education (including the accumulation and tracking of CE Credits), this does not meet the regulatory requirements under the Act. The intent is to combine the Quality Assurance and Continuing Education authorities of Council. This Committee has been operating since January 2009.

2. Committee Membership

- Richard Macnaughton, R.P.F.
- Dean Johnson, R.P.F.
- Steve D'Eon, R.P.F.
- Trevor Longpre, R.P.F.
- Ivan Listar, R.P.F.
- Judy Biggar
- Tony Jennings, R.P.F.
- Herb Bax, R.P.F.
- Nancy Luckai, R.P.F.
- Lauren Quist, R.P.F.
- Jeff Barton, R.P.F.
- Tom Crosswell, R.P.F.
- Bob Elliott, R.P.F. (Chair)

3. The Task

To develop and recommend a member friendly competency maintenance program and working tool for all practicing members of the OPFA in support of Council's Quality Assurance and Continuing Education authority

to:

- Support member's individual responsibility for maintaining professional competency;
- Encourage excellence; and
- Adequately meet the Association's due diligence in these regards (Professional Foresters Act, 2000)

4. Key Working Principles

The Committee developed a number of principles to guide its work. The key principles are:

- The Competency Support System will be based on member self assessment and planning. It will be developed and driven by Members.
- The Continuing Education program will be relevant to the learning plan.
- The Competency Support System will be cost effective.
- Reporting mechanisms will be as efficient and simple as possible.

5. Accomplishments – 2010

The Committee recommended a competency support system in 2009 that consisted of:

- A concise (a page or so in length) Personal Practice Focus developed by each member based on the following three questions:
-What DO I know or am able to do? What MUST

I know or be able to do?
What do I consider to be my speciality?

-What do I WANT to know or be able to do?
How has my job changed? What are my goals for the next 5, 10, 20 -years?

-How will I acquire what I need or want to know or be able to do?

- A Learning Plan developed by each member to meet the learning needs identified in the Personal Practice Focus.
- A Continuing Education program to support the Members' learning needs. The intent is to maintain a rolling three year learning requirement.
- A Recording and Reporting System to document and record each Member's learning achievements. This will serve individual Member's needs to maintain up to date records and the needs of the OPFA to be able to demonstrate that there is a viable quality assurance program in place.

Most of the Committee work in 2010 focused on the development of a Competency Support Guide as the means to capture

COMPETENCY SUPPORT COMMITTEE REPORT CONTINUED

the competency support system in one place.

A draft guide, including proposed changes to the OPFA By – Laws regarding competency was prepared and made available to members at the OPFA Annual Meeting in Pembroke in April 2010. The draft was posted on the website and members were so advised.

Article 14. 5 of the OPFA By – Law contains the competency program components defined as:

“The following are prescribed as the key components of the Competency Support Program:

- a. Personal Practice Focus,
- b. Learning Action Plan,
- c. Continuing Education,
- d. Recording and Reporting,
- e. Audit,
- f. Peer Review, and
- g. Practice Assessment

Elements and Members’ obligation commence at such time and with such administrative processes as Council approves.”

For 2011, Council decided:

- To implement the requirements for a Personal Practice Focus and a Learning Plan as part of the membership renewal process for 2011. Members were asked to report that they had

- To change from the reporting of Continuing Education Hours. The OPFA website was modified to accept the reporting of these hours.

The final version of the Competency Support Guide was published on the OPFA website to assist members with the development of a Personal Practice Focus and a Learning Plan as part of the membership renewal process for 2011.

As of January 15 2011, of the members required to report, 53% have completed a written Personal Practice Focus and Learning Plan to support it.



PRIVATE LANDS FORESTRY COMMITTEE REPORT

By Bob Burgar, R.P.F., Chair

The Committee had a very busy and productive year with 10 telephone conference call meetings in 2010.

The Committee reviewed and rewrote both Practice Bulletin No. 1, Good Forestry Practice on Private Lands, and Practice Bulletin No. 8, Professional Practice and Municipal Tree Cutting Bylaws.

In a major piece of work, the Committee created Practice Bulletin No. 10, Minimum Content for Prescriptions for Partial Harvesting on Private Land in Ontario. All three Bulletins have been approved by Council.

The Committee provided advice to and drafted submissions for Council, for the OPFA response to MNR's policy review of the Conservation Land Tax Incentive Program. Members of the Committee also met with MNR staff to express our serious concerns with the results of the policy review.

The Committee has discussed MNR's policy review of the Managed Forest Tax Incentive Program and provided advice to and drafted submissions for Council, for the OPFA response to this review. Members of the Committee have also met with MNR staff to discuss this matter.

The Committee continues to have Council correspond with Conservation Ontario suggesting that our two organizations cooperate in a joint examination, with a view to eliminating the duplication and extra costs for permit fees for timber harvesting, in a floodplain with a Good Forestry

Practice prescription. It is hoped that we could mutually agree on a Province-wide guideline that could be used by all Conservation Authorities.

The Committee is concerned about the process MNR is using to create Regulations under the *Endangered Species Act* (ESA 2007) regarding Species at Risk. There appears to be very little consultation with interested and affected parties until the proposed Regulation appears on the EBR with a time limit of 30 days to respond. The Committee is also concerned that the impact of the Regulations on forest management activities on private land does not appear to have received much if any consideration. The Committee will be discussing these issues and advising Council on making representation to MNR to improve public discussion of both the process of creating Regulations and the means by which the impact of the Regulations is considered.

Private Lands Forestry Committee:

Sarah Bros, R.P.F.

Graeme Davis, R.P.F.

Ken Elliott, R.P.F.

Greg Greer, Associate.

Garth Kayes, R.P.F.

Wade Knight, Executive Director OWA.

Doris Krahn, R.P.F.

Caroline Mach, R.P.F.

Will Martin, Forestry Programs Manager OFA

Michael O'Neill, R.P.F.

Terry Schwan, R.P.F.

Martin Streit, R.P.F.

Peter Williams, R.P.F.

Bob Burgar, R.P.F. Chair



CROWN LANDS FORESTRY COMMITTEE REPORT

By Mike Barker, Chair

The CLFC continued a rather busy schedule of meetings in 2010 reviewing and addressing that variety of issues that continually arise in the management of the Crown Forests of Ontario.

2010 members were: Norm Cottam, Craig Howard [Vice Chair], George Graham, Susan Jarvis, Frank Miklas, Tom Ratz, Kevin Ride, Laird Van Damme, Sarah Bros, Dave Gordon, Mike Barker [Chair]. Judy Biggar [Secretary] and Tony Jennings [ex-officio].

The mandate of the CLFC is to:

1. Monitor the Crown Land Forestry regulatory system and its impact on the practice of forestry in the province.
2. Review Crown Land Forestry issues that are referred to the committee or approved by Council.
3. Define issues and make recommendations to Council as required.
4. Maintain a general focus on practice standards rather than technical standards.
5. Review each practice bulletin that relates to Crown Land Forestry at least every 5 years to ensure they reflect the current Crown Land Forestry issues. Develop new practice bulletins as required.
6. Act as a focus group for discussions with allied or other organizations as requested.

7. Maintain, for review and approval of Council, a list of issues being addressed. The Chair will make progress reports on these at Council meetings.

The CLFC met 12 times by teleconference and dealt with matters such as:

1. Electronic Use of Seal

a) The revised practice bulletin was approved at the April Council meeting.

2. MNDMF's Tenure and Pricing Review

a. The CLFC continued to lead the development of the OPFA response.

b. A review of the Ivey Foundation paper was conducted and it was found to be in agreement with the OPFA position.

c. MNDMF tabled a proposal. An approach was developed which included the re-establishment of the writing team from CLFC members.

d. Two teleconferences were convened for OPFA members to explain the initiative. MNDMF staff participated. About 24 members participated.

e. The response document was prepared under short timelines by the writing team. Two drafts were reviewed by the committee and sent to Council for review at the June 22 meeting. Adjustments were again reviewed, approved by the Executive and submitted to MNDMF.

3. Species at Risk

a. The Technical Guides for falcons and turtles were published and raised serious concerns.

b. A special meeting was convened.

c. CLFC members attended SAR sessions in their areas and reported back to the committee.

d. OPFA Executive met with the Minister and raised the issue.

e. CLFC and PLFC members drafted a letter for the OPFA President that was sent to the Minister. It outlined the problems arising on both Crown and Private Land, calling for increased contact between the SAR Branch and OPFA members at large and with the Association itself.

f. Plans are underway for representatives of each of the Practice Committees to meet with SAR Branch to develop a closer working relationship.

g. CFSA Amendment Open for Business Bill 68 will be discussed at the Jan 2011 meeting.

h. This continues to be an issue of significant concern.

4. Declaration Orders MNR 71 and 74.

a. Members of the CLFC met by telecon with Paul Glassford of MNR and reviewed the orders.

b. A letter of comment was prepared and submitted by June 18.

CROWN LANDS FORESTRY COMMITTEE REPORT CONTINUED

5. Far North Legislation

a. The committee heard a presentation by Connie Buck, MNRs Planning and Information Manager in Timmins on Bill 191 the Far North Act.

b. A letter from the OPFA Registrar will be sent to the Clerk of the Legislature drawing attention to the legal requirement for an RPF to be involved in harvest of any northern forest areas.

- iii. Boreal Forest Landscape Guide
- iv. Far North Legislation
- v. Species at Risk

6. Compliance Handbook

a. A revised version was issued. Tom Ratz, an OPFA CLFC member was on the revision team. It was felt that this fulfilled the need for an OPFA review.

7. Practice Bulletins

- a. The following bulletins are currently under final stages of review by CLFC members:
- i. Certification of Annual Reports
 - ii. #5 Forest Operating Prescriptions
 - iii. #6 Natural Disturbance Pattern Emulation
 - iv. # 7 Compliance Monitoring



8. Crown Land Issues List

- a. The CLFC is monitoring the following crown land issues:
- i. MNDMF/MNR relationship
 - ii. Tenure Review

URBAN FORESTRY COMMITTEE REPORT

By Anne Koven, Chair

In 2010, I had the privilege of serving as chair of the Urban Forestry Committee for the second year. The committee members are experts on the subject of the role of professional foresters in urban forestry practice: John Cary is President of the Trees Ontario Foundation, Matt Hollands is Principal Consultant Hollands Forestry Consulting, Prof. Andrew Kenney teaches at the University of Toronto's Faculty of Forestry, James McCready is President of the Eastern Ontario Model Forest, John Mc Neil is Forester/Manager for the Town of Oakville, Michael Rosen is President of Tree Canada, Richard Ubbens is Director of Urban Forestry for the City of Toronto, and Shelley Vescio is City Forester for Thunder Bay.

The Ontario Professional Foresters Association is distinguished by the fact that it is the only Canadian professional forester association whose mandate includes reference to urban forests. Our legislation, *the Ontario Professional Foresters Act 2000*, specifically defines the scope of the practice of professional forestry to be *the provision of services in relation to the development, management, conservation and sustainability of forests and urban forests...* and **"urban forest"** means *tree-dominated vegetation and related features found within an urban area and includes woodlots, plantations, shade trees, fields in various stages of succession, wetland and riparian areas.* (Part One General Defi-

nitions (3. (1) & (3) More work, however, is needed on defining urban forest practice for registered professional foresters (RPFs).

Endangered Species

On behalf of the committee, Astrid Nielsen and I co-authored an article for *The Professional Forester* on the topic of endangered tree species and urban forestry and the challenges facing urban foresters and developers as they plan for sustainable projects.

Urban foresters are beginning to appreciate the implications of Ontario's *Endangered Species Act*, 2007 in their jurisdictions. We used, as an example, the endangered status of butternut (*Juglans cinerea*) in Ottawa, where the prevalence of this species is quite common. Ottawa's 2009 Urban Tree Conservation By-law, which restricts the removal of trees in the urban area, requires Tree Conservation Reports to be submitted with every development application for a property that has a tree over 10 cm on site. These Reports must contain detailed forest inventories for those areas to be impacted by development, including a description of species at risk and their habitat. Most development applications include a pre-application consultation where city staff make the developer aware of the *Endangered Species Act*, as well as the likelihood that butternuts may be present on their site. Development applications where retainable butternuts are present will not be approved until the

appropriate permits have been issued by the Ontario Ministry of Natural Resources and copies supplied to the City.

Urban foresters are interested in seeing how the management of endangered species such as butternut will shape the way sites are being developed. The optimistic view is that the *Endangered Species Act* will work together with the Urban Tree Conservation by-laws to encourage the preservation of existing vegetation on the site. Such an efficient meshing of provincial and municipal regulations could give urban foresters, and maybe city planners, more negotiating power when making deals with the developers, as well as more guidance for developers early in their planning.

Provincial Policy Statement Consultations

On September 16th, I attended the Toronto workshop with Bob Burgar. The Provincial Policy Statement (PPS) is reviewed every five years and the OPFA was invited to this round of consultations. There were nine 'topic' areas and our professional forestry interest was deemed to fit within the 'natural heritage, water and hazards' topic, where we were assigned to a facilitated discussion group, which reported later to all attendees.

With the benefit of briefings provided to all of us who attended the province-wide consultations on behalf of the OPFA, I attempted to make the

URBAN FORESTRY COMMITTEE REPORT CONTINUED

following points from the urban forestry perspective: OPFA members are licensed professionals who are working in urban forestry in co-operation with other professionals and we are concerned about the challenges facing the urban forest; and the PPS should formally recognize urban forests and their value and the importance of 'green infrastructure'. My impression of the Toronto consultation exercise is that forests and foresters are not on the agenda for Ontario's land use planning process. Instead, the discussion mostly ignored 'natural heritage' and turned to other important issues of housing, transportation, and the fate of farmlands.

The Official Plan of the Town of Oakville is a good example, in my opinion, for the PPS to use in directing the development of urban forestry capacity within municipalities. Oakville's Urban Forest policy section reads:

10.12 Urban Forests

10.12.1 The Town considers its municipally-owned urban forest as green infrastructure.

10.12.2 For every square metre of leaf area that is removed from Town property or from Town road rights-of-way, sufficient trees will be replanted to replace the lost square metres of leaf area.

10.12.3 The Town shall ensure that appropriate space for tree protection and tree planting within road rights-of-way are included in the design of new roads or road improvements.

10.12.4 The Town shall develop standards for the protection of trees to assist with the review of

planning applications and municipal consents by *utilities*.

10.12.5 The Town shall develop standards for the planting of new trees to assist with the review of planning applications.

10.12.6 Tree removal on private property shall be subject to the Town's private tree protection by-law. Link: http://www.oakville.ca/Media_Files/planning10/loplan-partc-27jan10.pdf

Canadian Urban Forest Strategy 2010-2015

The Canadian Urban Forest Network (CUFN) has within its mandate the objective 'to build value by helping those who practice urban forestry'. It has taken on the task of reviewing and updating the first Canadian Urban Forest Strategy (2006), which coincided with Canada's National Forest Strategy (1988-2008). The new Strategy is expected to be completed in 2011. www.cufn-rcfu.ca

We were invited to provide input into the Strategy. The comments provided by the Urban Forestry Committee include: add the definition of urban forests from the Professional Foresters Act to reinforce recognition; reference the role of the urban forest professional; and our committee's plans to write a practice bulletin on emerald ash borer (EAB) management and the urban forest.

The Strategy identifies the most important barrier to effective urban forest management: most funding for the planning and operations for Canada's urban forests are implemented solely

by municipalities, with exceptions for emergency funding from the federal government (such as Asian longhorned beetle), and a few minor, provincial programs. The Strategy is calling for the 'development of an infrastructure that ensures urban forestry issues in Canada are addressed in a strategic and comprehensive manner at the national, provincial, municipal and community level.' This is a challenge to the OPFA to advance awareness and responsiveness with the Ontario government and municipal associations.

I briefed the Council of the Ontario Professional Foresters' Association about the Canadian Urban Forest Strategy. This led to a wider discussion about the aspirations of the Urban Forestry Committee. I am pleased to report that there is general support by Council for initiatives undertaken by the Urban Forestry Committee to support the practice of OPFA members and to participate in discussions about engaging the profession in broader strategic initiatives around urban forestry.

For more information about how you can become involved in the Canadian Urban Forest Strategy contact Tree Canada (tcf@treecanada.ca) or W.A. Kenney at the Faculty of Forestry, University of Toronto (a.kenney@utoronto.ca). www.cufn-rcfu.ca

I am interested in hearing the views of OPFA members about urban forestry and in receiving ideas and advice about projects that could usefully be undertaken by the committee. Please contact me at: annekoven@hipguard.com

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CANADIAN FORESTRY ACCREDITATION BOARD

By F. Johnson, R.P.F.

The Canadian Forestry Accreditation Board (CFAB) is responsible for the assessment of Canadian university forestry degree programs for the purpose of meeting academic requirements for professional certification (registration/licensure). Its role is to implement a national accreditation process mandated under a detailed Policy Statement agreed to by its member agencies, the eight professional forester/forest engineer associations of Canada, and the Canadian Institute of Forestry. Its membership is made up of appointees from the member agencies.

The Board was established in 1989 and has been conducting site visitations since 1990. Assessment of academic program is undertaken in accordance with comprehensive subject area standards but includes, also, consideration of facilities and services offered; faculty experience, qualifications and tenure; and the ability of the program to imbue professional qualifications and qualities in students. The regular accreditation cycle for a program is six years, although circumstances may dictate a shorter period for a given program or an interim review to confirm that a program continues to meet accreditation requirements. At present, eleven baccalaureate forestry programs in Canada enjoy accredited status. The Board does not accredit faculties or institutions, nor does it review programs outside Canada.

The Board met once over the year - in Vancouver during September. At the meeting the

Board considered the final report of the site visit to the Faculty of Forestry, University of Moncton. Accreditation for a three-year period was granted to the Forestry Sciences Program. The accreditation period begins with the 2011/11 academic year and continues to June 30, 2013, or for as long as the subject program is in place, whichever is of shorter duration.

On January 1st, 2010, Peter Marshall, R.P.F. succeeded Steve Hoyt, R.P.F. as the Chair of the Board. Peggy McDougall, R.P.F. replaced Hoyt as the New Brunswick member. Board members and alternates at the end of 2010 were:

- Peter Marshall, R.P.F. (Chair) and Randy Trerise, R.P.F. (alt) Association of British Columbia Forest Professionals;
- Peggy McDougall, R.P.F. and Rod O'Connell, R.P.F. (alt.), Association of Registered Professional Foresters of New Brunswick;
- Bill Buggie, R.P.F. and Glen Knee, R.P.F. (alt.), Registered Professional Foresters of Newfoundland Labrador;
- Ian Millar, R.P.F. and Roger Aggas, R.P.F. (alt.), Registered Professional Foresters Association of Nova Scotia;
- Germain Paré, R.P.F. and Jean-Louis Brown, ing.f. (alt.), Ordre des ingénieurs forestiers du Québec;

- Faye Johnson, R.P.F. and David Winston, R.P.F. (alt.), Ontario Professional Foresters Association;
- John Daisley, R.P.F. and John Doucette, R.P.F. (alt), Association of Saskatchewan Forestry Professionals;
- Janet Schilf, R.P.F. and Charles Backman, R.P.F. (alt.), College of Alberta Professional Foresters;
- Bruce Dancik, R.P.F., (no alternate) Canadian Institute of Forestry.

Most of those serving in 2010 are expected to continue their participation in the coming year.

As a member, the Board remained fully active in the meetings and activities of the CFPFA. The CFPFA is nearing the end of work under Inclusivity Project 2, a project to develop protocols and procedures for the evaluation of qualifications for certification of foreign-trained applicants and applicants from non-accredited forestry programs in Canada.

The Board is also an active member of the Association of Accrediting Agencies of Canada (AAAC). The AAAC considers items of mutual accreditation interest and shares accreditation experience amongst its thirty-five member agencies. Most AAAC member agencies continue to work on developing outcomes-based protocols for accreditation purposes. The CFAB has been a leader in this area through its work with the CFPFA in the development of competency-based accreditation

Ontario Professional Foresters Association 2010 Annual Report

CANADIAN FORESTRY ACCREDITATION BOARD CONTINUED

and certification standards and criteria.

The OIFQ has initiated a project to develop new standards for entrance into professional practice in that province. The work includes consideration of competency-based entrance requirements, which is a move the OIFQ was not willing to consider until recently. Quebec's decision to develop new standards will assist in ensuring a consistent approach in the application of entrance requirements across the country.

STATUS OF CFAB PROGRAM ACCREDITATIONS AT CANADIAN SCHOOLS OF FORESTRY DECEMBER 2010

April 2005

University of British Columbia, Faculty of Forestry, Forest Resources Management Program and Forest Operations Program

Accredited for six years to June 30, 2011 (extended by Board to June 30, 2012)

July 2005

University of New Brunswick, Faculty of Forestry and Environmental Management, Forest Ecosystem Management Program and Forest Engineering Program

Accredited for six years to June 30, 2011

July 2005

University of Alberta, Faculty of Agriculture, Forestry and Home Economics, Forestry Program and Forest Business Management Program

Accredited for six years to June 30, 2011

August 2006

Lakehead University, Faculty of Forestry and the Forest Environment, Forestry Program (H.B.Sc.F.)

Accredited for six years to June 30, 2012

September 2009

Laval University, Faculty of Forestry, Geography and Geomatics, Forest Management and Environment Program and Forest Operations Program

Accredited for six years to June 30, 2015

September 2009

University of Northern British Columbia, College of Science and Management, Ecosystem Science and Management Program, Forest Ecology and Management Major)

Accredited for six years to June 30, 2015.

September 2010

University of Moncton, Forest Sciences Program

Accredited for three years to June 30, 2013.

CANADIAN FORESTRY ACCREDITATION BOARD

FULL PRACTICING PROFESSIONAL MEMBERSHIPS ACROSS CANADA ¹

	2008		2009		2010		2011	
	No.	%	No.	%	No.	%	No.	%
ABCFP	3182	47.79	3109	47.21	3168	47.57	2961	47.08
ARPFNB	174	2.61	163	2.48	168	2.52	156	2.48
ASFP	73	1.10	121	1.84	119	1.79	89	1.42
CAPF	623	9.36	639	9.70	664	9.97	641	10.19
OIFQ	1821	27.35	1814	27.54	1813	27.23	1730	27.50
OPFA	644	9.67	618	9.38	593	8.90	570	9.06
RPFANS	83	1.25	62	0.94	71	1.07	80	1.27
RPFNL	58	0.87	60	0.91	63	0.95	63	1.00
TOTALS	6658	100.0	6586	100.0	6659	100.00	6290	100.0

1. As reported by member agencies.

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ONTARIO FORESTRY ASSOCIATION REPORT

By Carla Grant, Executive Director, Ontario Forestry Association

In 2010 financial support from the OPFA helped the Ontario Forestry Association deliver its ongoing forestry careers awareness programs. The OFA continues to promote forestry education and career opportunities through its growing forest education programs, Ontario Envirothon and Focus on Forests, along with a dedicated Forest Careers Awareness program. As a result, the OFA reaches over 10,000 students directly and an estimated 40,000 teachers annually. In 2010, the OPFA support enabled the OFA to update and enhance its forestry career resources available online for students and educators. The OFA has a dedicated section on its website oforest.ca and has fully integrated these resources into the other two OFA websites; focusonforests.ca and ontarioenvirothon.ca. The online resources include: career profiles of OFA members, links to GoForestry career profile videos, detailed information and links for post-secondary institutions offering forestry and natural resource management programs in Ontario, an updated forestry careers directory (i.e. forestry professionals who make their contact information available to young people looking for forestry career mentoring), enhanced presence of forestry career information and postings via Twitter and Facebook, and a new Forestry Careers fact sheet. All OFA forest education and career information is

available to members of the OPFA for any individual or institutional career promotion and distribution needs.

The OFA also promoted its 2010 program by providing articles and forestry career profiles for the Working Forest's Education and Career Guide, advertisements of its forestry career resources in the Ontario School Counselors guide 2010, and by attending several key educator events where teacher kits with forestry career information are provided at no cost to educators. Ontario Envirothon has a strong emphasis on career mentoring through a series of forestry and resource management workshops led by professionals in the fields of forestry and other areas of environmental management reaching over 1,000 high school students each year. Envirothon participation is a great indicator for future interest in a career in natural resource management. The OFA maintains a network of past program participants with many documented examples of the positive impact this program has on encouraging interest in forestry.

FINANCE AND AUDIT COMMITTEE REPORT

By Bob Burgar, R.P.F., Chair

The Finance and Audit Committee held 3 telephone conference call meetings in 2010 to make recommendations to Council concerning the Association's financial affairs.

The Committee reviewed the Auditor's Report and letter for the 2009 fiscal year, discussing them with the auditor. The Committee was satisfied with the Auditor's recommendations and recommended that the Audit be accepted by Council.

The Committee discussed in some detail the offerings of 2 insurance brokers for members professional liability insurance, LMS ProLink and Hub International (who provide insurance to the Association of British Columbia Forest Professionals). Hub International could provide a broader range of offerings as well as a retroactivity and a cessation of business rider. For these reasons it was decided to recommend that Council change the OPFA insurance broker from LMS ProLink to Hub International. Council approved this recommendation and Hub International is now the OPFA's insurance broker. Feedback from members regarding the provision of services by Hub International has been positive.

The Committee reviewed the Schedule of Fees and Charges and recommended only minor changes to Council. This Fee Schedule was presented at the Annual Meeting in April, 2010 and was approved by that meeting. It took effect December 1st, at the start of the 2011 year.

The Council requested that the Committee review the Current

Reserves Policy and make recommendations on this policy. The Committee discussed this Policy in detail, reviewed the wide range of discipline hearing costs of other regulators, and recommended to Council:

1. that the Policy continue to cover:
 - a. An allowance for staff wages, rent and equipment in the event the Association is dissolved,
 - b. An allowance to cover project over-runs, and
 - c. An allowance to cover 2 major disciplinary hearings (estimated at \$110,000 in one year, and
2. That the Reserve Policy be revised by setting the Reserve total at \$300,000 at the end of the 2010 fiscal year, continuing to accumulate interest on the Reserve amount in the Reserve account (to approximate inflation) and to discontinue the annual budgeted contribution of \$5,000. With a minor amendment the Council approved this recommendation.

The Committee reviewed the 2011 draft Plan and Budget. The Committee proposed no changes but did observe that the plan was ambitious.

Finance and Audit Committee 2010:

Bob Boyce , R.P.F.
Lloyd Eckel, R.P.F.
Bohdan Kowalyk, R.P.F.
Judy Sewell, R.P.F.
David Winston, R.P.F.
Bob Burgar , R.P.F. Chair



**ONTARIO PROFESSIONAL FORESTERS ASSOCIATION
ANNUAL GENERAL MEETING 2010
MINUTES**

**Thursday, April 15th
Festival Hall, Pembroke, ON
(draft until approved at 2011 AGM)**

1) Call To Order

President Carl Corbett called the meeting to order at 4:20 p.m. noting that this was the Annual General Meeting of the Ontario Professional Foresters Association.

2) Notices, Members and Proxies

He noted that the meeting was properly constituted to proceed:

- Notice of the Meeting was published in the Professional Forester Newsletter and separately distributed to all Members at least 30 days before the meeting;
- The Registrar confirmed there were 46 self-identified Members in attendance and 59 proxies have been received; A Total of 40 were required.

3) President's Remarks

President Carl welcomed Members, noted that guests were welcome, though only members were entitled to vote during the meeting.

He noted that an agenda and the Annual Report for

the previous fiscal year with all reports and the audited financial statements were posted on the Website for Members and printed agenda and Annual Reports were available at the meeting. All reports to be considered were in the Annual Report with page numbers referenced on the agenda.

Past-President David Milton had taken the lead in a complete updating of our by-laws, assisted by the Registrar & our Regulatory lawyers. In 2007, we voted by mail on by-law changes resulting in many more members being involved. Council proposed to take the same approach this year. David would lead a review of the by-laws at the meeting,

In order to adjourn by 5:30, so Members would have time to prepare for dinner and get to the other location, and to let David do his work, to deal properly with any resolutions and to allow you to ask questions of Bob Elliott, Chair of our Competency Support Committee, Carl would be asking for a blanket motion to adopt all reports, rather than deal with them individually. However, if any Member had reason they wish to explain, the meeting could separate any report for a separate vote.

4. In Memoriam

The President read the names of the 13 members who we had passed away since the last Annual Meeting or whose death we had learned about since then, then asked for a moment of silence in their memory:

Thomas Ballantyne

George Bailey

Ted Dupuis

Bill Fullerton

George Garner

Bill Hall

S Conn Howe

Fred Jackson

John Lambie

Malcolm McLean

Neeta Nathwani

George Sinclair

Glenn Whitelock

President Carl then noted the death of a past Member of note: **Willem (Bill) Morsink.**

5) Recognition of New Members:

President Carl asked any in attendance who had joined OPFA since the 2009 AGM, to stand and introduce themselves, however none were present.

6) Approval of Minutes of 2009 Annual Meeting

pages 26 - 29

President Carl noted that the minutes had been posted in draft on the website and were in the printed annual report.

Motion: Moved by Mike Willick RPF; Seconded by Rob Galloway, RPF: “that the minutes of the 2009 Annual Meeting be approved as presented”

Carried

7) 2009 Resolution Update:

Two resolutions were passed at the 2009 AGM and subsequently considered by Council. Carl noted that the wording of the resolutions is in the minutes and as customary, reported on Council’s action on these matters.

“Res 2009-1: Electronic Seal

Moved by Dave Legg, RPF #1572
Seconded by Susan Jarvis, RPF #1294

Whereas the Ministry of Natural Resources forest management planning process now requires electronic submission of Forest Management Plans, Annual Work Schedules, Annual Reports, Forest Operation Prescriptions, Revisions and Amendments, etc.; and

Whereas the forest industry is evolving to centralized forest management planning, the OPFA should proceed

to allow the use of electronic RPF and Associate RPF seals,

Be it resolved that Council give consideration to conditions applicable for the use of an electronic seal and any relevant control methods, such as, but not limited to:

- *A "Delegation of Use" form must be signed by both the R.P.F. and the user of the electronic seal,*
- *Electronic seal must include the statement:*
" This electronic seal is applied with approval of the R.P.F.,
- *Electronic seal must be accompanied by an electronic signature of the R.P.F.,*
- *Electronic seal must be in a secure document format, such as PDF or JPG.*
- *Foresters remain responsible for the use of their seal".*

*After brief discussion, a vote was called and the resolution was **Carried**"*

This matter arose in connection with the electronic filings for Crown Land Forest Management processes and council referred the matter to the Crown Lands Forestry Committee. They consulted the author of the resolution and MNR, considered work by other professions and, through several drafts, developed a brief clarification to our current “Use of Seal” Guide and drafted a new Practice Bulletin #9 on this specific topic. We expected that it

would be issued early this year, but we had neglected to consider Private Lands Forestry implications and the bulletin was delayed, while that Committee worked on some clarifying wording. The Bulletin was approved at the Council meeting the previous morning and will be posted and issued.

As some would recall, there was significant discussion on a second resolution put forward by Tom Griffiths, seconded by Bob Elliott. President Carl noted final approval of the resolution as amended on the recommendation of Dave McGowan and Mike Willick.

“Resolution 2009-02: Advocacy on Misinformation (as amended)

Whereas sustainable forest management practiced in Ontario provides well paying jobs, improves forest health and sequesters carbon dioxide, and

Whereas there are numerous well funded organizations lobbying against sustainable forest management in Ontario

Whereas two resolutions (2007-1 and 2007-5) were approved at the OPPA AGM in 2007 respecting advocacy, and

Whereas The Professional Foresters Act, 2000 under Object 7 documents the promotion of public awareness of the role of the Association and to communicate with the public on behalf of its members.

Ontario Professional Foresters Association 2010 Annual Report

Be it resolved that Council give consideration to implementing an advocacy program to respond in a timely manner by correcting misinformation in public statements concerning sustainable forest management and/or professional forestry (reactive), and in addition, Council should consider opportunities to move to a more active role in advocacy.

Carried”

Council considered this resolution at its June 2009 meeting and the Members’ sentiments were reflected in the strategic plan statement issued subsequently. 2 of the 5 objectives set out in that plan deal with advocacy matters and encompass the two thrusts of the resolution:

Objective #3: POLICY ENGAGEMENT

To take a proactive role in the development of forest policy in Ontario as it relates to the practice of forestry by members of the OPFA.

Objective #4: PROFILE

To increase the public’s recognition of the roles of OPFA and its Members throughout Ontario.

In the former connection, OPFA efforts on Tenure and Pricing were the strongest issue, but Carl also mentioned meetings last month with each of our

Ministers: MNR and MNDMF, which were devoted in part to concerns about species at risk legislation and the related processes.

On the latter part of the resolution, which fits well within objective 4: Profile, Council decided to place the responsibility with the Executive Committee to respond to any “misinformation in public statements” that were brought to the associations attention by Members, though subsequently no Members raised such issues. Council also struck a task group of Councillors to look at communications more broadly and they were still meeting.

8) Receiving reports: President asks for a motion

Motion: Moved by Caroline Mach RPF; Seconded by Paul Poschman RPF -- “that the following reports be received as presented in the Annual Report”:

- a. President’s Report *page 6*
- b. Report of Registrar & Executive Director *page 7*
- c. Registration Committee *page 11*
- d. Recognition and Awards *page 13*
- e. Editorial Board *page 16*
- f. Website Committee *page 17*

- g. Competency Support Committee *page 18*
- h. Private Lands Forestry Committee *page 20*
- i. Crown Lands Forestry Committee *page 21*
- j. Urban Forestry Committee *page 22*
- k. Canadian Forestry Accreditation Board (CFAB) *page 24*
- l. Finance and Audit Committee *page 30*

Carried

10) Appointment of Association Auditor For The Year Ending November 30th, 2008

The President called for a motion –
Motion: Moved by Greg Pawson RPF; Seconded by Bill Murphy RPF -- “that Ed Girardi C.A. be appointed as Auditor for the Association for the year ending November 30th, 2011”

Carried

President Carl drew Members attention to pages 42 and 43 in the annual Report, featuring sponsors for the Fall Seminars and for last year’s Annual Conference and their contribution was recognized.

11) Ratification of Actions of Council

The President called for a motion –

Ontario Professional Foresters Association 2010 Annual Report

Motion: Moved by Jim McCready RPF; Seconded by Lorne Riley, RPF -- “that all acts, contracts, By-laws, proceedings, appointments, elections and payments enacted, made, done and taken by the Council and officers of the Association since the last Annual meeting of the Association to the date hereof, as the same are set out or referred to in the minutes of the Council, or in the financial statements submitted to this meeting, be and the same are hereby ratified, approved, sanctioned and confirmed”

Carried

12) Fee Schedule:

The President noted that the proposed revised Fee schedule was developed by the Finance & Audit Committee and approved by Council. It was distributed with the Notice of Meeting and was published in the March Professional Forester. While there were changes for administrative costs, including late payment charges, the Annual Fees for 2011 would remain unchanged from 2004, except to reduce Student Membership to zero.

The President then called for a motion.

Motion: Moved by David Milton RPF; Seconded by Susan Jarvis RPF -- “that the Revised Fee Schedule as fixed by Council be ratified for the next year.”

Carried

13) Resolutions

The President noted that Frank Knaapen RPF and Peter Nitschke RPF had been asked to collect Resolutions, and one was received. Peter read the resolution and the Seconder, Trena Allen RPF, spoke briefly in favour of it. It was noted that the OPFA submission to the Tenure and Pricing Review dealt with the topic. Carl then called for the vote on the Resolution:

“Res 2010-1:

Moved: Peggy Smith
Seconded: Trena Allen

“Whereas the practice of professional forestry is influenced by the nature of tenure; and whereas new forms of tenure may promote sustainable forest management; and whereas community forests are a viable tenure option;

Be it resolved that Council give consideration to:

- recommending to Ontario that tenure be reformed to include options for community forestry, including special measures for Aboriginal tenures based on negotiations with local communities to develop models appropriate to local conditions; and further
- to recommend consultation with local communities in the implementation of tenure reform.

Passed(substantially, with 4 opposed and 11 abstaining)

14) Ontario Professional Forestry Foundation

- A written report from OPFF President Paul McAlister was provided as an information item.

15) Revised by-laws

At the President’s request, Past President David Milton reviewed the highlights of the proposed by-laws, sent to all Members and available at the meeting, noting that Member questions and suggestions would be welcomed through May and committed to a conference call if required.

David acknowledged the extensive assistance of our regulatory solicitor, Richard Steinecke, who has knowledge of difficulties encountered by other regulatory bodies. Richard had raised some concerns that would be significant to members and have been deferred to allow more consultation: e.g. Standards of Practice (Article 13); Membership implications if not practicing; status of a suspended Member. He also noted a planned review of the associate Member category.

Among the matters noted:

1. Matters dealt with in the Act and not specifically authorized by it as by-laws are removed. Where needed for context, relevant quotations from the Act are included in footnotes.
2. New sections are added dealing with internal procedural matters that, while not

encountered to date by OPFA, have caused difficulties for other regulatory colleges and/or help support public trust. For instance, expectations for Councillors are expanded and extended to committee members.

3. Some “housekeeping changes are made e.g. flexibility for the location of the office; correcting a process for dealing with RPFs from other Provinces on temporary work in Ontario and some matters approved at previous Annual General Meetings (revised longevity requirement for Life Membership; requirement for “internship” as Provisional Member, while gaining required post-graduation experience.
4. The new certification standards (from the Inclusivity project) are included along with phasing out the older subject based academic standards and changes reflecting requirements or expectations under the recent “Fair Access to Regulated Professions Act” and the new “Ontario Labour Mobility Act”
5. The developing Competency support elements, as discussed at the last three AGMs and Fall Seminars, are outlined publicly. Note however, that the bylaw provides

Council the formal authority to continue to stage implementation as previously committed and to specify process details.

Following his review there were no questions and the call for input was repeated.

16) Update on Competency Support Committee

President Carl noted the draft guide that had been available at the registration table and that Bob Elliott, RPF, Committee Chair was present and prepared to answer questions. There were none.

17) Other Business

The President inquired whether there was any other business for discussion; there was none.

18) 2011 Annual Conference

Carl then announced that Timmins was under active consideration for the 2011 Conference.

19) Acknowledgements 2011 Annual conference

He then acknowledges the support of sponsors and exhibitors in difficult times, acknowledging particularly the support of the Renfrew County Community Futures Development Corp, the Provincial Ministries and the Federal Government. He noted the excellent organization and hard work of the volunteers on the 2009 Annual

Conference Committee and their on-site volunteer assistance:

**Jeff Muzzi, Associate ,
Chair**

**Frank Knaapen, RPF, Vice-
Chair**

**Danny Janke, Associate,
Treasurer**

Bob Craftchick, RPF

Steve D’eon, RPF

Dean Johnson, RPF

Jeff Leavey, Associate

Peter Nitschke, RPF

David Lemkay (*Canadian Forestry Association*)

Nancy Young (*Potential member*)

Amy Baker (*AFA, Pembroke*)

Cory Simpson (*Student*)

Mo Mullally (*Student*)

Leighton Winter (*Student*)

19) Adjournment

The President called for concurrence that the 2010 Annual General Meeting be adjourned.

Carried

Ontario Professional Foresters Association

Audited Financial Statements

November 30, 2010

Ed Girardi
Chartered Accountant

Ontario Professional Foresters Association

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Ontario Professional Foresters Association 2010 Annual Report

ED GIRARDI PROFESSIONAL CORPORATION

(Authorized to practise public accounting by The Institute of Chartered Accountants of Ontario)

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Richmond Hill, ON L4C 2Z5

ED GIRARDI, B.B.A., C.A.
Chartered Accountant

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AUDITOR'S REPORT


TO: The Members of the Ontario Professional Foresters Association

I have audited the balance sheet of Ontario Professional Foresters Association as at November 30, 2010 and the statements of operations, changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the Association's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Association as at November 30, 2010 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Richmond Hill, Ontario
February 1, 2011



Chartered Accountant
Licensed Public Accountant

Ontario Professional Foresters Association 2010 Annual Report

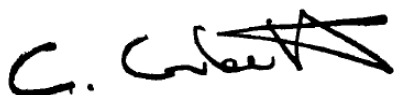
Ontario Professional Foresters Association

Balance Sheet

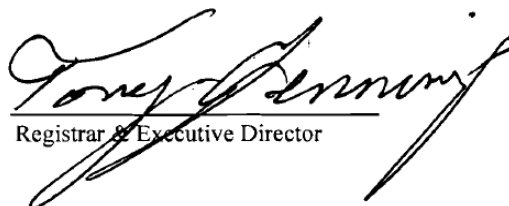
As at November 30

	2010	2009
Assets		
Current		
Cash	\$ 84,591	\$ 187,142
Accounts receivable	4,893	6,184
Prepaid expenses and deposits	7,992	11,057
	<u>97,476</u>	<u>204,383</u>
Investments (Note 3)		
Investments reserved for future use	348,362	308,579
Investments available for current use	164,365	87,934
	<u>512,727</u>	<u>396,513</u>
	<u>\$ 610,203</u>	<u>\$ 600,896</u>
Liabilities		
Current		
Accounts payable and accrued liabilities	\$ 48,441	\$ 37,307
Due to Ontario Professional Forestry Foundation (Note 11)	2,618	-
Prepaid membership fees (Note 6)	85,218	113,726
	<u>136,277</u>	<u>151,033</u>
Net Assets		
Net assets reserved for future use (Note 5)	348,362	308,579
Unrestricted net assets	125,564	141,284
	<u>473,926</u>	<u>449,863</u>
	<u>\$ 610,203</u>	<u>\$ 600,896</u>

On behalf of the Board:



President



Registrar & Executive Director

The accompanying notes are an integral part of these financial statements.

Ontario Professional Foresters Association 2010 Annual Report

Ontario Professional Foresters Association

Statement of Operations For the Year Ended November 30

	2010	2009
Revenues		
Memberships	\$ 294,793	\$ 329,718
Application and examination	10,205	12,440
Annual general meeting	10,000	(2,000)
Miscellaneous	1,235	435
Interest on investments and deposits	13,776	6,917
	<u>330,009</u>	<u>347,510</u>
Expenses (Note 7)		
Regulatory	60,790	55,368
Profile (recognition of profession)	35,853	35,004
Policy engagement	35,738	10,001
Competency	1,899	9,095
Member services	30,248	21,596
Governance	63,547	54,277
General administration	77,871	84,801
	<u>305,946</u>	<u>270,142</u>
Excess of revenues over expenses	<u>\$ 24,063</u>	<u>\$ 77,368</u>

The accompanying notes are an integral part of these financial statements.

Ontario Professional Foresters Association 2010 Annual Report

Ontario Professional Foresters Association

Statement of Changes in Net Assets For the Year Ended November 30

	Reserve funds	Unrestricted	2010	2009
Balance, beginning of year	\$ 308,579	\$ 141,284	\$ 449,863	\$ 372,495
Excess of revenues over expenses	-	24,063	24,063	77,368
Transfer to net assets for future use (Note 5)	25,000	(25,000)	-	-
Funds reserved for future use (Note 5)	14,783	(14,783)	-	-
Balance, end of year	<u>\$ 348,362</u>	<u>\$ 125,564</u>	<u>\$ 473,926</u>	<u>\$ 449,863</u>

The accompanying notes are an integral part of these financial statements.

Ontario Professional Foresters Association 2010 Annual Report

Ontario Professional Foresters Association

Statement of Cash Flows For the Year Ended November 30

	2010	2009
Cash provided by (used for):		
Operations		
Excess of revenues over expenses for the year	\$ 24,063	\$ 77,368
Changes in non-cash working capital components:		
Prepaid expenses and deposits	3,065	(3,456)
Accounts receivable	1,291	(2,112)
Accounts payable and accrued liabilities	11,134	10,458
Due to Ontario Professional Forestry Foundation	2,618	248
Prepaid membership fees	<u>(28,508)</u>	<u>100,791</u>
	<u>(10,400)</u>	<u>105,929</u>
Investing		
Increase in investments	<u>(116,214)</u>	<u>(54,606)</u>
Increase (decrease) in cash during the year	(102,551)	128,691
Cash balance, beginning of year	<u>187,142</u>	<u>58,451</u>
Cash balance, end of year	<u>\$ 84,591</u>	<u>\$ 187,142</u>

The accompanying notes are an integral part of these financial statements.

Ontario Professional Foresters Association

Notes to Audited Financial Statements For the Year Ended November 30, 2010

1. General

The Ontario Professional Foresters Association ("the Association"), established in 1957, serves as a governing body for professional foresters, ensuring professionalism and accountability. The Association is incorporated under the laws of Ontario and has no share capital.

2. Summary of Significant Accounting Policies

Cash and cash equivalents

The Association's policy is to disclose bank balances under cash and cash equivalents, including bank overdrafts with balances that fluctuate frequently from being positive to overdrawn.

Investments

Investments consist of Guaranteed Investment Certificates and bonds and are recorded at the lower of cost and market value.

Capital assets

Council approved charging to expense purchases of office equipment for 1990 and subsequent years. Capital items which have been expensed in 2010 include a laptop computer in the amount of \$2,259 (2009: \$5,761).

Prepaid membership fees

Required fees received in the current year which pertain to the subsequent year are shown as a liability in the financial statements.

Revenue recognition

Membership fees of the Association are recognized as revenue in the year to which the fees apply. The Association follows the deferral method of accounting for its membership fees.

Contributed services

Volunteers contribute their time each year to assist the Association in carrying out its various activities. Because of the difficulty in determining their fair value, contributed services are not recognized in the financial statements.

Ontario Professional Foresters Association 2010 Annual Report

Ontario Professional Foresters Association

Notes to Audited Financial Statements For the Year Ended November 30, 2010

3. Investments

The cost of investments, including accrued interest at November 30, 2010, was \$512,727 (2009: \$396,513) and they consist of the following:

Guaranteed Investment Certificate	Interest Rate	Due Date	Cost and Market Value	Accrued Interest	Total
TD Canada Trust	0.75%	December 13, 2010	\$ 50,000	\$ 110	\$ 50,110
TD Canada Trust	0.50%	December 16, 2010	25,000	15	25,015
TD Canada Trust	0.95%	February 17, 2011	25,000	8	25,008
Home Trust	2.05%	May 3, 2011	30,000	357	30,357
Resmor Trust	1.00%	May 3, 2011	30,000	175	30,175
Canadian Western Bank	2.71%	May 3, 2012	30,000	472	30,472
TD Canada Trust	3.05%	March 26, 2012	86,092	4,424	90,516
TD Mortgage Corporation	4.10%	March 28, 2011	34,000	3,743	37,743
B2B Trust	2.85%	July 16, 2013	38,400	414	38,814
Canadian Western Bank	3.21%	April 23, 2013	32,670	641	33,311
Manulife Bank	3.85%	April 23, 2015	32,670	765	33,435
Province of B.C. CPN	3.24%	December 18, 2014	49,694	1,800	51,494
Ontario Hydro CPN	3.37%	April 1, 2011	33,190	2,997	36,187
			<u>496,716</u>	<u>15,921</u>	<u>512,637</u>
Cash on deposit with Scotia McLeod			90	-	90
			<u>\$ 496,806</u>	<u>\$ 15,921</u>	<u>\$ 512,727</u>

The market value of these investments at November 30, 2010 was \$511,998 (2009: \$398,412)

4. Lease Commitment

The Association leases office premises at 5 Wesleyan Street, Georgetown, Ontario. Monthly lease payments are \$735 and the two year lease term expires on June 30, 2011.

Ontario Professional Foresters Association 2010 Annual Report

Ontario Professional Foresters Association

Notes to Audited Financial Statements For the Year Ended November 30, 2010

5. Funds Reserved For Future Use

In 2007 the Association formalized a policy of reserving funds for potential future liabilities including project over-runs, litigation or other contingencies.

A target level of funds has been established by the Council, upon advice from the Finance and Audit Committee and is to be increased by the interest earned on these invested funds. These funds may only be used with the express approval of Council.

The current reserve target was calculated as follows:

Dissolution	\$	45,000	
Project over-runs		35,000	
Allowance for two concurrent major disciplinary matters		205,000	
Interest earned on invested funds		<u>23,579</u>	
Balance at November 30, 2009		308,579	
Contribution in 2010		25,000	
Interest earned on invested funds in 2010		<u>14,783</u>	
		<u>39,783</u>	
Balance at November 30, 2010	\$	<u>348,362</u>	

6. Prepaid Membership Fees

	2010	2009
Balance, beginning of year	\$ 113,726	\$ 12,935
Amount recognized as revenue in the year	(113,726)	(12,935)
Amount received related to the following year	<u>85,218</u>	<u>113,726</u>
Balance, end of year	<u>\$ 85,218</u>	<u>\$ 113,726</u>

Ontario Professional Foresters Association 2010 Annual Report

Ontario Professional Foresters Association

Notes to Audited Financial Statements For the Year Ended November 30, 2010

7. Operating Expenses

The following are operating expenses of the Association:

	2010	2009
Advertising	\$ 11,806	\$ 4,379
Audit - annual	4,505	4,200
Audit - registration	5,250	-
Bank charges	5,293	6,416
Consultants	19,017	-
Equipment and software	5,834	5,761
Honoraria	1,000	-
Insurance	6,798	7,791
Legal	21,303	17,503
Office supplies	4,098	3,275
OFA forestry career awareness support	7,000	7,000
Photocopying and printing	6,199	-
Postage	5,399	9,446
Rent	9,100	8,820
Staff	123,824	115,527
Subscriptions	1,288	-
Teleconferencing, telephone and internet	6,679	6,042
Travel, memberships and meetings	-	47,477
Forestry	4,448	-
Regulatory	9,819	-
OPFA travel	37,850	-
Website	6,126	1,847
Other	3,310	24,658
	<u>\$ 305,946</u>	<u>\$ 270,142</u>

The above noted expenses are those shown on the statement of operations presented in a more traditional format. Prior year's figures for some of these expenses were not readily available for comparative purposes.

Ontario Professional Foresters Association

Notes to Audited Financial Statements For the Year Ended November 30, 2010

8. Major Projects

The following expenses, included in the Statement of Operations, are projects or project groups that have absorbed a significant amount of resources.

1	Registration		
	Inclusivity and mutual recognition	\$	9,570
	Fairness Commissioner requirements		9,301
2	Policy		
	Tenure and pricing review		3,255
	Growing professionalism in the forest		17,169
3	Member Services		
	Fall seminars		15,201
4	Governance		
	By-law review		21,395

9. Financial Instruments

The fair values of cash, accounts receivable and accounts payable approximate their carrying amount given their short term maturity.

The Association manages its short term guaranteed investment certificate portfolio according to its cash needs and in such a way as to maximize interest income.

10. Comparative Figures

Certain of the prior year's figures have been restated to conform to the presentation adopted in the current year.

11. Due to Ontario Professional Forestry Foundation

The Ontario Professional Forestry Foundation (i.e. "the Foundation") has one board member who also holds a position with the Ontario Professional Foresters Association. The management of the Association has been involved in developing the policies of the Foundation.

ACKNOWLEDGEMENTS

OPFA Fall Seminars

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Algonquin College	Grand River Conservation Authority
Algonquin Forestry Authority	Ministry of Natural Resources Districts/Regions <i>(Sudbury, Kapuskasing, Timmins, Wawa, Dryden, North Bay, Peterborough, Kemptville)</i>
Canadian Forest Service	Ministry of Northern Development Mines and Forestry
County of Simcoe	Timiskaming Forest Alliance
Dryden Forest Management	Tree Canada
Eastern Ontario Model Forest	Town of Oakville
Faculty of Natural Resources Management, Lakehead University	Tree Marking Program
Ferguson Forestry Centre	

Thank you for your support!!!

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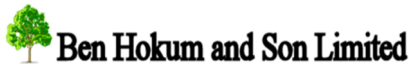
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Many thanks !!

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