The Ontario Professional Foresters Association

Annual Report 2013

Ontario Professional Foresters Association
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REGISTRAR & EXECUTIVE DIRECTOR

Tony Jennings, R.P.F.†

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Susan Jarvis, R.P.F., Associate Registrar†

David Milton, R.P.F., Interim Executive Director†

Jim Parker, R.P.F. (Hon.), Enforcement Coordinator†

Priscilla Doyle, B.B.A., Registration/Office Coordinator

Judy Biggar, Competency & Practices Coordinator

Janice Sukhiani, Bookkeeper & Office Assistant

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Highlighted names are members of the Executive Committee

†Part-year

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† Part of the Year

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* *Ontario Woodlot Association*

∞ *Ontario Forestry Association*

† *Part of the Year*

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PRESIDENT'S MESSAGE

By Graeme Davis, R.P.F., President

2013 was a very difficult year for the OPFA, as our friend, Tony Jennings, R.P.F., lost his year-long battle with cancer on December 10th. He faced his situation with courage and determination, providing leadership to the association until very shortly before his passing. I am very grateful for the time that I spent with Tony, appreciating more as time went on the value that his knowledge and commitment brought to the OPFA. As Tony's role included both Executive Director and Registrar, his loss has been particularly challenging and has led Council to consider a different model moving forward.

As is often the case, however, a time of turmoil brings with it an opportunity for self reflection and renewal. The new 'team' approach to staffing now in place at the OPFA will provide for a more focused effort in some areas, and I am confident that we will be well served moving forward. I would like to think that good planning has had something to do with our current circumstance, but I must admit that a healthy dose of good luck hasn't hurt either. The skills and experience brought to the Registrar's role by Susan Jarvis, R.P.F. have ensured a very seamless transition in this critical area, and with David Milton, R.P.F. leading the advocacy file and more recently Executive Director, we are in very capable hands. Jim Parker, R.P.F. (Hon.)who originally stepped forward to assist with complaints and unauthorized practice issues, quickly became an invaluable resource during our transition. And I cannot thank Priscilla Doyle enough for all that she has done to keep everything on track during a very difficult time.

Despite the challenges, it was a busy and productive year for the association in 2013!

The 2013 Annual Conference, 'Forest Values – Valued Forests', was a great event, exploring the many benefits that our forests provide from the urban landscape to today's industrial forest. The organizing committee did a tremendous job putting together a thought provoking agenda, and great feedback was received on the tours as well.

The recommendations from the final report on *Growing Professionalism in the Forest* were endorsed by Council and the membership at the AGM. This remains an important initiative but forward momentum will largely be determined by the level of commitment at the provincial level. Efforts continue to make inroads with the Minister and senior MNR staff; please stay tuned for future updates.

I hope that by now all members have had an opportunity to spend a bit of time on the new website. Many thanks to Greg Pawson, R.P.F. , Dave Legg, R.P.F. , Fred Dewsberry, R.P.F. and Carl Corbett, R.P.F. for the many volunteer hours it has taken to make this a reality. This was a critical piece for us to renew and refresh how we are serving the members, as well as how we are viewed by the public and, perhaps most importantly, potential forestry students. Although a great success, refinements will remain ongoing so please send any comments or suggestions to the OPFA office.

Largely through the great work of our standing committees we remained engaged to the degree possible with the continuing MNR transformation. Council appreciated the attendance of MNR senior staff at the September meeting and the opportunity to address concerns directly. While the restructuring appears to be positive within the Area of the Undertaking, unfortunately for those of us who have been concerned about the provincial commitment to forestry issues in the south are disappointed.

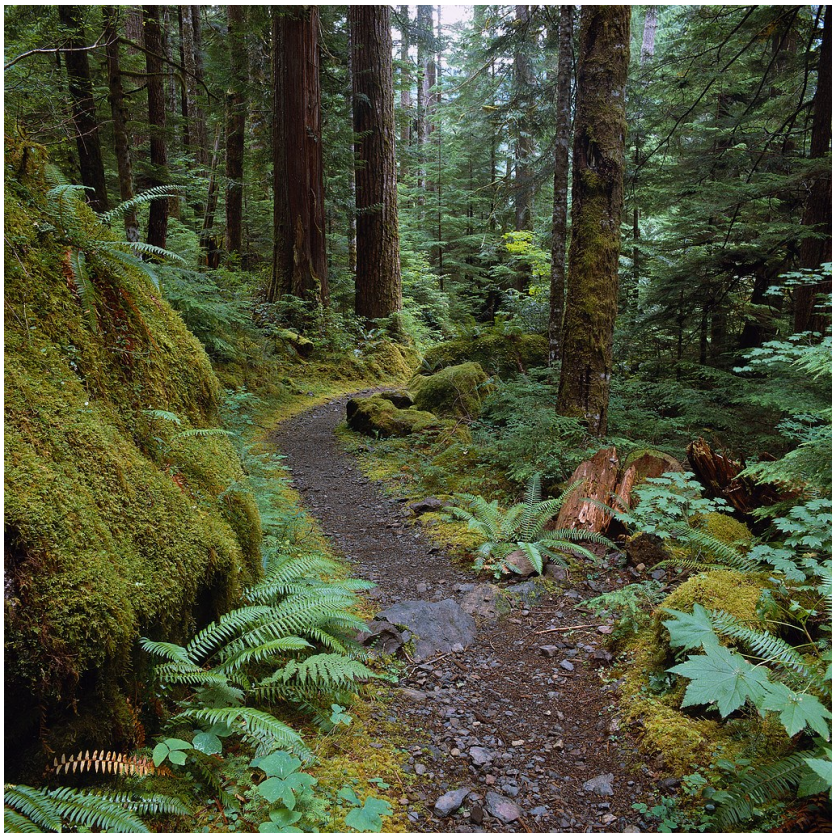
A very modest fee increase was implemented in 2012, the first since 2004. The Finance and Audit Committee had recommended that we continue with similar increases of approximately 2% for an additional four years; however Council decided to stand pat in 2013. I would be remiss if I did not warn that increases will be necessary in coming years in order to ensure the necessary resources are in place. On a positive side however, I expect that we have reached the end of a trend of declining membership. Student enrolment is rising due to the terrific work of the Career Awareness Committee, other OPFA initiatives, and a much stronger industry.

My sincerest thank you to Past President Carl Corbett, R.P.F. who completed his term on

PRESIDENT'S MESSAGE CONTINUED

after over a decade of service. Carl's counsel has been invaluable to me during my term, who along with the rest of the Executive Committee and the rest of Council, provided the association with very sound and professional guidance.

I am honoured to have served as President of the OPFA for the past two years and look forward to its continued growth and success.



EXECUTIVE DIRECTOR'S REPORT

By David Milton, R.P.F., Interim Executive Director

The Year 2013 has been a difficult one for the principals, the members and the staff of the OPFA as we all travelled along with Executive Director and Registrar Tony Jennings, R.P.F. in his declining health and then passing in December. Those of us that worked with Tony over the years of his tenure with the foresters are sad to lose such a good friend and a great association leader ... at the same time always remembering the progress under his term and the camaraderie of he himself. The OPFA Executive Committee built a team of three of us to associate with Tony after the Annual General Meeting in Ottawa and we – Susan Jarvis, R.P.F., Jim Parker, R.P.F. (Hon.), David Milton, R.P.F. – had a half a year's time of true value with Tony to transfer a huge amount of his corporate memory of the OPFA. That we three were recently intimate with much of the workings of the OPFA was a bonus. Tony himself, resigned as he was to leaving us, gave the impression of real pleasure that "his" organization was to continue in transfer from his time.

The members of the OPFA continue to be passionately proud of their practice. On a per capita basis, there is likely no other professional regulatory body in Ontario that sees the level of volunteer time to the OPFA that supports the mandatory responsibilities and the forest practice activities. The catalogue of reports of the committees and associated groups recorded in this Annual Report gives you a sense of all that is happening ...and highlights the names of all those Members, Councillors and Public Members that contribute to the progress of the Association.

The 2013 Annual Conference and General Meeting was held in Ottawa, in April, in a nasty snowstorm, not that the weather event did anything to dampen the spirits of the attendees. With the theme "Forest Values and Valued Forests – Foresters and Other Environmentalists Meeting Where it All Began", the conference program collected a wide array of speakers and topics; the full report of the event is contained in this Annual Report. The Annual Meeting of the Members, in addition to the regular business of an annual meeting, took two important decisions on the future strategies of the OPFA.

The Annual Meeting of the Members received the report "Growing Professionalism in the Forest" in a presentation made the consultants on the project and received the recommendation of Council on the report by President Graeme Davis. The presentation offered a brief overview of Ontario's forest estate and background on regulated professions in Ontario. It was noted that consultation with Forest Technicians and Forest Biologists was conducted as part of the GPITF project to gauge the interest from these forest professionals to joining a regulated profession. Responses from these practitioners are summarized in the final report.

Potential courses of action for the OPFA were identified and presented in the pros and cons for each option. The potential courses of action are:

Option 1: Take no action at this time
Option 2: Natural Resources/ Forest Technicians in the OPFA
Option 3: Creation of a New Registered Professional Biologist/ Technician Association
Option 4: A MNR Mandate Model
Option 5: College of Natural Resource Practitioners

The Annual Meeting heard that Council and the Project leadership team endorsed the following recommendations from the final GPITF Report:

Recommendation 1: Accept and move forward to implement Option 2: Natural Resources/ Forest Technicians in the OPFA.

Recommendation 2: Gauge the level of interest among affected and interested parties to move forward with Option 5: A College of Natural Resource Practitioners.

President Graeme Davis noted that the GPITF Report would be distributed to members and posted on the OPFA website.

EXECUTIVE DIRECTOR'S REPORT CONTINUED

Membership feedback was requested. The next step would include contacting MNR on potential options and to engage in further discussion with arborists. (The record of the Annual Meeting of the Members describes the nature of questions / observations from the floor).

The Growing Professionalism in the Forest task group subsequently considered the next steps in following the wishes of the Members – the briefing of senior staff at the Ministry of Natural Resources; the connection to the Minister of Natural Resources office; and, the discussions with the arborists – and the forest technicians - and the landscape architects – among the long list of parties potentially interested in alignment in a College of Natural Resource Practitioners. Status reports of activities to progress the file were made to the June and September meetings of Council.

The plans for meeting with the MNR staff, the Minister and with representative groups that include arborists and technicians and landscape architects are matters of calendar and available time. The consultation with members however is better defined through the regular monthly meetings of the three standing committees – Crown lands, private lands and urban – in addition to the Member consultation on GPITF being one of the lead items to report and discuss at the OPFA Regional Seminars.

The second matter that the Annual Meeting grounded upon was to give some strong expression to the "Role of Advocacy" of the practice of professional forestry. The resolution of the meeting captures the sense:

> *"Be it resolved that council give consideration to the current weak advocacy approach of the Association, with the objective of taking enhanced actions with respect to advocacy in the public interest."*

The President invited John Cary, R.P.F. to present the resolution. Mr. Cary outlined the components of the OPFA Act with regard to protecting the public good and the public interest. He commented that situations have occurred where members considered that a current issue was not responded to by the OPFA in a timely manner, if at all. He encouraged Council to put practices and staff in place to facilitate the timely response to public issues regarding the practice of professional forestry in Ontario.

General discussion ensued and included the suggestion that Council should investigate what limits the OPFA has to advocacy, including review of the OPFA Act, so that the issue of "to respond or not to respond" would be determined in advance of individual public issues.

It was noted that advocacy has been included in the redesigned OPFA website and that recent progress has been made by the association in this area.

The suggestion was made to respond promptly and publically to issues rather than to produce technical papers on the issue. Papers could be produced after a timely comment or response. Another suggestion was offered that position papers could be prepared in advance on topics that are determined to be within the OPFA's scope for advocacy. Prompt response on issues would support and enhance the level of respect that professional foresters currently have.

The current Annual Plan of the OPFA in its core business of advocacy speaks to the elements

EXECUTIVE DIRECTOR'S REPORT CONTINUED

of focus and emphasis. Within advocating excellence in the practice of professional forestry, "develop strategies with projected three year costs"; in profiling the OPFA and its members, "attendance at and participation in key events"; in policy engagement, "building positions on durable public issues" and, within special advocacy initiatives "building a career awareness presence at colleges and universities". Many of the activities of the association address advocacy ...with some successes in recognition and influence. Some first strong steps in 2013 will no doubt be complimented in succeeding years. A report in response to the 2013 Annual Meeting resolution will be made at the 2014 Annual Meeting.

One of the advocacy outreach activities of the Executive Director is the OPFA Regional Fall Members Tour. In 2013, that was twenty two days out ....19 tour stops .....218 OPFA Members and friends attending....

From October 15 through November 12 from Midhurst (first) to Sudbury (last), sessions were held with collections of OPFA Members across Ontario as well as the chance in Toronto to meet with the Masters of Forest Conservation class and in Thunder Bay with collections of the BScF undergrads. All the local organizers did a fabulous job in making arrangements and encouraging their peers to attend. A couple of rooms were filled to overflowing with more than two dozen ...and there was one date with just one Member.

Each of the sessions was to operate over a four hour time frame, to offer the chance for OPFA-centric news and views for discussion among the group ...and for reaction of the Members on what the OPFA was doing. In broad terms there were three topics in each session – the melding of the OPFA strategic plan with the team approach to management; the highlights of the year's activities of the standing committees – crown / private / urban forests and career awareness; and, the status of the OPFA special initiative – Growing Professionalism in the Forest. Of the three, Members were particularly interested in a good hearing of ...and discussion around ... the team approach to management, and in particular how the regulatory and advocacy core activities were being delivered.

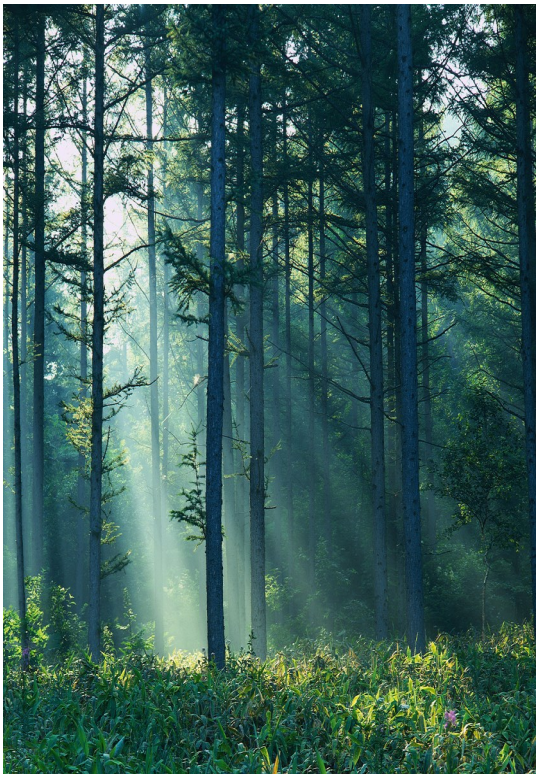
The Members are all very positive of the rigour and new energy they see has been brought to the concerns / complaints / discipline / unauthorized practice focus of the OPFA responsibilities as the regulator of the practice of professional forestry. They are all interested in the outcomes of OPFA cases related to those activities.

The Members are generally supportive of the Peer Review approach to the competence maintenance audit function of the requirements for Members ....and, they would welcome the opportunity of a webinar or an online tutorial with advice on how best to complete the required documents covering competencies, plan and scope.

The Members are pleased to see the "advocating for the profession" activity being given more emphasis. They were cautious in their enthusiasm – given the resources that can get consumed in a consuming file. A couple of notes were offered. Concentrate the visibility profile of the OPFA within Ontario (take a pass on the national / international stage) and among those groups that need to be aware that professional forestry is a regulated practice. Associate with like and complimentary organizations that are in the business of promoting forestry on the landscape, avoiding getting caught up unnecessarily in the front end.

EXECUTIVE DIRECTOR'S REPORT CONTINUED

The Members continue to have divergent opinions of the OPFA special initiative Growing Professionalism in the Forest. There are those that support the " how OPFA might best participate in enhancing professionalism in the forest" that includes the directed action to draw forest and natural resources technicians into a regulated forum with the foresters .....and at the other end of the spectrum those that are against any move that will "diminish " the foresters brand and recognition. The GPITF portion of the sessions was often the most animated ...and the topic that generated many of the one-on-one conversations with me afterward.



And, in a final word, a reprise in his own words from the last Executive Director's annual report that Tony did write, with my echoing his compliment to the OPFA office staff – the glue that holds us all together :

"....the members of your OPFA office team – all of us part-time – are Priscilla Doyle, Janice Sukhiani and Judy Biggar. To repeat the comment that I have made before ...."They each approach their responsibilities with a commitment to serving both Members and the public which is truly noteworthy and produces results far beyond what same might expect"."

REGISTRAR'S REPORT

By Susan Jarvis, R.P.F., Registrar

In accordance with the OPFA Strategic Plan, Registration and Enforcement activities are considered core business with an emphasis on maintaining the high standard of professional forestry practice in Ontario by its members to ensure the public interest is served.

The past year saw an increased focus on OPFA Registration and Enforcement. The first change was in OPFA Registration staff in February 2013 when I was asked to take on the new, interim role of Associate Registrar. This position was created to assist our then Registrar, Tony Jennings, R.P.F. with all registration related duties. In the fall, the transition continued with an expansion of my duties to also include responsibility for enforcement related activities, culminating with my appointment as the new Registrar by your OPFA Council effective November 1st, 2013.

REGISTRATION

MEMBERSHIP - The year saw the overall number of OPFA members remain constant to that of 2012 with 824 members (See the Registration Committee Report and membership statistics table). There was a small net decrease of 3% or 17 **Full** members through resignations and transfers to other jurisdictions in Canada for employment, and through changes in membership category such as to **Inactive** or **Life** memberships. This overall reduction in Full memberships was offset by an equivalent increase in numbers of **Provisional** and **Student** memberships (17 combined).

Many of the new Provisional members will be gaining work experience or undergoing the national Credential Assessment Process (CAP) towards Full membership. Applications for new memberships and requests for R.P.F.s transferring to Ontario from other provinces continue to be received. There was no marked change to the other OPFA membership categories in 2013.

The increase in Provisional and Student memberships shows a greater interest in OPFA membership amongst students and recent graduates as compared to 2012 and 2011. While this is a good sign for future membership of the OPFA, there is certainly more work that can be done by the OPFA and its members to encourage additional growth of Student members and recent graduates. Refer to the Career Awareness Committee Report for some successes in student outreach that this committee achieved in 2013.

REGISTRATION COMMITTEE - The Registration Committee was very active throughout 2013 (see the Registration Committee Report with membership statistics). There were two additional noteworthy items addressed by the committee in 2013. First, in August, the OPFA had its first ever appeal of a Registration Committee decision by an applicant. This appeal was related to the 18 months work experience to be gained while a Provisional member. The appeal resulted in the allowance for a portion of relevant work experience prior to Provisional membership to count towards the required 18 months. The second noteworthy item involved consideration by the Registration Committee on addressing competency gaps identified through the national Credential Assessment Process. While the national process identifies competency gaps, it is the Registration Committee in consultation with the applicant and Registrar that determines how competency gaps are to be filled, and confirms when they are fully satisfied. This is a critical step towards Full membership for CAP applicants. As more applicants go through the national process for Full membership, it is expected that this type of involvement by the Registration Committee will increase.

COMPETENCY SUPPORT PROGRAM - A significant, positive change for the OPFA and its members was implemented in 2013 to the Competency Support Program. Mandatory competency reporting for practising members was initiated in 2010 though OPFA bylaw changes that require a minimum of sixty (60) hours of continuing education over any three-year rolling period. The end of the first mandatory three -year reporting period occurred at the close of the 2012 fiscal year (Nov. 30th, 2012). The enforcement of the competency reporting bylaw followed in 2013. Significant effort was put forth by OPFA staff to remind and support members in complying with the competency reporting requirement. Most

REGISTRAR'S REPORT CONTINUED

practising members successfully met their competency reporting requirements however licence suspensions were processed for six (6) members who failed to fulfill this requirement.

NATIONAL INVOLVEMENT – The OPFA is a standing member of the Canadian Federation of Professional Forester Associations (CFPFA). In 2013, the CFPFA continued to implement the national Credential Assessment Process (CAP) for foreign-trained applicants and other applicants that did not graduate from an accredited forestry program. The CAP process includes competency-based certification standards for professional foresters in Canada. This year marked the full implementation of a national computer system to allow for the electronic uploading of application materials by applicants and registrars, and for access and review by assessors who upload assessment reports for each applicant. The accessibility of all application material has been a significant improvement over past practice. The OPFA had three (3) new CAP applicants in 2013 and we expect numbers of CAP applicants to steadily increase in the years to come due to increased communication with and interest by potential applicants.

REGISTRATION PRACTICES ASSESSMENTS – In addition to the mandatory filing of an annual summary of our registration activities with the Office of the Fairness Commissioner (OFC) in 2013, we also received the results of an OFC assessment of OPFA registration practices that was conducted in 2012. There were eleven (11) recommendations or suggestions for improvement offered by the OFC. There were also two OPFA "exemplary practices" noted: the implementation of our CFPFA competency-based national Credential Assessment Process and the comprehensive Applicant's Manual to aid applicants in preparing for and completing the CAP assessment process.

An action plan was developed by the OPFA in 2013 to address the eleven (11) items the OFC identified for improvement. Many of those tasks have already been implemented including the revision of registration material on the redesigned OPFA website. I am pleased to report that the OFC has confirmed that actions on 10 of the 11 items were successfully completed in 2013. Work on the 11th recommendation has already been initiated and will be completed in 2014.

BYLAW REVISIONS - While our by-laws were last revised in 2012, there is a need for additional revisions and clarifications to them. Council-approved changes will be presented for confirmation by the membership at the 2014 Annual General Meeting. The proposed changes are primarily registration-related and serve to improve consistency in listing of membership standards between membership categories, clarify requirements for **Life** membership, and to correct several minor editorial items.

ENFORCEMENT

2013 marked an increase in enforcement activity for the OPFA through complaints (by members or non-members against a member), unauthorized practice (against a non-member accused of practising professional forestry), and other concerns brought to the Registrar's attention.

These are evaluated and reviewed with Executive Committee and decisions taken related to further action.

There have been more enforcement files open and acted upon in 2013 than in any year since 2000 when we became a "right to practise" regulated profession under the Professional Foresters Act 2000. The Complaints Committee and Discipline Committee were both active during the year, as was the Executive

REGISTRAR'S REPORT CONTINUED

Committee that met several times to discuss enforcement matters. Some key enforcement activities in 2013 were:

2013 September - First referral of a member to discipline by the Executive Committee

2013 November - Discipline Committee training on "How to Conduct a Discipline Hearing"

2013 December – Discipline hearing

2014 January - Court date set for unauthorized practice of professional forestry.

It is expected that the increasing trend for enforcement activities will continue into 2014 and beyond while the OPFA develops its "case law" to more clearly define situations of professional incompetence, professional misconduct or unauthorized practice.

In closing, as Registrar, I would like to extend my sincere appreciation to the members of the Registration Committee, the Competency Support Committee and the Career Awareness Committee – all of whom have worked diligently during 2013 to promote and support membership of the association.

Recognition is also due to Priscilla Doyle, Registration Coordinator, and Jim Parker, R.P.F. (Hon), Enforcement Coordinator, for their dedicated work throughout the year. I also want to express my gratitude for the mentorship by Tony Jennings, R.P.F., our Registrar from 2005-2013 with whom I worked as a member of council and as a member of the Registration Committee since Tony first became Registrar. Tony's knowledge of regulatory governance was extensive, and his professionalism and ever present consideration for OPFA members, staff and volunteers was unwavering. Tony's passing in December 2013 marks a significant loss for the OPFA. He will be greatly missed.

2013 Statistics on Unauthorized Practice, Complaints, Discipline and Concerns:

Enforcement Action	Total Files with action in 2013	Files Open *(Note 1)*	Files Closed in 2013
Unauthorized Practice	4	3	1
Complaints	7	2	5
Discipline	1	1	0
Concerns *(Note 2)*	4	4	0

Note 1: Files Open can mean under investigation, or being reviewed by the Complaints Committee or by the Discipline Committee.

Note 2: "Concerns" represents matters brought to attention of Registrar that are not formal complaints.

FINANCE AND AUDIT COMMITTEE REPORT

By Bob Burgar, R.P.F., Chair

The Finance and Audit Committee held 2 telephone conference call meetings in 2013 to make recommendations to Council concerning the Association's financial affairs.

The Committee reviewed the Auditor's Report for 2012 fiscal year, discussing it with the Auditor. The Committee was satisfied with the Report and agreed with his comment that no significant issues were encountered in the audit. The Committee recommended to Council that the Financial Statements for 2012 be approved and that the Auditor's Report be received.

There has been an increase in unbudgeted expenditures this year on legal costs dealing with complaints and unauthorized practice. The Committee discussed whether these costs should be covered by general revenues unrestricted funds or by Reserve funds. The auditor advised that Reserve funds could be used if the costs dealt with matters covered by the purpose for which the Reserve was created. As these legal costs fell within the purpose of the Reserve the Committee recommended using the Reserve funds to meet these legal fees, on the understanding that this would not reduce the Reserve below the approved level. The unrestricted funds would be held as a contingency for unexpected expenditures that do not fall within the parameters of the Reserve.

The Committee reviewed the Draft 2014 Operating Plan and the Draft 2014 Budget and recommended their approval by Council. Funds can be moved around in the budget but Staff costs are authorized to a ceiling of $150,000. The process for setting a new ceiling can be authorized only through Council.

The Committee discussed a suggestion that recent graduates be offered an incentive to join the Association by offering a fee reduction if applications are received within 6 months of graduation. The Committee recommended this to Council.

The Committee plans to pursue the possibility of offering home, auto, life, health etc. insurance to members. A meeting will be arranged with prospective companies to investigate options available and then make recommendations to Council.

The Finance and Audit Committee in 2013 consisted of; Bob Boyce, R.P.F, Bohdan Kowalyk,R.P.F., David Milton,R.P.F., Judy Sewell,R.P.F., David Winston, R.P.F., Bob Burgar,R.P.F. Chair, and Tony Jennings,R.P.F.,Secretary.

REGISTRATION COMMITTEE REPORT

By Paul Poschmann, R.P.F., Chair

The Registration Committee met six (6) times in 2013, one of which was a face-to-face meeting held in conjunction with the 2013 OPFA Annual General Meeting in Ottawa. The primary function of the Registration Committee is to consider applications for membership to the OPFA. Over the last year, the Committee recommended five (5) candidates for Full membership and three (3) Full members into the Life membership category. Thirteen (13) member applications were accepted as Provisional members while they attain requirements for either Full or Associate membership. We accepted two (2) transfers from other provinces and 1 non-resident membership. Finally, we accepted 10 membership changes from Full to Inactive. It should be noted that this year saw the implementation of the requirement to attain 18 months work experience while being a Provisional member prior to acceptance as a Full member. This requirement is intended to serve as an informal internship whereby candidates receive advice from sponsors during the work period, and this in turn also aids sponsors with enhanced first-hand knowledge of a Provisional member's work before having to complete the required sponsorship form.

This year the Registration Committee was asked to reconsider a recent decision regarding one application. This reconsideration was in accordance with our OPFA Act and bylaws related to Internal Appeal of registration decisions. This matter was ultimately appealed and brought before our Executive Committee for a decision.

The Committee also worked on other related issues including: a review of the Registration Committee terms of reference, the national assessment process for graduates from non Canadian Forestry Accreditation Board (CFAB) accredited schools, the use of the designation 'R.P.F. (Retired)' for our Life and Inactive members, and suggested changes to the Bylaws that pertain to membership.

During the 2012-2013 year, Council filled a vacant committee membership seat with the appointment of Sarah Sullivan, R.P.F. to the Registration Committee. Council also appointed Mark Kuhlberg to replace Bob Duncanson as the Public Member on the Registration Committee and Susan Jarvis, R.P.F. resigned from the Committee to take on the role of Registrar. Reino Pulki is resigning from the Committee after 17 years of service. All other current Registration Committee members have agreed to continue their participation on the Committee for 2013-2014. The Committee wishes to express our appreciation for the support given by our OPFA staff.

MEMBERSHIP STATUS

Category	2013 Year End	2012 Year end	2011 Year end
Full	535	552	564
Associate	53	54	54
Sub-total: Practicing	***588***	**606**	***618***
Inactive	63	64	71
Life	87	86	91
Provisional	32	21	22
Student	24	18	10
Honourary	6	5	4
Non-Resident	24	25	27
Sub-Total Non-Practicing	**236**	**219**	**225**
Total	**824**	**825**	**843**

AWARDS & RECOGNITION COMMITTEE REPORT

By David G. Milton, R.P.F., Chair

At the 2013 Annual Conference evening banquet on April 11 in Ottawa, an audience of OPFA members, friends and guests were present for a series of presentations to recognize some of the exceptional people associated with the practice of professional forestry.

Some Award recipients were unable to attend this Banquet, so under our updated policy, we found another gathering of peers at which to make the presentation. Nevertheless all recipients were announced at the Annual Conference.

President Graeme Davis was on hand to make the presentations and to congratulate the recipients.

The presentations included:

1. Honoured Professional (to recognize an exemplary career)

This award, normally presented annually to (usually only) one individual, recognizes professional foresters who, throughout their careers to date, have made exemplary and significant contributions to the Ontario Professional Foresters Association or to forestry in Ontario.

John Somerville, R.P.F. is well known throughout Southern Ontario as the founder of Somerville Nurseries of Alliston, one of the largest Christmas tree growers in Canada and the largest tree seed producer in Ontario. A forester of over sixty years, John has been widely recognized with Life Achievement awards by many organizations in the forestry profession and the landscape industry. The company has for decades been heavily involved in reforestation and planting efforts providing trees and seedlings to conservation authorities across Ontario, working closely in recent years with Trees Ontario the foundation mandated to plant 50 million trees in Ontario by the year 2020. The Somerville legacy lives on and thrives through John's family.

Brian Nicks, R.P.F. is a third generation Northern Ontarian, a registered professional forester of more than thirty-five years and a career long supporter of and participant in the OPFA. Currently, Senior Vice-President of Forest Management and Operations with the EACOM Timber Corporation, Brian has succeeded his early forestry experience in MNR with now nearly thirty years serving the forest industry. A survivor of the recent Ontario forest industry depression, he has served over the years variously with the Ontario Forest Technical Committee, Forest Stewardship Council Canada and as Chairman of the Board of the Ontario Forest Industries Association.

2. Fernow Awards (formerly the Forester of the Year Award)

This award, named in honour of the first Dean of Forestry in Canada: B.E. Fernow, who started the 100-plus year tradition at the University of Toronto, will continue to be presented annually, and now can be presented to two Members each year, registered in the last ten years, to recognize notable contributions to either the Ontario Professional Foresters Association itself or to forestry in Ontario.

Lacey Rose, R.P.F. is a native of Labrador City and a BScF graduate of the University of New Brunswick. After summer stints in assessing urban forest health in Denver and foresters grunt work in Northern Ontario, Lacey landed in the Ottawa Valley as FMP forester for Pembroke, Algonquin Park and then for the Bancroft-Minden Forest SFL. In 2011, she became staff forester at the County of Renfrew and since then has co-authored the modern forest management plan for the county's FSC-certified 16,000 acre forest, authored a comprehensive urban and rural forest management plan for the Town of Deep River and spent countless hours promoting good forest management in schools, town halls and boardrooms. Lacey's best known achievement has

AWARDS & RECOGNITION COMMITTEE REPORT CONTINUED

been the development of OttawaValleyWood.com recognizing the unfilled need for an online marketer of forest products. Based in part on the theorem of the "hundred mile diet" the website links local producers with consumers, promoting local produced and sourced products. The wildly successful venture has won the EOED award for innovation in marketing.

Nancy Young, R.P.F. is an HBScF graduate of Lakehead University, having enjoyed several internships with the Forestry Research Partnership and MNR, helping to develop an appreciation of any different perspectives of forestry. In a career that has so far ranged from Forest Extension Specialist in Mattawa to Project Forester in Algonquin Park to Forester Intern in Kemptville, Guelph and Peterborough, Nancy is presently an Urban Forester with the City of Ottawa. An active participant in the activities of the Canadian Institute of Forestry, the Ontario Woodlot Association and the Ontario Professional Foresters Association, one of her fondest goals is the raising of the public's awareness of forestry and of "speaking for the trees".

3. John H. Sellers Award (for the promotion and awareness of professional forestry)

The recipient will be a member of the Association and, through activities carried out in a particular year or over several years, will have made substantial and/or continuing contribution to the promotion and awareness of professional forestry in Ontario. The Award is named for one of our past Members who led OPFA (or dragged many of us) into the modern age as Chair of the website Committee and our webmaster among many other accomplishments.

John McNeil, R.P.F. is Manager of the Forestry, Parks and Open Space Department of the Corporation of the Town of Oakville. He has previously been honoured by the OPFA as "Forester of the Year" in 2009. The presentation of the award was made before Oakville Town Council on June 17, 2013 with the following citation:

The Sellers award is being presented to John McNeil RPF – as a member of the association. We are very pleased to have the opportunity to make the presentation to John at Council since John - a forester - and Oakville - a forested community - are synonymous one with the other in promotion and awareness of forested spaces. That John has been most recently recognized for his leadership on the emerald ash borer epidemic in your locale is simply another example of John's continuous promotion of forestry in the urban and settled landscapes of Ontario. The award is meant to compliment John ...and by extension then to recognize Oakville "the most livable town in Canada" in having people such as John serve your community.

4. The Herridge Award (intended to recognize those in "mid" career)

Named for a past Member who led both in and out of Government and is best remembered for his breadth of accomplishments and persistence within Forestry. This Award is to recognize one or more significant accomplishment in any aspect of Professional Forestry in mid-career.

Sarah Bros, R.P.F. is a professional forester with over thirty years experience in forest management planning and silviculture on private and Crown lands. For over half of her career, she was a forest manager and silviculturalist in Ontario's forest industry. Sarah has been involved in Ontario's Independent Forest Audits program for over a decade, having reviewed over 100 audit reports, and is an FSC Auditor with Rainforest Alliance. She and her husband Steve Bros, R.P.F. own and operate Merin Forest Management Inc. providing consulting services to First Nations, mining and forest industry for land use and forest management plans on Crown lands and large private land holdings.

5. The Zavitz Award (to recognize contributions to forest conservation)

The award is named for E.J. Edmund Zavitz, Ontario's first Provincial Forester. Known as "The Man Who Saved Ontario with Trees and Determination" Dr Zavitz is the

AWARDS & RECOGNITION COMMITTEE REPORT CONTINUED

subject of a biographical book, he has a forest named for him in Norfolk County and a plaque in his memory has been erected at the Guelph Arboretum. The award recognizes significant contribution to Forest Conservation.

(The award was not presented this year)

6. The Jorgensen-Morsink Award (for accomplishments in urban forestry)

The Award is named for Eric Jorgensen, Professor at University of Toronto and University of Guelph who fought to see Urban Forestry as a recognized subject and who oversaw the first Masters graduates in that aspect of our discipline; and for Willem "Bill" Morsink, one of those urban forestry graduates, who worked in this field in Windsor, Toronto and North York and was a passionate advocate of the Ontario Urban Forestry Council for which he authored the two Urban Forestry Scrapbooks. This Award recognizes significant accomplishments in the field of Urban Forestry.

James McCready, R.P.F. is a professional forester and a certified arborist. A graduate of the University of Toronto Faculty of Forestry (1971), he became interested in urban forestry through the person that defined the term – Dr. Eric Jorgensen. After graduation, Jim worked with the OMNR for nearly thirty years as a Forester, Forest Management Supervisor, Fire Management Supervisor, Area Manager and Provincial Gypsy Moth Coordinator. He is currently the program forester with Tree Canada, president of the Eastern Ontario Model Forest, chair of the Regional Forest Health Network and chair of the Carleton Place Urban Forest Committee. As an OPFA member, Jim has served as a Councilor, and on the Registration, Urban Forest and Editorial Committees.

7. The Bayly Award (to recognize contributions to forestry by a non-member of the OPFA)

The award is named for G.H.U. "Terk" Bayly. Among other senior posts, Terk was Deputy Minister of the Department of Lands and Forests (1966-71), Secretary of Cabinet, Chairman of the Ontario Heritage Foundation, the Niagara Escarpment Commission and the Blue Mountain Watershed Trust. Although a forestry graduate and a significant influence in our field, Terk was not an OPFA Member. This Award recognizes contributions to the profession and practice of Forestry by someone who is not a Member.

(The award was not presented this year)

8. Honourary Member (to recognize a non-member for contributions to forestry)

(A non-member who has made an outstanding contribution to the advancement of forestry in Ontario may be awarded Honourary Membership in the Association by unanimous consent of Council. No more than one Honourary Member may be elected in any given year. Honourary Members may comprise no more than one percent of the Association membership at any given time. Honourary Members are exempt from payment of dues and may attend meetings but do not have the right to vote.)

The Honourary Member in 2013 is **Ray Riley** of Thunder Bay.

Trained as a geologist, Ray began his public service career as a field geologist with the Ontario Department of Mines in the mid 1960s and soon morphed into a responsibility for the coordination of minerals, forest, fisheries, wildlife and parks programs in the MNR Northwestern Region. For the subsequent thirty years, he accepted and served in progressively more responsible positions in the Ontario public service with MNR as Director of the Land Use Coordination Branch, Regional Director of the Northern region, Assistant Deputy Minister of Administration, assistant Deputy Minister of Northern Ontario and Assistant Deputy Minister of Operations. In this last position, at its peak, the Assistant Deputy Minister was responsible for 3600 permanent staff, 4000 seasonal staff, and operational management of the Provincial Parks and the MNR fleet of 40 aircraft.

A friend of all things and people forestry, Ray has been sourced often by peers in the practice of professional forestry for advice. With excellent communication and interpersonal skills, strong

AWARDS & RECOGNITION COMMITTEE REPORT CONTINUED

negotiation and facilitation skills and a willingness to always embrace thoughtful progressive change, his well documented leadership capabilities garner him the admiration and compliments of those that have the pleasure of knowing him.

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OPFA's second form of recognition is the OPFA **Certificates of Appreciation:**

A small profession like ours must depend on the efforts of volunteers. These certificates of appreciation are awarded to Volunteer Committee Members who have stepped down from one of our Committees during or at the end of the previous fiscal year.

For those who left at the end of 2011/2012, we want to recognize the efforts of :

Norm Cottam, R.P.F.
Crown Lands Committee

Greg Greer, Associate
Private Lands Committee

Mike Halferty
Private Lands Committee

Dean Johnson, R.P.F.
Competency Support Committee

Garth Kayes, R.P.F.
Private Lands Committee

Wade Knight
Private Lands Committee

Anne Koven, R.P.F. (Hon.)
Discipline Committee

Doris Krahn, R.P.F.
Private Lands Committee

Craig Robinson, R.P.F.
Council and Editorial Board

Richard Ubbens, R.P.F.
Urban Forestry Committee

As is always the case, one group "steps down en masse". For last year, these folks arranged a challenging and successful Annual Conference in Pembroke. Will those who are here, come forward together:

Your 2012 Annual Conference Organizing Committee Members were:

Greg Pawson, R.P.F., Chair

Tom Croswell, R.P.F.

Troy Anthony, R.P.F.

Rhonda Hancherow

Mike Barker

Craig Howard, R.P.F.

Chris Clowater, R.P.F.

Richard Macnaughton, R.P.F.

Spooner Collins, R.P.F.

Neil Peterson, R.P.F.

Kirsten Corrigal, R.P.F.

Dan Puddister, Associate

Betty van Kerkhof, R.P.F.

Erik Wainio

Our third area of recognition is Longevity: recognizing loyalty of those who have maintained their membership over many years.

25 Year Silver Pins

Starting in 1983, we began to provide Silver pins for 25 years of membership. This year we recognize current members who joined the OPFA in late 1985 & early 1986, and have maintained their membership for 25 years, up to today. There are 27 recipients this year.

Gabriele Aleksa, R.P.F.

Jeff Barton, R.P.F.

Eric Bukowicki, R.P.F.

Margaret Carruthers, R.P.F.

Thomas Case, R.P.F.

Alan Corlett, R.P.F.

Graeme Davis, R.P.F.

Fred Dewsberry, R.P.F.

Robert Edmonds, R.P.F.

Bob Fleet, R.P.F.

Peter Higgelke, R.P.F.

Matt Hollands, R.P.F.

Nancy Houle, R.P.F.

James Krag, R.P.F.

Nancy Luckai, R.P.F.

Ronald Luopa, R.P.F.

Michael Malek, R.P.F.

Jeffrey Mundy, R.P.F.

Greg Pawson, R.P.F.

Fred Pinto, R.P.F.

Reino Pulkki, R.P.F.

Mark Speers, R.P.F.

Martin Streit, R.P.F.

Guylaine Thauvette, R.P.F.

Carol Walker-Gayle, R.P.F.

Fred Werner

Russell Williams, R.P.F.

50 Year Pins

Four years ago, Council agreed to initiate recognition for half a century of Membership, inviting those who reached 50 years of

AWARDS & RECOGNITION COMMITTEE REPORT CONTINUED

Membership the previous year to attend the Conference and particularly the Recognition Dinner, as our guests, so we could recognize their commitment and loyalty.

This year there are six that have been members for 50 years:

Donald Fraser, R.P.F.

Don Myles, R.P.F.

Vidar Nordin, R.P.F.

Pieter Prins, R.P.F.

Victor Smith, R.P.F.

Benjamin Wang, R.P.F.

EDITORIAL BOARD REPORT

By Matthew Benson, R.P.F., Chair

Membership on the Editorial Board of *The Professional Forester* increased by one in 2013 when Lauren Quist, R.P.F. (Hearst) joined the Board early in the new year. Late in 2012 two new members, Matt Wilkie R.P.F. (Kenora) and Sarah Bros R.P.F. (North Bay), joined, bringing the Editorial Board membership to nine. The other members of the Board continue to be: Eric Thompson, R.P.F. (Ottawa), Jim McCready, R.P.F. (Carleton Place), Mike Rosen, R.P.F. (Ottawa), Matthew Benson, R.P.F. (Dryden) and Caroline Mach, R.P.F. (Rosemont). Caroline is the Editor and Matthew is the Board Chair.

The Editorial Board met twice by conference call this year, on June 26th and December 10th. The purpose of those conference call meetings was to confirm the themes for future issues and for each theme to identify the types of subjects and authors that might be solicited to prepare articles. It was then the responsibility of the members of the Editorial Board to solicit authors or write the articles for each issue.

In addition to theme-based articles, each issue of *The Professional Forester* strives to also include recurring features such as: 'What a Forester Does', Council/ Councilor news, Coming Events and OPFA Member News.

Theme-based articles are typically provided to the Editor, who edits and assembles the product into an electronic layout. The Editor then forwards the issue layout to the OPFA office. The OPFA office places *The Professional Forester* on the OPFA website and advises members by e-mail when the issue is available. The OPFA office also continues to produce a limited number of paper copies of *The Professional Forester* for members without access to e-mail, for distribution to MPP's offices and as required.

The Professional Forester publishes four issues per year. This year, the themes for those four issues were:

March 2013 – "***Forest Values-Valued Forest***"

June 2013 – "***Impacts of Government Transformation on Forests & Forestry in Ontario***"

September 2013 – "***What your Association is Doing for You***"; and

December 2013 – "***Privately Owned Forests in Ontario***"

The Editorial Board encourages and greatly appreciates member input to the selection of future themes. This was the case with the December theme *Privately Owned Forests in Ontario,* which was suggested by Tony Rotherham, R.P.F. If you wish to identify possible future themes or contribute to the *The Professional Forester*, please contact the Editor, Caroline Mach at newsletter@opfa.ca.

The themes being developed for the 2014 issues of *The Professional Forester* include: ***Our Natural Resources, Changing Focus – Changing World*** (to complement the theme of the AGM in Thunder Bay); ***Bio-Products in Forestry, Forest Research & Science;*** and ***Forestry in Southern Ontario***.

WEBSITE COMMITTEE REPORT

By Greg Pawson, R.P.F., Chair

2013 was a year that proved to be a year of accomplishment for the OPFA website committee. The OPFA's website committee's main goal of the past number of years was finally achieved in 2013. On July 8, 2013 the new OPFA website was officially launched.

OPFA council asked Carl Corbett to assist the website committee in achieving the development of the new website. Carl's main focus was to develop website content based on the new website redesign – it was that dedicated resource that was needed to achieve the launch of the website.

This past year also saw the OPFA engage a new website developer and website host for the OPFA website. The Fort Frances Times Web Design was contracted to redesign the OPFA website and to provide website hosting services. The website designer being located in Fort Frances has allowed Dave Legg, the OPFA website's webmaster (who also resides in Fort Frances) to deal face-to-face with website development and technical issues.

With the launch of the OPFA website, the website committee will now be more diligent in looking to engage other members of the Association to either join the website committee or to regularly contribute and / or manage content on the website. Information such as news of activities, meeting report synopses, updates of terms-of-reference, annual reports, committee member lists and any other information that a committee may feel is of interest to the general membership will need to be kept current on the website.

The committee continues to convene monthly in teleconference to deal with matters of immediate concern and need. The focus this past year has naturally been tasks to develop content for the new website and since the new website was launched in July the focus has shifted to tweaking the new website.

It is the committee's aim to see the website continue to grow and improve and be of significant value to the members of the Association. It is also a goal to have the website present a readily accessible source of information to the general public.

Member input and comments are always welcome. Contact any of the committee members through the dedicated e-mail address "webmaster@opfa.ca".

COMPETENCY SUPPORT COMMITTEE REPORT

By Bob Elliott, R.P.F., Chair

1.Introduction

In 2008, following the work of the Competency Maintenance Working Group, Council decided to form a Standing Committee to develop and maintain a competency support system for OPFA members. The Professional Foresters Act, 2000 requires that we have a quality assurance program. Although the OPFA has implemented a system based on self-directed continuing education (including the accumulation and tracking of CE hours), this does not meet the regulatory requirements under the Act. The intent is to combine the Quality Assurance and Continuing Education authorities of Council. This Committee has been operating since January 2009.

2. Committee Membership

Richard Macnaughton, R.P.F.

Steve D'Eon, R.P.F.

Trevor Longpre, R.P.F.

Ivan Listar, R.P.F.

Priscilla Doyle

Susan Jarvis, R.P..F.

Herb Bax, R.P.F.

Bob Elliott, R.P.F. (Chair)

Lauren Quist, R.P.F.

Jeff Barton, R.P.F.

Tom Croswell, R.P.F.

Riley Burton, R.P.F.

Ben Kuttner, R.P.F.

The Committee welcomed Priscilla Doyle and Susan Jarvis, R.P.F. this year. Priscilla replaces Judy Biggar who has assumed some other duties as part of the reassignment of duties with the OPFA. Thanks are extended to Judy Biggar, who from the inception of this committee to August 2013 has provided significant support to the committee. Susan joins the Committee in her role as Registrar.

3. The Task

To develop and recommend a member friendly competency maintenance program and working tool for all practicing members of the OPFA in support of Council's Quality Assurance and Continuing Education authority to:

- Support member's individual responsibility for maintaining professional competency;
- Encourage excellence; and
- Adequately meet the Association's due diligence in these regards (Professional Foresters Act, 2000)

4. Key Working Principles

The Committee developed a number of principles to guide its work. The key principles are:

- The Competency Support System will be based on member self assessment and planning. It will be developed and driven by Members.
- The Continuing Education program will be relevant to the learning plan.
- The Competency Support System will be cost effective.
- Reporting mechanisms will be as efficient and simple as possible.

5. Accomplishments – 2013

The Committee's work was focused on:

1. Continuing provision of competency maintenance support and guidance to members, and encouraging members to update their information with the OPFA office.
2. Making suggestions for improvements to the OPFA website to facilitate member competency reporting.
3. Continuing to look at the need for and development of the next version of an Ontario Advanced Forestry Program (OAFP). A resolution asking Council to provide support for this initiative was passed at the 2013 OPFA Annual General Meeting in Ottawa.
4. The beginning of the development of the Peer Review component of the Competency maintenance program. The highlights of this work to date include:
   - A review of the peer review component of the competency maintenance programs in other jurisdictions and the publication of a report on the B.C. process in the Professional Forester.

COMPETENCY SUPPORT COMMITTEE REPORT CONTINUED

- A preliminary look at what a peer review process might be like. So far this entails an exchange of Personal Practice Focus (PPF) and Learning Plan (LP) documents between some of our Committee members, with the intent of conducting peer reviews on them. The Committee will report on the outcome of this test in an upcoming version of the Professional Forester.

- Discussion of the idea of Peer Review at the Fall seminars. The main messages from this discussion include:

  - This is a collegial review between OPFA members to help one another with their PPF and LP documents.

  - It should be a well structured process

  - Once its developed, it should be formally introduced to the membership using WebEx or a similar process so that members can understand it well and get their questions answered.

As always, the Committee encourages OPFA members to make sure that your annual records regarding a completed Personal Practice Focus, Learning Plan and Continuing Education Credits are up to date.

PRIVATE LAND FORESTRY COMMITTEE REPORT

By Bob Burgar, R.P.F., Chair

The Committee had a busy schedule from December 2012 to November 2013 including 6 conference call meetings.

The Committee continued working on a Communication Plan to present the value of forests and good forestry practice to private landowners and municipalities, especially as they consider tree cutting bylaws. The Committee sees its proposed Communication Plan becoming part of the Association's advocacy role as that role is developed and articulated.

The Committee is working on a Practice Bulletin regarding advice to RPFs who prepare management plan prescriptions for private landowners and who also plan to do the tree marking to implement the prescription.

The Crown Land Forestry Committee has expressed some concerns about Practice Bulletin #7 dealing with "conflict of interest" situations on Crown land. The Private Land Committee discussed the issue and felt that there could be potential conflict of interest situations regarding private land as well. The two Committees have established a subcommittee to look at ALL possible conflict of interest situations in order to decide if a Practice Bulletin regarding all conflict of interest situations is warranted.

The Committee held a special meeting to discuss the "Growing Professionalism in the Forest" project final report. The Committee agrees with the Council decisions to; 1, seek members comments; and 2, that the OPFA cannot carry the project further with only its own funds and will require government support for legal and financial help if the project is to go further.

The Committee also devoted a full meeting to discuss the latest iteration of MNR's Transformation Plan and to prepare questions for the Council to ask at their meeting with MNR's Regional Operations Division ADM. The Committee's main question was, how does MNR intend to present/support the "public interest" in forests south of the Area of the Undertaking (AoU) when all 6 professional forester positions in the 6 Districts have been declared surplus. The Committee also felt that the Transformation Plan needed a clear statement of what MNR wants to achieve in the area south of the AoU. The Committee prepared a list of questions for Council's meeting with the ADM.

Immediately following this Committee meeting it was decided by the Committee to prepare an OPFA letter to the Deputy Minister of MNR expressing serious concern about MNR's imminent absence of forestry capability south of the AoU without any indication as to how the public interest in private land forests was going to be looked after. The letter was prepared, forwarded to Council and with a few changes was signed by the Association president and sent to the Deputy Minister, MNR.

Continuing from last year's work to ensure that landowners have a clear understanding of what is going to happen on their property to achieve their objectives the Committee is considering whether an addendum to Practice Bulletin #10 or a new bulletin would be a better solution than creating sample documentation forms.

The Committee continues to keep track of MNR actions regarding Species At Risk by monitoring their Environmental Bill Of Rights (EBR) postings.

PRIVATE LAND FORESTRY COMMITTEE REPORT CONTINUED

The Private Land Forestry Committee in 2013 consisted of; Sarah Bros, R.P.F., Ken Elliott, R.P.F., Carla Grant (OFA), Peter Hynard, R.P.F., Wade Knight (OWA) part year, Caroline Mach, R.P.F., Martin Streit, R.P.F., Terry Schwan, R.P.F., Eric Thompson, R.P.F. (OWA) part year, Linda Touzin, R.P.F., Peter Williams, R.P.F., Bob Burgar, R.P.F. Chair, Judy Biggar (Secretary)

CROWN LANDS FORESTRY COMMITTEE REPORT

By Mike Barker, Chair

In this fifth year of its mandate the Crown Land Forestry Committee [CLFC] met 8 times in 2013 reviewing and addressing a variety of issues of interest to the OPFA that arose in the management of the Crown forests of Ontario.

2013 membership included: Craig Howard, R.P.F. [Vice Chair], George Graham, R.P.F., Susan Jarvis, R.P.F. ex-officio, Tom Ratz, R.P.F., Kevin Ride, R.P.F., Ken Van Every, R.P.F., Sarah Bros, R.P.F., Dave Gordon, R.P.F., Mike Barker [Chair]. Judy Biggar [Secretary], and David Milton R.P.F. [ex officio]. Sadly, with Tony Jennings recent passing, we lost an active and valuable member. Tony was replaced by David Milton in his new role as Executive Director and Susan Jarvis moved to ex-officio in her new role as Registrar.

The mandate of the CLFC is to:

1. Monitor the Crown land forestry regulatory system and it's impact on the practice of forestry in the province.

2. Review Crown land forestry issues that are referred to the committee or approved by Council.

3. Define issues and make recommendations to Council as required.

4. Maintain a general focus on practice standards rather than technical standards.

5. Review each practice bulletin that relates to Crown land forestry at least every 5 years to ensure they reflect the current crown land forestry issues. Develop new practice bulletins as required.

6. Act as a focus group for discussions with allied or other organizations as requested.

7. Maintain, for review and approval of Council, a list of issues being addressed. The Chair will make progress reports on these at Council meetings.

CLFC meetings are held by teleconference and scheduled on the 3rd Thursday of each month. In 2013 the committee continues to be proactive, as best it can, in matters such as:

1. Practice Bulletins

a. Practice Bulletin #7, Compliance Monitoring continues to be under review. Further discussion determined that the matter is basically one of potential conflict of interest. As such, there are other situations of possible COI that should be included. Many of these also occur on private lands. Contact was made with the PLFC and a joint team has been formed to address the broader situation. Tom Ratz leads the team that also includes Sarah Bros, Peter Williams and Peter Hynard.

2. Bill 151, The Forest Tenure Modernization Act

a. This item although still playing itself out in the field has moved to the implementation stage and has been dropped from the Crown Land Issues List.

3. The Provincial Auditors Report

a. Spooner Collins, MNR's A/ Manager Forest Evaluation and Standards Section of the Forest Resources Branch attended the October teleconference and provided a progress report on MNRs response to the Provincial Auditors 2011 review of forest management in the province.

b. CLFC learned that 6 of the 10 action Items have been completed, 3 more would be in hand by December. Only the Silvicultural Enhancement Initiative with its in-depth review and policy implications it still outstanding. See 4 below for more on it.

4. Silvicultural Enhancement Initiative

a. Hugh Lougheed, Manager Forest Health and Silviculture Section attended CLFC telecons 4 times in 2013 to make regular updates on the Silviculture Enhancement Initiative, [SEI] which he is leading.

b. This project is a comprehensive response to issues raised by the Provincial Auditors Report, a number of IFA recommendations and the Internal Audit's review of the Forest Renewal and Forestry Futures Trusts.

c. In 2013 the SEI project team completed a synthesis and analysis of the issues and gaps in the framework of silvicultural policies. It then conducted a survey of reactions to the team's findings. The CLFC acted as a pilot group to test the format of the survey before it was sent out to a broad range of stakeholders which included the OPFA membership.

d. The next phase will involve stakeholder focus group workshops. It was agreed that CLFC

CROWN LANDS FORESTRY COMMITTEE REPORT CONTINUED

would act as one of the focus groups.

5. Taking A Broader Landscape Approach

a. MNR, as part of its Transformation exercise posted an EBR document entitled: Taking a Broader Landscape Approach – A proposed Policy Framework for Modernizing Ontario's Approach to Natural Resource Management.

b. CLFC reviewed the material and developed an OPFA response which supported the move to a practical landscape-based approach but expressed concerns about the increased burden that the Ministry has assumed in recent decades along with the declining ability of a smaller MNR to respond to issues on the vast expanse of Crown land in the province.

6. MNR Transformation

a. In August, MNR took a further step along the road to its Transformation by unveiling its new Operations Division structure. This was reviewed by CLFC and the increases in staffing for forestry at both the regional and district levels were considered positive steps. The removal of the district foresters in Southern Ontario without an alternative delivery strategy was troubling however and the Private Lands Forestry Committee took the lead on preparing an OPFA response.

7. Changes to the EA Declaration Order

a. Dan Pyke, Manager Forest Management Planning updated the committee on renewed progress towards efficiencies in forest management administrative processes that have been in process since 2007. Dan expects all changes will be ready for the preparation of the 2017 forest management plans.

8. Updating MNR's Approach to Managing Forest Fires

a. MNR also filed a discussion paper entitled as above which, in part, envisions increased use of "prescribed fire" as "let burn" in low risk situations.

b. CLFC prepared a response for the OPFA that welcomed the timely addition to a missing planning dimension making the point that "With very few exceptions, no 'prescribed fire plans' exist. Thus the new strategy must recognize a significant increase in detailed forest management planning that identifies the forest values that are to be protected from fire-and those that would benefit from 'prescribed fire'."

9. Species at Risk/Caribou Range Management

a. This subject was addressed several times by the CLFC in 2013.

b. The controversial caribou policy, which, if and when approved will be incorporated into the FMPM, is currently the subject of a lawsuit filed against MNR by an environmental NGO.

10. OPFA Advocacy

a. Clarification of the type and dimension of advocacy activities pursued by the OPFA is needed.

b. Whatever approach is decided will have a profound effect on the activities of the OPFA's 3 Forestry Committees.

11. Crown Land Issues List

a. The CLFC is currently monitoring the following crown land issues:

i. MNR Transformation

i. Silvicultural Enhancement Initiative

ii. Species At Risk/Caribou Range Management Policy

iii. Ontario's Approach to Managing Fires.

URBAN FORESTRY COMMITTEE REPORT

By Andy Kenney, R.P.F., Chair

Returning members of the Urban Forestry committee were John Cary, R.P.F., Anne Koven, R.P.F. (Hon), Jim McCready, R.P.F. , John McNeil, R.P.F., Astrid Nielsen , R.P.F. , Mike Rosen, R.P.F. and Shelley Vescio, R.P.F., Matt Hollands, R.P.F. retired from the committee in July and we were pleased to welcome to the committee Carol Walker Gayle, R.P.F. Acting Manager of Urban Forest Policy and Planning for the City of Toronto. Andy Kenney, R.P.F. continued as Chair.

Monthly meetings were held by conference call.

The committee would like to thank Judy Biggar for her excellent administrative support again this year.

The committee addressed a number of issues over the year but two "projects" occupied most of the group's time. This report provides a brief update on our work on *Emerald Ash Borer* and *Competencies for the Practice of Urban Forestry*.

Emerald Ash Borer

Emerald Ash Borer continued to be the focus of attention in urban forestry across the province in 2013. As early as April of 2011 a letter to the Minister of Agriculture and Agri-food expressed the OPFA's concerns about the ever-widening quarantine areas. The urban forestry committee drafted a follow-up letter to the Minister sent by President Davis in April of 2013. This letter reiterated the OPFA's concerns about the expansion of the quarantine areas and specifically emphasized the impacts of EAB on Ontario's urban forests. For example: "In a recent report, the Canadian Food Inspection Agency states that '... EAB does not pose a risk to human health...'. Clearly, current science does not support this. There is an increasing body of research that indicates that human health is, in fact, strongly related to the presence of trees and forests. A recent U.S. study (Donovan et al. Am J Prev Med 2013;44(2):139–145) correlates EAB with human health: 'There was an increase in mortality related to cardiovascular and lower-respiratory-tract illness in counties infested with the emerald ash borer.... Across the 15 states in the study area, the borer was associated with an additional 6,113 deaths related to illness of the lower respiratory system, and 15,080 cardiovascular-related deaths.' "

The letter requested "...an immediate clarification for the scientific justification of the CFIA's intended approach to the establishment of larger quarantine zones as the infestation continues to spread across the country."

Ironically, the opening sentence of the 2013 letter congratulated the Minster on the April 5th 2013 announcement that Asian Long-horned Beetle had been eradicated from Canada. Six months later the CFIA confirmed that the beetle had been found in Mississauga near Pearson Airport.

The full text of the letter to the Minister and his reply can be found at:

http://www.opfa.ca/resources/opfa-publicationsletterhttp://www.opfa.ca/resources/opfa-publicationsletter

Members of the urban forestry committee (McCready, McNeil, Nielsen and Vescio) continue to track the invasive insect issues through their employment affiliations and report back to the urban forestry committee.

Competencies for the Practice of Urban Forestry

The Professional Foresters Act (2000) recognizes the unique nature of urban forestry within the profession by clearly differentiating between the practice of forestry in "forests" and "urban forests". While many of the competencies required to practice effectively within the traditional forestry sector also apply to the urban forestry context, the two sub-disciplines also have many unique competencies. Since the Mission of the OPFA is to ensure "... competency in and advocating for effective professional practice", the urban forestry committee decided to examine these competency differences and to make recommendations to Council for any additions or deletions that could improve the requirements within the urban context.

From a training and policy perspective, the practice of urban forestry in the United States is more developed than in Canada with dramatically greater sup-

URBAN FORESTRY COMMITTEE REPORT CONTINUED

port at the state and federal levels. Every state has an urban forestry coordinator (including American Samoa and the Federal State of Micronesia) but in Canada the federal and provincial governments are conspicuous in their absence at the urban forestry table. More than 22 universities in the US have accredited urban forestry programs while the only program in Canada is a new collaborative effort between Fleming College and the University of New Brunswick . Our colleagues in the Society of American Foresters (SAF) developed a special set of competencies for the accreditation of university urban forestry programs. The SAF emphasizes the unique nature of the professional practice of urban forestry within the broader forestry profession by requiring that:

> "An urban forestry program seeking SAF specialized accreditation must meet the urban forestry standards whether or not it meets the general forestry accreditation standards." (*SAF Accreditation Handbook 2012*)

For a preliminary analysis, the urban forestry committee used a comparison between these SAF urban forestry standards and the Canadian Federation of Professional Forestry Association's (CFPFA) *Certification Standards for Graduates from Non-Accredited Programs*. The application process for the latter includes the completion of a *Self Assessment Matrix* which breaks down the seven standards into 127 performance indicators or competencies; these formed the basis of the comparison from the Canadian perspective.

The preliminary comparison of the two sets of competencies resulted in 57% of the CFPFA standards remaining unchanged, 20% would be modified to better reflect the urban context and 23% would be deleted. Seventeen competencies unique to urban forestry were identified. Please note that these numbers will undoubtedly change as the committee is continuing to refine the proposed urban forestry competencies.

Clearly, this process will require much more dialogue with respect to how any urban forestry competencies might be applied.

The committee plans to have a proposed set of urban forestry competencies for Council to consider by the early spring of 2014. Since labour mobility must be respected, any proposed competencies would have to be accepted by the CFPFA.

CAREER AWARENESS COMMITTEE REPORT

By Sarah Bros, R.P.F., Chair

The Career Awareness Committee (CAC) was initiated in December 2011, in response to the Association's Strategic Planning objectives, the ongoing relationship with the Ontario Forestry Association (OFA) who receives financial support from the OPFA and, in support of the Growing Professionalism in the Forest initiative. The CAC has completed its 2nd year of work. The mandate of the CAC is *"to raise awareness of forestry as a profession and a practice on behalf of the Association:*

1. To work with and support the Ontario Forestry Association (OFA) in their efforts to promote forestry and to educate students on natural resource careers;
2. To provide or arrange liaison with forestry students and Faculties at Ontario Universities and Colleges to increase understanding of licensing for careers;
3. To raise the profile of forestry as a career in the province (as per OPFA Strategic Planning 2012, Objective #4: PROFILE);
4. To work with educational institutions in their promotions of natural resource careers;
5. To review and update materials and activities to support purposes 1, 2 & 3;
6. To liase with the Urban, Private and Crown Land Committees;
7. To act upon related matters referred by Council or the Executive Committee;
8. To act, as agreed by Council or the Executive, as a focus group for discussions with allies or other organizations."

This year's Committee has grown to 14 members representing each of the OPFA regions. The CAC met 9 times in 2013 via teleconference. A number of projects and initiatives undertaken by the CAC are highlighted:

- Development of Work Plan for an OPFA forestry career facebook page for launch in early 2014;
- Continued development of a forestry career survey (to be available at the 2014 OPFA AGM);
- Completion of the university/college OPFA membership postcard;
- Decision to move forward with a collaborative video on forestry career opportunities in Ontario;
- Assisted the OFA with the "Forester in the Classroom" program, and;
- Assisted with the joint response (CIF/OPFA) to the ROM's misrepresentation that natural resource extraction threatens the boreal ecosystem.

The CAC continues to stay engaged and abreast of forestry career initiatives across the country and the U.S. The CAC learned about the natural resource program that is part of Ontario's education system available in some high schools around the province. Members of the CAC have offered their expertise and encouraged our colleagues to offer theirs in helping further the understanding of what a career in forestry means. In 2014 the CAC hopes to:

- Move forward on an Ontario forestry career video,
- Distribute the OPFA postcard to universities and colleges offering natural resource programs,
- Advertise the OPFA during National Forest Week,
- Enlist more members to help "talk up" forestry as a career, and
- Continue to support the work of the OFA (now amalgamated with Trees Ontario).

Committee Members 2013:

Troy Anthony, R.P.F. (member – North Central)
Jeff Barton, R.P.F. (Councillor-North East)
Tracey Bradley, R.P.F. (member – North West)
Judy Biggar, (Secretary)
Margaret Carruthers, R.P.F. (member – North Central)
Craig Howard, R.P.F. (member – North Central)
Jessica Kaknevicius, (OFA)
Donna Lacey, R.P.F. (member – southern Ontario)
Neil MacLean, R.P.F. (member – North Central)
Gregg Pawson, R.P.F. (member – North Central)

CAREER AWARENESS COMMITTEE REPORT CONTINUED

Kandyd Szuba, R.P.F. (member – North Central)
Peter Williams, R.P.F. (member – South West)
Nancy Young, R.P.F. (CIF) (member – South East)
Sarah Bros, R.P.F. (Chair) (Councillor – North Central)
Tony Jennings, R.P.F. (Executive Director) &
David Milton, R.P.F. (Associate Executive Director)

The CAC was struck, in part, in recognition of the declining interest and enrolment in post-secondary forestry programs in Ontario. As a Committee we are your representatives and welcome your thoughts, suggestions and ideas to engage our youth to consider and pursue a career in forestry. Take a moment and like us on Facebook.

CANADIAN FORESTRY ACCREDITATION BOARD REPORT

By F. Johnson, R.P.F.

The Canadian Forestry Accreditation Board (CFAB) is responsible for the assessment of Canadian university forestry degree programs for the purpose of meeting the academic requirements for professional certification (registration/licensure) in Canada. Its role is to implement a national accreditation process mandated under a detailed Policy Statement agreed to by its member agencies, the eight professional forester/forest engineer associations of Canada, and the Canadian Institute of Forestry. Its membership is made up of appointees from the member agencies.

The Board was established in 1989 and has been conducting site visitations since 1990. Assessment of academic program is undertaken in accordance with comprehensive competency- and knowledge-based academic standards but includes, also, consideration of facilities and services offered; faculty experience, qualifications and tenure; and the ability of the program to instil professional qualifications and qualities in students. The regular accreditation cycle for a program is six years, although circumstances may dictate a shorter period for a given program or an interim review to confirm that a program continues to meet accreditation requirements. At present, eleven baccalaureate forestry programs in Canada enjoy accredited status. The Board does not accredit faculties or institutions, nor does it review programs outside Canada.

The Board met once over the year - in Corner Brook, Newfoundland on September 13th. During that meeting the Board considered the final reports of two out-of schedule site visits and granted the following accreditations:

1) Faculté de foresterie, Université de Moncton – the extension of the three-year accreditation awarded in 2010 for the Programme des Sciences forestières. The shorter period had been granted because the program was in transition from a five-year duration to one of four years and the final two years of the new program had not yet been fully developed. The program was granted the requested extension for a period of three years beginning with the 2013/14 academic year and terminating on June 30, 2016.

2) Faculty of Forestry, University of British Columbia – Accreditation for a period of six years was granted to the Faculty's Master of Sustainable Forest Management Program. The accreditation period begins with the 2012/2013 academic year and continues to June 30, 2018. This review was the first for the Board of a Master's program.

At the meeting, the Board reviewed a forestry program revision and reorganization being proposed internally by the Faculty of Agricultural, Life and Environmental Sciences, University of Alberta. The Board will determine if an interim audit of the program is necessary once the proposed changes are in place.

No regular reviews are scheduled to be undertaken until 2015/16. However, an application for consideration of a review was received during the year from the Faculty of Forestry, University of Toronto for its Master of Forest Conservation Program (MFC). The application was accepted and the review scheduled for March, 2014.

There were three changes in Board membership over the past year. The Association of Registered Professional Foresters of New Brunswick appointed Roger Roy, R.P.F. of the School of Forestry, University of Moncton as its member on the Board replacing Peggy McDougall, R.P.F. who resigned late in the year. John Doucette, R.P.F. resigned as the alternate for the Association of Saskatchewan Forestry Professionals. That vacancy is yet to be filled.

Board members and alternates at the end of 2013 were:

Peter Marshall, R.P.F. (Chair) and Randy Trerise, R.P.F. (alt)

CANADIAN FORESTRY ACCREDITATION BOARD REPORT CONTINUED

Association of British Columbia Forest Professionals;

- Roger Roy, R.P.F. and Rod O'Connell, R.P.F. (alt.), Association of Registered Professional Foresters of New Brunswick;
- Bill Buggie, R.P.F. and Glen Knee, R.P.F. (alt.), Registered Professional Foresters of Newfoundland and Labrador;
- Ian Millar, R.P.F. and Roger Aggas, R.P.F. (alt.), Registered Professional Foresters Association of Nova Scotia;
- Germain Paré, ing.f. and Jean-Louis Brown, ing.f. (alt.), Ordre des ingénieurs forestiers du Québec;
- Faye Johnson, R.P.F. and David Winston, R.P.F. (alt.), Ontario Professional Foresters Association;
- John Daisley, R.P.F. (no alternate), Association of Saskatchewan Forestry Professionals;
- Dave Blackmore, R.P.F. and Charles Backman, R.P.F. (alt.), College of Alberta Professional Foresters;
- Bruce Dancik, R.P.F., (no alternate) Canadian Institute of Forestry.

Most of those serving at the end of the year are expected to continue their participation in the coming year. Lorne Riley, R.P.F., an O.P.F.A. Life Member, is the Executive Director.

The Board carried out a review of central CFAB documents during 2013. Principal areas for consideration were the Questionnaire and Site Visit Manual plus general review procedures. A working group comprised of Johnson, Dancik, Winston and Riley, under the leadership of Peter Marshall, undertook the review over the spring and summer of 2013. Revisions to the documents were a topic of discussion at the September face-to-face meeting. Final drafts are expected to be available for Board consideration at its Fall 2014 meeting.

As a member, the Board remained fully active in the meetings and activities of the Canadian Federation of Professional Foresters Associations (CFPFA) including the Federation's collaborative work with the Association of University Forestry Schools of Canada (AUFSC) in a joint working group (WG) struck at the time of the September 2012 meeting of the two bodies. The WG was formed to consider possible amendment of Standard 7, Professionalism and Ethics of the Certification and Accreditation Standards and of the wording in the foreword to the latter dealing with the relevant components and guidance to the schools. Agreement was reached on both issues at the joint CFPFA/AUFSC meeting in Corner Brook last September. The WG will work on articulating the relationship between the demonstrable competencies and the performance indicators in the next few months.

The Board is also an active member of the Association of Accrediting Agencies of Canada (AAAC). The AAAC considers items of mutual accreditation interest and shares accreditation experience amongst its thirty four member agencies.

STATUS OF CFAB PROGRAM ACCREDITATIONS AT CANADIAN SCHOOLS OF FORESTRY, DECEMBER 2013

September 2009
Laval University, Faculty of Forestry, Geography and Geomatics, Forest Management and Environment Program and Forest Operations Program
Accredited for six years to June 30, 2015

September 2009
University of Northern British Columbia, College of Science and Management, Ecosystem Science and Management Program, Forest Ecology and Management major
Accredited for six years to June 30, 2015

August 2011
University of New Brunswick, Faculty of Forestry and Environmental Management, Forest Ecosystem Management Program
Accredited for six years to June 30, 2017

CANADIAN FORESTRY ACCREDITATION BOARD REPORT CONTINUED

August 2011

University of Alberta, Faculty of Agricultural, Life and Environmental Sciences, Alberta School of Forest Science and Management, Forestry and Forest Business Management Programs

Accredited for six years to June 30, 2017

September, 2012

University of British Columbia, Faculty of Forestry, Forestry Program, Forest Resources Management and Forest Operations majors

Accredited for six years to June 30, 2018

September, 2012

Lakehead University, Faculty of Natural Resources Management, Honours Forestry Program (H.B.Sc.F.)

Accredited for six years to June 30, 2018

September, 2013

Université de Moncton, Faculté de foresterie (now École de foresterie), Programme des Sciences forestières

Extension of the three-year accreditation awarded in 2010 for three years to June 30, 2016.

September, 2013

Faculty of Forestry, University of British Columbia, Master of Sustainable Forest Management Program

Accredited for six years to June 30, 2018

ONTARIO FORESTRY ASSOCIATION REPORT

By Jessica Kaknevicius, Education Programs Manager, Ontario Forestry Association

The OFA provides important careers information for teachers and students, by reaching over 10,000 educators directly through our programs. We achieve this through the Ontario Envirothon, Focus on Forests and Forestry Connects. Other initiatives that took place in 2013 include:

-Helped to deliver OPFA Pamphlets to high schools around Ontario:

- Shared letterhead with OPFA/OFA introduced career guidance department to OPF
- Included OPFA pamphlet and "Forestry in the Classroom" poster
- Received many requests for presenter as a direct result of mailing

-"Forestry in the Classroom" – for a second year the program ran during National Forest Week (September 22-28), inviting teachers to request a forestry professional to come to their classroom to speak about forest management, careers and the importance of this resource.

- Foresters were provided with a presentation if requested, and linked up with a school in their community. Over 50 requests from Ontario were filled with the help of members of the OPFA.
- An intern worked on 3 different grade level presentations to be used by presenters.

-Social media tools to promote forest careers- LinkedIn, Twitter, YouTube and Facebook

-Working to provide information and promotion of the OPFA through OFA website by redirecting www.forestcareers.ca to the careers information on the OFA site

-2013 also marked the third year for the Forestry Connects Program, where southern Ontario students travelled to Algonquin Park to learn firsthand about forest management. They interacted with numerous individuals employed in the natural resource field.

-Promotions

- Working Forest Articles
- Silviculture Magazine Articles

-Attendance at various events to promote careers:

- Youth in Motion Job Fair
- International Plowing Match
- Science Teachers Association of Ontario
- Cobourg Career Trades Fair
- University of Toronto Career Fair

All OFA forest education and career information is available to members of the OPFA for career promotion and distribution needs.

ONTARIO PROFESSIONAL FORESTERS ASSOCIATION ANNUAL GENERAL MEETING 2013 MINUTES

Thursday, April 11th, 2013
Travelodge and Convention Centre, Ottawa, Ontario
(minutes are draft until approved at the 2014 AGM)

1) Call To Order:

President Graeme Davis, R.P.F. called the meeting to order at 4:00 p.m. noting that this was the Annual General Meeting of the Ontario Professional Foresters Association.

2) Notices, Members and Proxies:

The President introduced Susan Jarvis, R.P.F., newly appointed Associate Registrar.

The Associate Registrar noted that the notice of the meeting was distributed electronically, or by paper, 30 days in advance of AGM, and subsequently published in the March issue of the Professional Forester Newsletter.

There were 54 members in attendance and 26 proxies had been received; all 26 proxies appointing the President.

Since a total of 40 attending members and proxies was the quorum, the Associate Registrar noted that the meeting was properly constituted to proceed.

3)President's Remarks:

The President welcomed members, and noted that guests were welcome, however only members were entitled to vote during the meeting.

The President noted that the Annual Report for the previous fiscal year, with all reports and the audited financial statements, were posted on the OPFA website and notice of such was sent to all members. He also noted that printed copies of the Annual Report were available at the meeting and that one would be sent to any member upon request.

4. In Memoriam:

The President noted that eight members had passed away since the last Annual Meeting or whose death we heard about since then. He asked for a moment of silence in their memory:

Jeffrey Butler

Brian Cardwell

Lloyd Eckel

Verdun Fisk

Arch Jones

Erik Jorgensen

Douglas True

Warren Wahl

5) Recognition of New Members:

The President asked any new members in attendance that had joined the OPFA since the last AGM, to stand and introduce themselves. New members present were Patrick Howe, Shaun Dombroskie and Erik Wang. There was a spontaneous round of applause welcoming our new members.

The President asked that the new members take their professional status seriously and to remember that their primary responsibility is to protect the public interest, and to find ways to contribute to the advancement of the profession.

6)Approval of Minutes of 2012 Annual Meeting:

The President noted that the minutes were posted in draft on the website and are in the printed Annual Report.

Motion: It was moved by David Milton, R.P.F., seconded by Richard Macnaughton, R.P.F., that the minutes of the 2012 AGM be accepted as presented.

Carried.

ONTARIO PROFESSIONAL FORESTERS ASSOCIATION ANNUAL GENERAL MEETING 2013 MINUTES CONTINUED

7) Resolution Updates:

There were no resolutions received at the 2012 Annual Meeting which required updates.

8)Annual Reports:

The President asked for a blanket motion to accept all reports, rather than deal with them individually. However, it was noted that if any Member had reason they wished to explain, that any report could be separated from the motion for a separate vote. Hearing no such request, the President asked for the motion.

Motion: It was moved by Bob Burgar, R.P.F., seconded by Jim McCready, R.P.F. that the following reports be received as presented in the Annual Report.

- President's Report
- Finance and Audit Committee Report
- Registration Committee Report
- Awards & Recognition Committee Report
- Editorial Board Report
- Website Committee Report
- Competency Support Committee Report
- Private Lands Forestry Committee Report
- Crown Lands Forestry Committee Report
- Urban Forestry Committee Report
- Career Awareness Committee Report
- Canadian Forestry Accreditation Board (CFAB) Report
- Ontario Forestry Association Report

Carried.

9) Consideration of Specific Reports in the Annual Report:

No reports were requested to be separately considered.

10) Auditors Report & Financial Statements:

The President noted that the 2012 financial statements have been approved by Council and the auditor's report has been received. Both appear in the Annual Report.

The President reported that Council, at their February 2013 meeting, declared there will be no fee increases for the 2013-2014 fiscal year.

The President called for any questions to be directed to Bob Burgar, R.P.F..

Rationale was requested regarding the significant increase in consulting fees for 2012 as compared to 2011 as reported in the Operating Expenses section of the Audited Financial Statement. It was clarified that the majority of the expense related to hiring a consultant to undertake work on the Growing Professionalism in the Forest (GPITF) initiative, the results of which would be discussed later in the meeting under agenda item #12.

Clarification was requested regarding the increase in expenses for Inclusivity and Mutual Recognition in the Major Projects section of the Audited Financial Statement. It was reported that there have been some revisions to the categorization of expenses, and there were some changes related to requirements set by the Office of the Fairness Commissioner, both of which may have contributed to the increase in this category. David Milton, R.P.F. will follow up to confirm the reason(s) for the increase.

There was discussion concerning the Funds Reserved for Future Use, specifically the allowance for major disciplinary matters. It was clarified that the reserved amount related to the estimated average cost of two concurrent disciplinary matters; the actual number of incidents and actual cost of each proceeding could be greater than or less than estimated.

11) Council's Appointment of Association Auditor:

The President reported that Council has appointed Ed

ONTARIO PROFESSIONAL FORESTERS ASSOCIATION ANNUAL GENERAL MEETING 2013 MINUTES CONTINUED

Girardi, C.A. as Auditor for the-Association for the year ending November 30th, 2013. The President called for questions, however no questions were asked.

The President then concluded that all reports in the 2012 Annual Report, except for the information on pages 47 through 49: our sponsors for last year's Annual Conference. The members applauded last year's sponsors, as well as the sponsors for this year's Annual Conference.

12) Growing Professionalism in the Forest (GPITF) Initiative:

The President noted that this initiative was first considered in 2007 and has been proceeding well and that an update would be presented. The project Co-Chairs, Carl Corbett, R.P.F. and David Milton, R.P.F., were introduced and welcomed any questions regarding the background of the initiative.

The Troika consultants responsible for the GPITF Report included Ray Riley, who was present at the meeting, as well as Margaret Wanlin (Hon.) and Rob Galloway, R.P.F. It was noted that the final GPITF report was presented to Council at their April meeting for their recommended course of action.

A presentation on the Growing Professionalism in the Forest initiative and final report was presented by Ray Riley. Mr. Riley presented a brief overview of Ontario's forest estate and background on regulated professions in Ontario. It was noted that consultation with Forest Technicians and Forest Biologists was conducted as part of the GPITF project to gauge the interest from these forest professionals to joining a regulated profession. Responses from these practitioners are summarized in the final report.

Mr. Riley outlined potential courses of action for the OPFA and presented in the pros and cons for each option. The potential courses of action are:

Option 1: Take no action at this time

Option 2: Natural Resources/Forest Technicians in the OPFA

Option 3: Creation of a New Registered Professional Biologist/ Technician Association

Option 4: A MNR Mandate Model

Option 5: A College of Natural Resource Practitioners

It was reported that Council and the Project leadership team endorsed the following recommendations from the final GPITF Report:

Recommendation 1: Accept and move forward to implement Option 2: Natural Resources/Forest Technicians in the OPFA.

Recommendation 2: Gauge the level of interest among affected and interested parties to move forward with Option 5: A College of Natural Resource Practitioners.

Discussion on the report and the recommended course of action was welcomed by Mr. Riley.

A question regarding the role of certified arborists was raised. It was suggested that the scope of practice for certified arborists could be included in Option 2. Reference to urban forestry professionals in general, and certified arborists specifically, was requested to be added to the GPITF report.

The President noted that the GPITF Report would be distributed to members and posted on the OPFA website. Membership feedback was requested. The next step would include contacting MNR on potential options and to engage in further discussion with arborists.

Another comment was raised that many people are involved in forest management planning in Ontario, all of whom affect the role and performance of the registered professional forester. Assurance was requested that other forest professionals would be considered in future courses of action and included in a regulated profession as

ONTARIO PROFESSIONAL FORESTERS ASSOCIATION ANNUAL GENERAL MEETING 2013 MINUTES CONTINUED

much as possible.

The question was raised of whether a value analysis had been completed on the potential options. It was noted that a value analysis had not been done yet since this is not seen as a revenue generating initiative, but rather the intention was to protect the public good by bringing other forest practitioners into regulated practice, with a common code of ethics. It was suggested that the OPFA should get feedback from MNR before undertaking a value analysis.

It was questioned whether the inclusion of MNR Forest Biologists would be voluntary or mandatory. The response was that the intention was to make membership mandatory if the OPFA was the lead association regulating their practice. It is expected that Forest Biologists involved in the development of habitat management guides and the manipulation of forest cover would be required to be members. If membership by Forest Biologists was only voluntary, then it is expected that they would have to form their own association, run by Forest Biologists.

The President thanked Ray Riley for the presentation and commended the Troika for an excellent report. The membership was encouraged to review the report and provide any additional feedback.

13) Discussion of Proposed By-law Changes:

The President noted that there were two proposed bylaw changes this year. These changes will be presented to the membership for a vote at a later date.

14) Ratification of Actions of Council:

The President called for a motion:

Motion: It was moved by David Milton, R.P.F. and seconded by Mike Willick, R.P.F. that all acts, contracts, by-laws, proceedings, appointments, elections and payments enacted, made, done and taken by the Council and Officers of the Association since the last Annual Meeting of the Association to the date hereof, as the same are set out or referred to in the minutes of the Council, or in the financial statements submitted to this meeting, be and the same are hereby ratified, approved, sanctioned and confirmed.

Carried.

15) Resolutions:

The President noted that our by-laws call for written, moved and seconded, Resolutions to be received at the OPFA office at least 6 weeks before the Annual Meeting so they might be included on the agenda; none were received. The by-laws further allow other written, moved and seconded resolutions to be considered at the AGM, but only if the majority of Members present agree to consider the resolution.

Two resolutions were duly received in writing with a mover and seconder recorded.

The President read the first resolution (as follows) and asked for a show of hands in favour of considering the resolution. A majority of members present were in favour of considering the resolution.

Discussion Carried.

Resolution 2013-1:

Moved by John Cary, R.P.F. and seconded by Bob Burgar, R.P.F.:

"Be it resolved that council give consideration to the current weak advocacy approach of the Association, with the objective of taking enhanced actions with respect to advocacy in the public interest."

The President invited John Cary, R.P.F. to present the resolution. Mr. Cary outlined the components of the OPFA Act with regard to protecting the public good and the public interest. He commented that situations have occurred where members considered that a current issue was not responded to

ONTARIO PROFESSIONAL FORESTERS ASSOCIATION ANNUAL GENERAL MEETING 2013 MINUTES CONTINUED

by the OPFA in a timely manner, if at all. He encouraged Council to put practices and staff in place to facilitate the timely response to public issues regarding the practice of professional forestry in Ontario.

General discussion ensued and included the suggestion that Council should investigate what limits the OPFA has to advocacy, including review of the OPFA Act, so that the issue of "to respond or not to respond" would be determined in advance of individual public issues.

It was noted that advocacy has been included in the redesigned OPFA website and that recent progress has been made by the association in this area.

The suggestion was made to respond promptly and publically to issues rather than to produce technical papers on the issue. Papers could be produced after a timely comment or response. Another suggestion was offered that position papers could be prepared in advance on topics that are determined to be within the OPFA's scope for advocacy. Prompt response on issues would support and enhance the level of respect that professional foresters currently have.

A vote on the resolution was called by the President.

Carried.

The President read the second resolution (as follows) and asked for a show of hands in favour of considering the resolution. A majority of members present were in favour of considering the resolution.

Discussion Carried.

Resolution 2013-2:

Moved by Richard Macnaughton, R.P.F. and seconded by Ben Kuttner, R.P.F.:

"Whereas the renewal of the Ontario Advanced Forestry Program can provide accessible continuing education opportunities for practising forest professionals in Ontario, and

"Whereas the OPFA would be willing to be a partner in the development of this continuing education program,

"Be it resolved that Council give consideration to expressing support in principle to the development of this continuing education program."

Mr. Macnaughton was invited by the President to present this resolution. Mr. Macnaughton outlined that the Ontario Advanced Forestry Program is intended to be primarily web-based, and could be a very good continuing education opportunity for OPFA members, especially for those in remote areas of the province. He noted that the University of Toronto is currently initiating some web-based learning.

One concern in opposition of the resolution was raised. It was argued that those OPFA examiners already involved with marking exams for the various core subject areas must be included in any future discussions of continuing education opportunities to be potentially endorsed by the OPFA.

A vote on the resolution was called by the President.

Carried.

16) Other Business

The President inquired if there is any other business for discussion, however there was none.

The President raised two matters before adjournment:

2014 Annual Conference

The President announced that Thunder Bay area Members have begun organizing the 57th OPFA Annual Conference for next April, 2014. The AGM conference chair is Kevin Ride, R.P.F. who welcomes anyone interested in volunteering for the organizing committee.

Acknowledgements 2013 Annual Conference

The President acknowledged the support of sponsors and exhibitors for this year's conference, particularly in these difficult times. His comment was followed by a spontaneous round of applause.

ONTARIO PROFESSIONAL FORESTERS ASSOCIATION ANNUAL GENERAL MEETING 2013 MINUTES CONTINUED

The President also acknowledged the excellent organization and hard work of the volunteers on the Conference Organizing Committee for 2013:

Co-Chairs: Linda Touzin, R.P.F. and David Chapeskie, R.P.F. , and, alphabetically:

Trena Allen, R.P.F.

Steve D'Eon, R.P.F.

John Goodman, R.P.F.

Mary Humphries

Jim Kirkpatrick, R.P.F.

Henry Lickers

Katalijn MacAfee

Jim McCready, R.P.F.

Astrid Nielsen, R.P.F.

Eric Thompson, R.P.F.

Nancy Young, R.P.F.

This acknowledgement was met with enthusiastic applause from the audience.

17) Adjournment

As there was no further business, the President declared the 2013 Annual General Meeting of the OPFA to be adjourned at 5:18 p.m.

Ontario Professional Foresters Association

Audited Financial Statements

November 30, 2013

Ed Girardi
Chartered Accountant

Ontario Professional Foresters Association

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ED GIRARDI PROFESSIONAL CORPORATION

(Authorized to practise public accounting by The Institute of Chartered Accountants of Ontario)

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ED GIRARDI, B.B.A., C.A.
Chartered Accountant

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Independent Auditor's Report

TO: The Members of the Ontario Professional Foresters Association

I have audited the accompanying financial statement of the Ontario Professional Foresters Association which comprise the balance sheet at November 30, 2013 and the statements of operations, changes in net assets, and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Ontario Professional Foresters Association as at November 30, 2013 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Richmond Hill, Ontario
January 31, 2014

Chartered Accountant
Licensed Public Accountant

Ontario Professional Foresters Association

Balance Sheet
As at November 30

	2013	2012
Assets		
Current		
Cash	$ 26,549	$ 103,978
Accounts receivable	31,245	10,099
Short term investments (Note 3)	194,284	125,767
Prepaid expenses and deposits	8,015	8,063
	260,093	247,907
Long Term Investments (Note 3)	279,558	368,972
	$ 539,651	$ 616,879
Liabilities		
Current		
Accounts payable and accrued liabilities	$ 91,424	$ 50,465
Prepaid membership fees (Note 4)	77,003	66,269
	168,427	116,734
Net Assets		
Internally restricted (Note 5)	279,558	368,972
Unrestricted net assets	91,666	131,173
	371,224	500,145
	$ 539,651	$ 616,879

On behalf of the Board:

President

Executive Director

The accompanying notes are an integral part of these financial statements.

Ed Girardi
Chartered Accountant

Ontario Professional Foresters Association

Statement of Operations
For the Year Ended November 30

	2013	2012
Revenues		
Memberships	$ 277,569	$ 281,273
Application and examination	10,844	9,450
Annual general meeting	(487)	(95)
Miscellaneous	1,500	830
Interest on investments and deposits - unrestricted funds	692	2,681
	290,118	294,139
Expenses (Note 7)		
Regulatory (Note 13)	225,505	66,134
Profile (recognition of profession)	32,272	31,663
Policy engagement	20,222	49,053
Competency	5,273	2,469
Member services	32,691	23,063
Governance	48,611	43,633
General administration	63,232	70,610
	427,806	286,625
Excess (deficiency) of revenues over expenses before interest from restricted funds	(137,688)	7,514
Interest earned on restricted funds	8,767	4,742
Excess (deficiency) of revenues over expenses	$ (128,921)	$ 12,256

The accompanying notes are an integral part of these financial statements.

Ontario Professional Foresters Association

Statement of Changes in Net Assets
For the Year Ended November 30

	Internally Restricted	Unrestricted	2013	2012
Balance, beginning of year	$ 368,972	$ 131,173	$ 500,145	$ 487,889
Excess (deficiency) of revenues over expenses	8,767	(137,688)	(128,921)	12,256
Inter-fund transfer (Note 13)	(98,181)	98,181	-	-
Balance, end of year	$ 279,558	$ 91,666	$ 371,224	$ 500,145

The accompanying notes are an integral part of these financial statements.

Ontario Professional Foresters Association

Statement of Cash Flows
For the Year Ended November 30

	2013	2012
Cash provided by (used for):		
Operating Activities		
Excess (deficiency) of revenues over expenses for the year	$ (128,921)	$ 12,256
Net change in non-cash working capital components:		
Prepaid expenses and deposits	48	(25)
Accounts receivable	(21,146)	(3,381)
Accounts payable and accrued liabilities	40,959	18,846
Prepaid membership fees	10,734	14,060
	30,595	29,500
Investing		
Decrease in investments	20,897	9,160
Increase (decrease) in cash during the year	(77,429)	50,916
Cash balance, beginning of year	103,978	53,062
Cash balance, end of year	$ 26,549	$ 103,978

The accompanying notes are an integral part of these financial statements.

Ontario Professional Foresters Association

Notes to Audited Financial Statements
For the Year Ended November 30, 2013

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1. **Purpose of the Association**

The Ontario Professional Foresters Association (i.e. the Association), established in 1957, serves as a governing body for professional foresters, ensuring professionalism and accountability. The Association is incorporated under the laws of the Province of Ontario and has no share capital. The Association is a registered Canadian charitable organization under the Income Tax Act (Canada) and, as such, is exempt from income taxes.

2. **Summary of Significant Accounting Policies**

Basis of presentation

These financial statements have been prepared in accordance with Canadian generally accepted accounting principles for not-for-profit organizations contained in Part V of the Canadian Institute of Chartered Accountants ("CICA") Handbook.

Revenue recognition

The Association follows the deferral method of accounting for contributions, which include membership dues. Unrestricted contributions are recognized as revenue when received or receivable, if the amount to be received can be reasonably estimated and collection is reasonably assured. Unrestricted contributions are recognized as revenue when received since pledges are not legally enforceable claims. Externally restricted contributions are recognized as revenue in the period in which the related expenses are incurred.

Interest income is recognized as revenue when earned.

Financial instruments

Cash, accounts receivable, and investments are classified as loans and receivables which are measured at amortized cost. Accounts payable and accrued liabilities are classified as other financial liabilities, which are measured at amortized cost.

The Corporation has chosen to apply the CICA Handbook Section 3861 "Financial Instruments - Disclosure and Presentation", in place of CICA 3862 "Financial Instruments - Disclosure" and CICA 3863 "Financial Instruments - Presentation".

Ontario Professional Foresters Association

Notes to Audited Financial Statements
For the Year Ended November 30, 2013

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2. **Summary of Significant Accounting Policies (continued)**

Contributed materials and services

Volunteers contribute time and effort to assist the Association in carrying out its activities. Because of the difficulty in determining fair value, contributed materials and services are not recognized in the financial statements

Measurement uncertainty

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Management reviews these estimates periodically, which include allowance for bad debts and accruals and as adjustments become necessary they are reported in the period in which they become known. Actual results may vary from the current estimates.

Impairment of financial instruments

Financial assets measured at cost are tested for impairment when there is an indication of impairment. The amount of the write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the impairment, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

Future accounting pronouncements

In December 2010, the Accounting Standards Board (AcSB) issued accounting standards for private not-for-profit organizations as Part III of the CICA Handbook. These standards are effective from fiscal years beginning on or after January 1, 2012. The Association has adopted these standards from December 1, 2012. To the extent that Part III of the Handbook does not address certain matters applicable to the Association, it will use accounting standards for private enterprises contained in Part II of the CICA Handbook. The impact of transitioning to these new standards has not yet been determined.

Ontario Professional Foresters Association

Notes to Audited Financial Statements
For the Year Ended November 30, 2013

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3. **Investments**

The details are as follows:

Short Term

Guaranteed Investment Certificates	**2013**	**2012**
TD Canada Trust	$ 30,133	$ 60,130
Home Trust	-	32,086
	30,133	92,216
Cash on deposit with Scotia McLeod	65,970	33,551
	96,103	$ 125,767
Inter-fund transfer (Note 13)	98,181	-
	$ 194,284	125,767

These investments are due to mature on November 15, 2014 and bear interest at 0.80%.

Long Term

Guaranteed Investment Certificates	**2013**	**2012**
Maple Trust	$ 39,932	$ 38,724
Province of B.C. CPN	56,324	54,719
Equitable Trust	77,979	76,178
Home Trust	14,218	13,915
B2B Trust	-	41,006
Canadian Western Bank	-	35,411
Dundee Bank	45,841	44,527
Manulife Bank	37,208	35,954
	271,502	340,434
Cash on deposit with Scotia McLeod	106,237	28,538
Inter-fund transfer (Note 13)	(98,181)	-
	$ 279,558	$ 368,972

These investments are due to mature on various dates by April 1, 2016 and bear interest which range from 2.20% to 3.85%. As explained in Note 5 to the financial statements these investments have been internally restricted by the Association.

Ontario Professional Foresters Association

Notes to Audited Financial Statements
For the Year Ended November 30, 2013

4. Prepaid Membership Fees

	2013	2012
Balance, beginning of year	$ 66,269	$ 52,209
Less: Amount recognized as revenue during the year	(66,269)	(52,209)
Add: Amount received relating to the following year	77,003	66,269
Balance, end of year	$ 77,003	$ 66,269

5. Internally Restricted Net Assets

In 2007 the Association formalized a policy of reserving funds for potential future liabilities including project over-runs, litigation or other contingencies.

A target level of funds has been established by the Council, upon advice from the Finance and Audit Committee, and is to be increased by the interest earned on these invested funds. These funds may only be used with the express approval of the Association.

The current reserve target was calculated as follows:	2013	2012
Dissolution	$ 45,000	$ 45,000
Project over-runs	35,000	35,000
Allowance for two concurrent major disciplinary matters	230,000	230,000
Interest earned on invested funds	58,972	54,230
	368,972	364,230
Interest earned during the year on invested funds	8,767	4,742
Funds transferred for enforcement action (Note 13)	(98,181)	-
Balance, end of year	$ 279,558	$ 368,972

6. Lease Commitment

The Association leases office premises at 5 Wesleyan Street, Georgetown, Ontario. Monthly lease payments are $831 and the lease term expired on June 30, 2013. The Association is presently leasing the office space on a month to month basis.

Ontario Professional Foresters Association

Notes to Audited Financial Statements
For the Year Ended November 30, 2013

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7. Expenses

Expenses presented on the statement of operations are presented in a traditional format by project groups. Common expenses are allocated to each project group based on actual utilization of such expenses. Allocations are reviewed annually, updated and applied on a prospective basis.

The break down of expenses by nature is as follows:

	2013	2012
Staff	$ 180,699	$ 124,279
Consultants	25,822	35,361
Legal	97,787	3,588
Advertising	6,752	9,577
Career Awareness (OFA, etc.)	7,613	7,000
Office (supplies, postage, photocopying, etc.)	9,879	12,104
Equipment & Software	5,783	7,090
Teleconferencing, telephone & internet	5,813	6,187
Rent	9,967	9,967
Travel, memberships & meetings		
Forestry	2,914	7,047
Regulatory	10,293	11,658
OPFA	36,766	31,069
Bank charges	6,983	7,373
Audit	5,570	5,454
Insurance	4,928	4,691
Website	3,781	1,206
Subscriptions	586	603
Honoraria	1,000	1,000
Provision for (recovery of) uncollectible receivables	2,769	(629)
Other	2,101	2,000
	$ 427,806	$ 286,625

8. Related Party Transactions and Balances

There were no related party transactions or balances.

Ontario Professional Foresters Association

Notes to Audited Financial Statements
For the Year Ended November 30, 2013

9. Major Projects

The following expenses, included in the Statement of Operations, are projects or project groups that have absorbed a significant amount of resources.

		2013	2012
1	Regulatory		
	Inclusivity and mutual recognition	$ 1,838	$ 10,954
	Fairness commissioner requirements	1,868	3,709
	Bridging project	2,699	-
	Discipline	35,885	-
	Unauthorized practice	62,296	-
2	Policy		
	Growing professionalism in the forest	17,615	39,129
	MNR transformation	4,039	1,384
3	Member Services		
	Fall seminars	19,481	762
	Website renewal project	3,746	11,165
	Student awareness	9,153	8,806
4	Governance		
	Team project	9,271	-
	Strategic planning	-	2,180

10. Financial Instruments

The carrying values of cash, accounts receivable, short term investments and accounts payable and accrued liabilities approximate their fair values due to the relatively short-term maturity. The carrying values of long term investments approximate their fair values as the terms and conditions of these instruments are comparable to current market terms and conditions.

The Association is subject to market, currency and interest rate price risks with respect to its cash balances, account receivables and investments. The Association has a wide base of members to mitigate credit risk. In order to manage its credit risk from cash balances and investments, the Association deals with credit worthy financial institutions. The Association is exposed to interest rate risk on its investments. The Association has established a target mix of investment types designed to achieve the optimal return within reasonable risk tolerance.

Ontario Professional Foresters Association

Notes to Audited Financial Statements
For the Year Ended November 30, 2013

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11. **Capital Management**

In managing capital the Association focuses on liquid resources available for operations. The Association's objective is to have sufficient liquid resources to continue operating despite adverse financial events. The need for sufficient liquid resources is considered in the preparation of an annual budget and in the monitoring of cash flows and actual operating results compared to the budget. As at November 30, 2013, the Association has met its objective of having sufficient liquid resources to meet its current obligations.

12. **Reclassification**

Certain of the prior year's figures have been reclassified to conform to the presentation adopted in the current year.

13. **Inter-fund Transfer**

In fiscal 2013 the Association incurred legal and administrative costs amounting to $98,181 as a result of extraordinary enforcement actions by the Association. These expenses have been charged to the Association's internally restricted funds. Management expects to incur costs of $75,000 for similar enforcement actions in fiscal 2014.

ACKNOWLEDGEMENTS

2013 Annual Conference Sponsors

Platinum Level:

Ontario Ministry of Natural Resources

TD Friends of the Environment

Gold Level:

Canadian Institute of Forestry

Jiffy Products of America

Tree Canada

Silver Level:

Caterpillar Forest Products

City of Ottawa

Eastern Ontario Model Forest

Many thanks !!

ACKNOWLEDGEMENTS

2013 Annual Conference Sponsors Continued

Bronze Level:

Central Canada SFI Implementation Committee

EACOM Timber Corporation

Forestry Futures Trust Committee

National Aboriginal Forest Association

Ontario Forest Research Institute

Ontario Forestry Association

Ontario Urban Forest Council

Ontario Wood

Ontario Wood WORKS!

Rideau View Farm

Trees Ontario

Thank You!!

ACKNOWLEDGEMENTS

2013 Annual Conference Sponsors Continued

Supporters Level:

ACER Association for Canadian Educational Resources

Agrofor International

Arbex Forest Resource Consultants Ltd.

Barton Consulting

Canadian Association of Forest Owners

Canadian Institute of Forestry-NWO Section

John Goodman & Associates

Mazinaw-Lanark Forest Inc.

McCready Tree & Forestry Consulting

OMNR Kemptville District

Ontario Maple Syrup Producers' Association

South Nation Conservation Authority

Thank You!!