

ACCREDITED GRADUATE PROCESS

APPLY FOR PROVISIONAL MEMBERSHIP

You will need to submit:

- 1) **Provisional Membership Form**
- 2) **Updated Resume or Curriculum Vitae (CV)**
- 3) **Fee (\$100, or \$50 if currently a Student Member of the OPFA and apply within 6 months of graduating)**

You can submit (optional):

- 4) **Any requests for prior work experience credit**
 - Includes a credit for graduate degrees in Forestry (1/3 length of program, max 6 months)- request must be made after degree has been conferred & transcripts have been received.

After receiving confirmation, you will need to:

- 1) **Have at least one Mentor submit a Mentoring Agreement (usually within 30 days)**
- 2) **Complete a Personal Practice Focus and a Learning Plan to review with your mentor**

Complete 18 months (minus any credit approved) of relevant, mentored work experience progressing towards the professional level, after graduation and within the last 5 years.

Record experience gained after using the **Work History Form**

At least 6 months must occur after graduation from CFAB accredited program.

Ensure you have at least two sponsors who are familiar with your forestry work.

If it has been over 5 years since graduation from the CFAB accredited program or the program was outside of Ontario- Complete [Module 4 of the Ontario Forest Policy & Legislative Framework Bridge Training](#)

If it has been over 15 years since graduation from the CFAB accredited program- Complete [Modules 1-4 of the Ontario Forest Policy & Legislative Framework Bridge Training](#)

APPLY FOR FULL MEMBERSHIP

You will need to submit the following for Registration Committee review:

- 1) **Original transcripts sent directly to the OPFA office from your educational institution** (after degree has been conferred)
- 2) **Updated resume or Curriculum Vitae (CV)**
- 3) **Full Membership Application Form**
- 4) **Completed & signed Work History Form** (signed & submitted by sponsors - please review instructions)
- 5) **Two Sponsorship Forms** (submitted directly to the OPFA office- please review Sponsorship Instructions)
- 6) **Two Character Witness Forms** (submitted directly to the OPFA office)
- 7) **Report that your Personal Practice Focus and Learning Plan are up to date and retained in your files** (the documents themselves do not need to be submitted)

WHEN THE ABOVE REQUIREMENTS ARE MET YOU WILL BE REGISTERED AS A FULL MEMBER OF THE OPFA.

You will receive:

- **A letter with formal written confirmation**
- **Your certificate**
- **Information package**
- **Instructions on how to pay the annual dues payable for Full membership as per the Fee Schedule.**